

# WEST CHESTER POLICE DEPARTMENT

ANNUAL REPORT  
2017



SCOTT L. BOHN  
CHIEF OF POLICE



# West Chester Police Department

## MEMORANDUM

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TO: Diane Herrin, Mayor

FROM: Scott L. Bohn, Chief of Police

DATE: February 1, 2018

SUBJECT: Police Department Annual Report

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On behalf of the West Chester Police Department, it is my privilege to present our Department's 2017 Annual Report. The following pages will reflect the activity and services the Police Department has rendered to the citizens of our community(s) during the 2017 calendar year.

This document consists of three distinct parts:

- **SYNOPSIS** of the Police Department's annual report.
- **EXECUTIVE SUMMARY** of the Police Department's annual report.
- **ANNUAL REPORT FOR 2017** for the West Chester Police Department.

Each individual document is intended to be increasingly more detailed, providing as much specificity regarding the activities of the West Chester Police Department during the calendar year 2017 as is appropriate for the respective document. Complete copies of this document have been distributed to the Mayor, as well as the East Bradford Township Manager and may be viewed by citizens of West Chester Borough and East Bradford Township at the following locations:

#### West Chester Police Department 2017 Annual Report

- **Police Department**—Copies of the complete document are available for public inspection and review at the Administrative Office(s) of the West Chester Police Department during regular business hours.
- **Internet**—This document will be available on the Borough's web site at <http://www.west-chester.com>.

I truly hope you find this information in a format that is both useful to you and informative to the citizens of West Chester Borough.

I truly hope you find this information in a format that is both useful to you and informative to the citizens of West Chester Borough.

I am confident and pleased with the professionalism, dedication and accomplishments of our personnel. I believe they realize the work they do can at times be difficult, yet they remain constantly vigilant in their duties and responsibilities to serve this community. We are pleased with the accomplishments of our Department over the past year and we look forward to another productive year in 2017.

It has been my pleasure to serve as the Chief of Police of the West Chester Police Department during calendar year 2017. On behalf of the men and women of the West Chester Police Department, I would like to extend our most sincere thanks for your collective and individual confidence in our ability to serve our community(s). With your continued support and assistance, we look forward to continuing to improve the quality of life for all our citizens.

Respectfully Submitted



# West Chester Police Department

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401 EAST GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 610-696-2700

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# WEST CHESTER POLICE DEPARTMENT



## 2017 ANNUAL REPORT SYNOPSIS

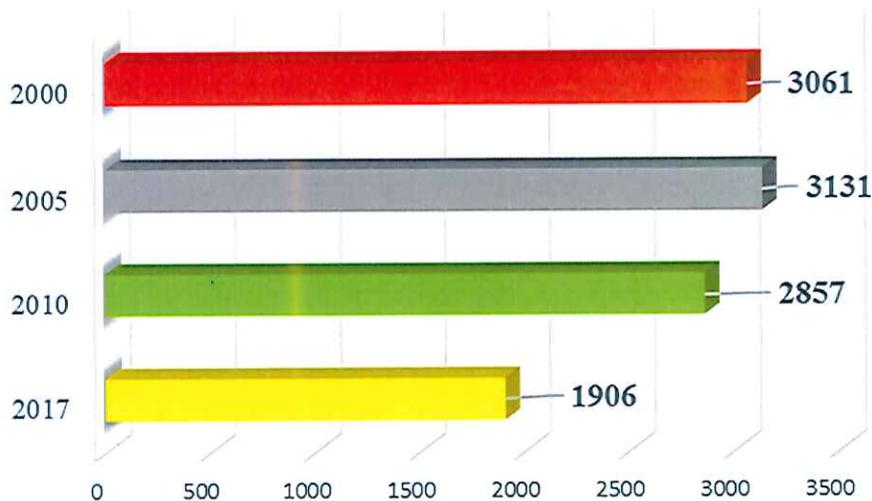
Scott L. Bohn  
Chief of Police

# WEST CHESTER POLICE DEPARTMENT

## 2017 ANNUAL REPORT

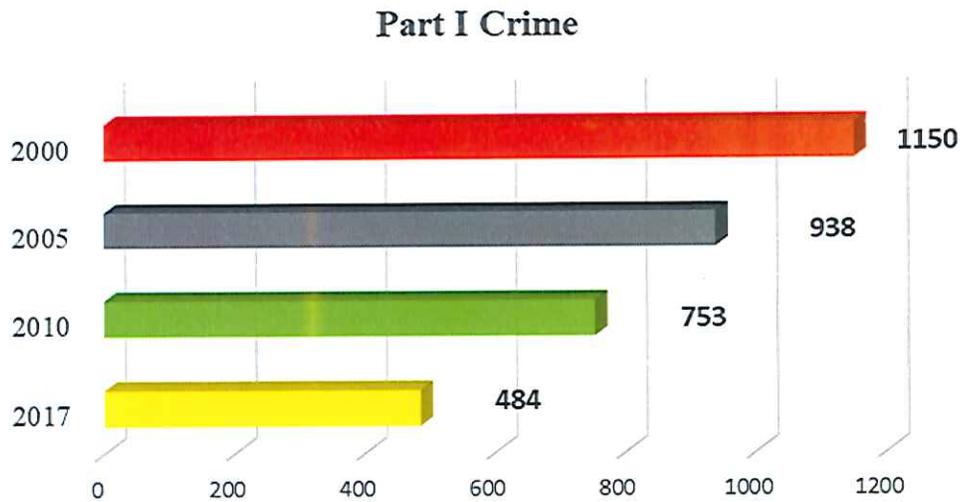
### SYNOPSIS

The total amount of crime reported to the West Chester Police Department increased approximately 2% in 2017. This is the one of the lowest total of reported crime in twenty-one (21) years, (3<sup>rd</sup>).



Crime is classified, counted, and reported in two distinctly different categories. Statisticians and researchers know these categories as Part I crime and Part II crime. Part I crimes consist of those crimes that one may consider to be the most serious crimes affecting society and are comprised of a very specific subset of crimes that are routinely reported to the Commonwealth of Pennsylvania and forwarded to the Federal Bureau of Investigation for comparison with other municipalities of similar size and demographics. Part II crimes, on the other hand, are defined as any crime other than Part I crimes and are generally considered being less serious crimes (a secondary level of crime). These "nuisance crimes" impact our quality of life.

Part I (serious) crimes **decreased** approximately 22% overall during calendar year 2017 from 618 such crimes reported in 2016 to 484 such crimes reported during 2017. The 2017 total was the lowest reported total of serious crime in the last twenty-one (21) years (automated records). **Serious crime has been effectively reduced 58% since the year 2000.**

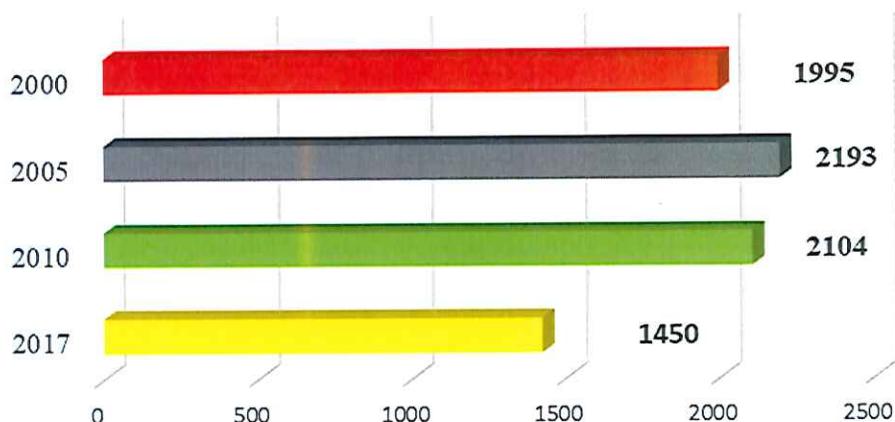


This statistic should be significant to our varied citizenry. This is an important statistic for individuals considering moving their families and/or businesses into our community(s) as it is a statistic that can be compared nationwide against other municipalities of comparable size and demographics. It is a statistic that is easily accessible to those seeking information in their decision-making process.

There were decreases in the each of the reported Part I crimes of Homicide (0), Rape (41%), Robbery (5%), Assault (6%), Burglary (60%), Theft (18%), Motor Vehicle Theft (44%). There were no reported Arsons.

In 2017, the West Chester Police Department documented a 13% increase in Part II crimes. During the calendar year 2017, the Department reported 1,450 Part II crimes in comparison to the 1,279 reported in 2016. The 2017 documentation of Part II crimes is the 3<sup>rd</sup> lowest documented total in the last twenty-one (21) years. Although this figure is not reported to the Federal Bureau of Investigation for comparison purposes, it is a statistic that affects the overall quality of life for those of us living and/or working in West Chester. This increase is attributed to uniform staffing complements, aggressive enforcement of nuisance crimes coupled with proactive patrol allocations, education and continued community sensitivity(s) resulted in an increase in effective enforcement of Liquor Law Violations, Public Drunkenness, Open Bottle Ordinance and Disorderly Conduct and Noise Ordinance violations.

## Part II Crime



With the continuing success and popularity of our Business District, there continues to be a significant demand for police services. Overall, the Police Department documented an increase in calls for service of approximately 15% in 2017 compared to 2016, (excluding vehicle stops). As we have reported in the past, while there is a minimal amount of Part I crime in our Business District, there is an identifiable and significant demand for police services. There are reports of assaults and/or combative behavior in the early morning hours in the Central Business District. These behaviors and the associated crimes are directly attributed to alcohol consumption and the number of assaults reported to the Department in 2017. With the popularity of our business establishments and the influx of patrons from throughout the tri-state area as well as West Chester University, the demands continue to increase. These issues, coupled with varying and often related neighborhood issues, presented the largest challenge to our Department and community over this period. As in prior years, alcohol consumption, pedestrian traffic and corridors, the density of residential properties as well as the current environmental conditions, community and neighborhood demographics and the institutional capacity of the Police Department to meet the increased demands of its citizenry will represent our continued challenge(s) as we move into 2018. The community should be as pleased as I am with the enforcement efforts and activity of its Police Department in meeting this complex challenge in 2017.

Traffic accidents reported to and investigated by the West Chester Police Department (with the subcategories of reportable accidents and non-reportable accidents) increased by approximately 7% in 2017. There were no motor vehicle fatalities in 2017.

Lastly, I would like to acknowledge former Mayor of West Chester Carolyn T. Comitta, former Mayor Joran C. Norley, the members of the West Chester Borough Council, the Board of Supervisors and the Staff in East Bradford Township for their support of the Police Department.

It is my privilege to present this synopsis of the West Chester Police Department's Annual Report for the calendar year 2017. It is my sincere hope that this synopsis is both informative to you and useful to the various constituencies and individuals we are sworn and privileged to serve.

# WEST CHESTER POLICE DEPARTMENT



## 2017 ANNUAL REPORT EXECUTIVE SUMMARY

Scott L. Bohn  
Chief of Police

## 2017 ANNUAL REPORT

### Executive Summary

#### General Statistics:

	% Change from 2016	Total - 2017
Calls for Service	+15%	27,989
Reported Crime	+2%	1,934
Criminal Arrests	-3%	289
Criminal Summonses	-1%	1,092
Traffic Arrests	-1%	2,463
Traffic Warnings	+6%	907

#### Crime Statistics:

Overall Reported Crime +2% Up 37 crimes from 1,897 reported in 2016 to 1,934 in 2017.

**Part I Crimes - Total:** -22% Down 134 crimes from 618 reported in 2016.

#### Part I Crimes Defined as:

Murder	0%	0 homicides in 2017.
Rape	-41%	Down 7 from 17 reported in 2016.
Robbery	-5%	Down 1 from 19 reported in 2016.
Assault	-6%	Down 9 from 157 in 2016.

	<b>% Change from 2016</b>	<b>Total - 2017</b>
Burglary	-60%	Down 33 from 69 to 36 in 2017.
Theft	-18%	Down 59 from 322 to 263 in 2017.
MV Theft	-44%	Down 7 from 16 to 9 in 2017.
Arson	-1800%	0 Arsons in 2017.
<b>Part II Crimes - Total:</b>	<b>+13%</b>	<b>Up 143 crimes in 2017. From 1,279 to 1,450.</b>
Part II Crimes Defined as: All other crimes		
<b>Criminal Summonses</b>	<b>-1%</b>	<b>Down 10 from 1,102 to 1,092</b>
Liquor Law	*-15%	Down 17 from 125 to 108.
Public Drunkenness	*+8%	Up 25 from 314 to 339.
Disorderly Conduct	*+15%	Up 19 from 128 to 147.
Noise Ordinance	-19%	Down 30 from 155 to 125.
Open Bottle	+12%	Up 13 from 107 to 120.
Public Indecency	+36%	Up 32 from 88 to 120.
All Other	-25%	Down 47 from 185 to 138.

**\*See combined West Chester Police - West Chester University Public Safety chart for additional Borough enforcement figures.**

**% Change from 2016****Total - 2017****Accident Statistics:**

Overall Accidents	+7%	Up 18 from 784 to 842.
Non-Reportable	+4%	Up 14 from 552 to 573.
Reportable	+25%	Up 16 from 63 to 79.
Hit and Run	+13%	Up 22 from 168 to 190.
Fatal	-100%	0 fatalities in 2017 - 1 fatality in 2016.

**Traffic Statistics:**

Traffic Arrests	-1%	Down 35 from 2,498 to 2,463
Traffic Warnings	+7 %	Up 62 from 845 to 907.
Traffic Details	+1%	Up 34 from 858 to 863.
DUI	+13%	Up 10 from 79 to 89.

**Personnel Assignments**

	% of sworn staff	% of all staff
Patrol	77%	62%
Administration	9%	7%
Criminal Investigation	14%	11%
Support Staff	—	20%

### **Retirements during 2017**

Sgt. John O'Donnell	26 years	1/2/2017
Cpl. Patrice Baumann	25 Years	5/18/2017
Ptl. William Viebahn	14 Years	9/9/2017
Sgt. Louis DeShullo	31 Years	10/20/2017

### **New Hires during 2017**

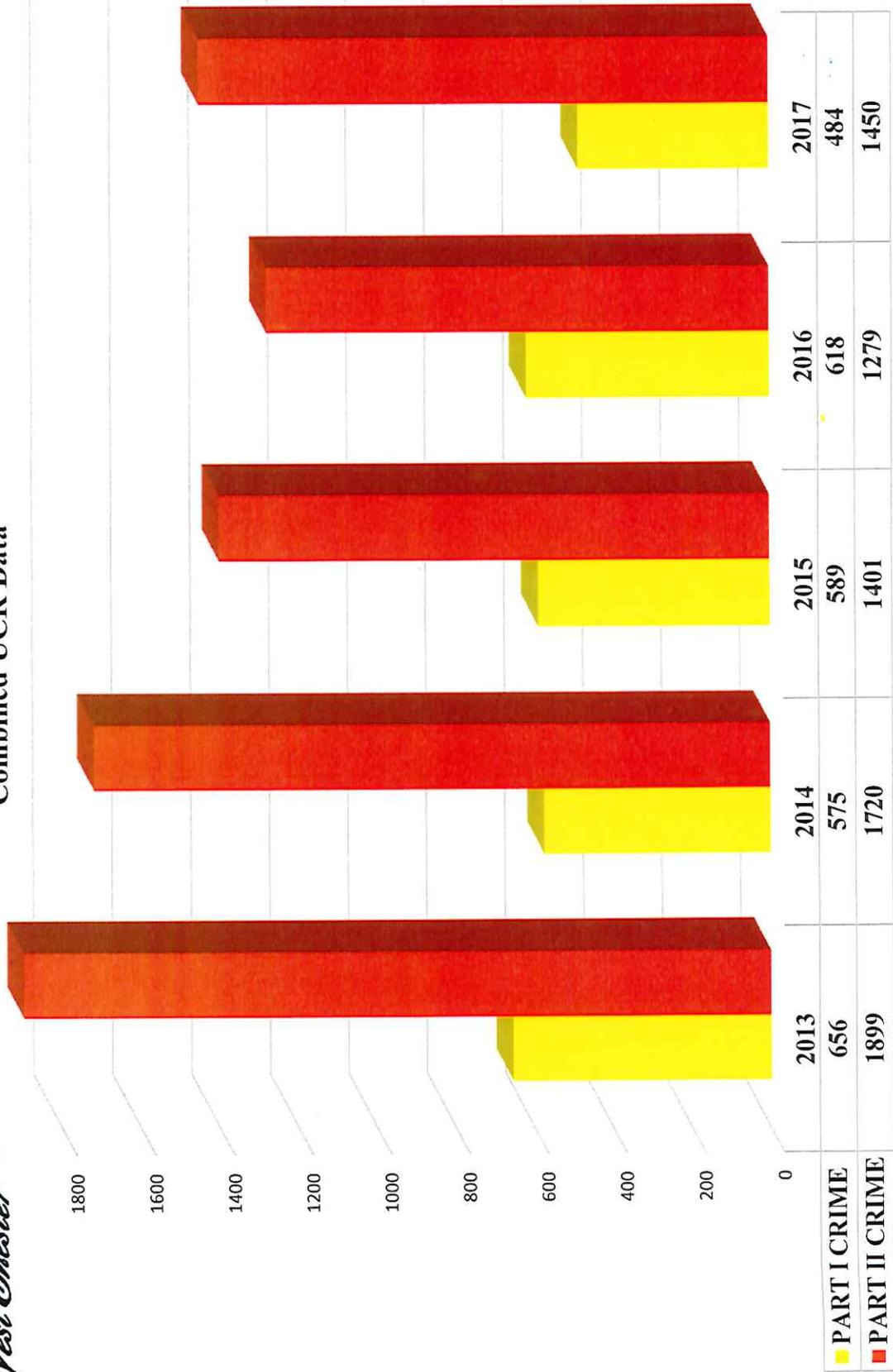
Adriana Zeiders	6/21/2017
Ryan Donkin	6/21/2017
Joseph Kamp	6/21/2017
David Barnes	8/16/2017



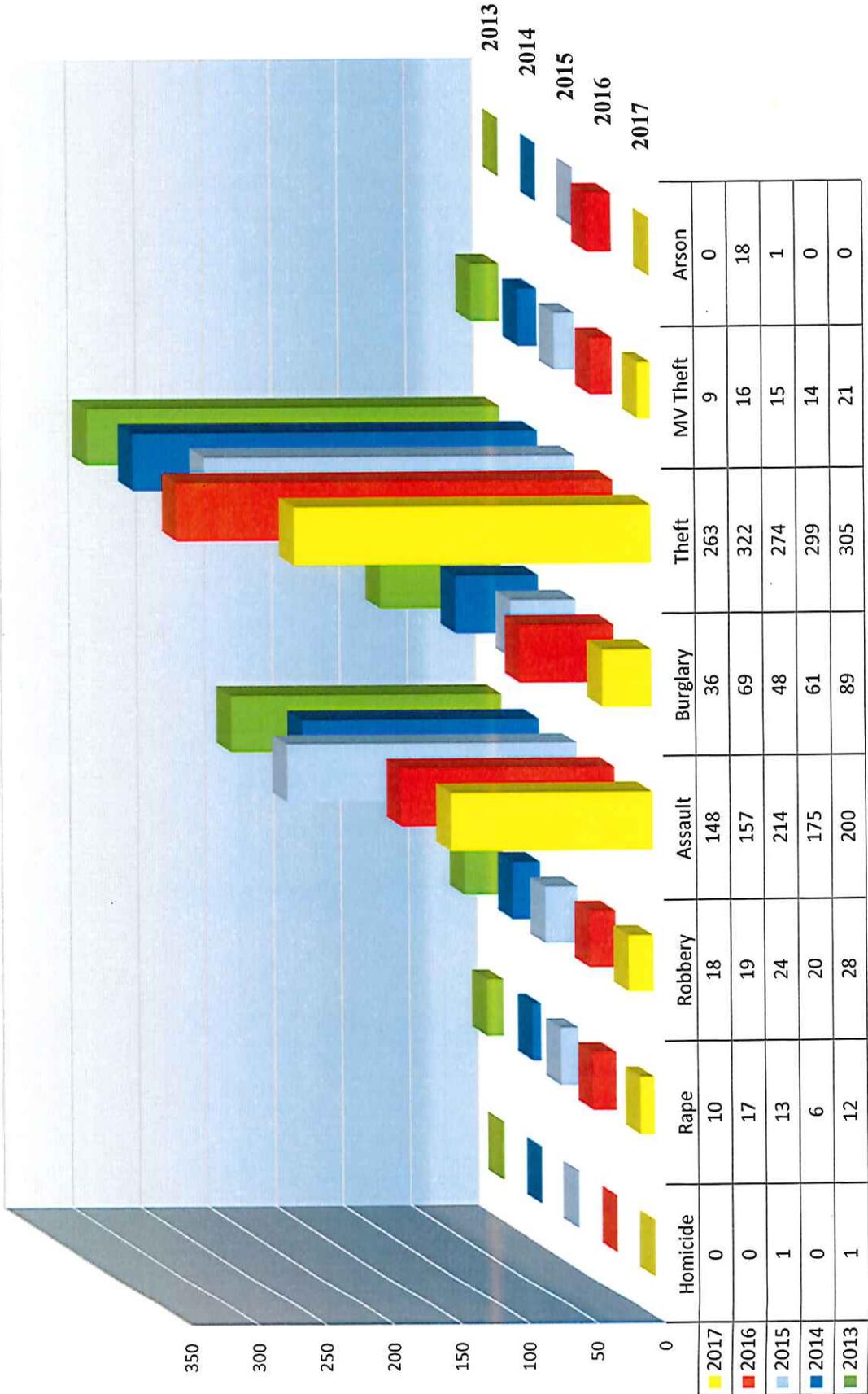
# WEST CHESTER POLICE DEPARTMENT

West Chester - East Bradford

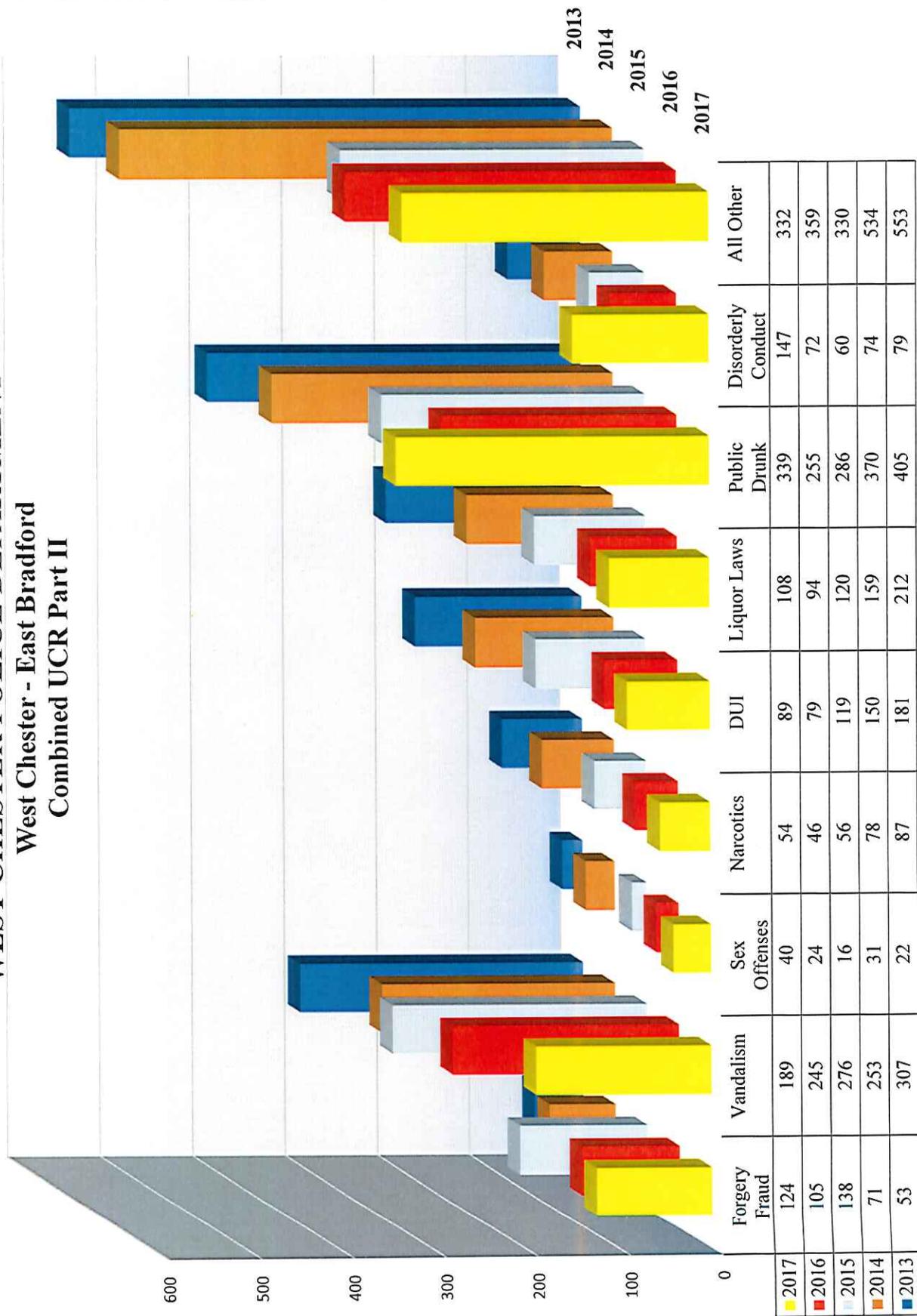
Combined UCR Data



**WEST CHESTER POLICE DEPARTMENT**  
 West Chester - East Bradford  
 Combined UCR Part I



**WEST CHESTER POLICE DEPARTMENT**  
**West Chester - East Bradford**  
**Combined UCR Part II**



**West Chester Borough - East Bradford Township  
Combined UCR Data  
2017**

Part I	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	0	0	100
Rape	10	2	20
Robbery	18	11	61
Assault	148	78	52
Burglary	36	2	6
Theft	263	46	17
MV Theft	9	4	44
Arson	0	0	100
<b>Total</b>	<b>484</b>	<b>143</b>	<b>30</b>
Part II	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	9	1	11
Fraud	115	14	12
Embezzlement	0	0	100
Vandalism	189	12	6
Stolen Property	3	2	67
Weapons	5	5	100
Sex Offenses	40	13	33
Narcotics	54	43	80
Offenses -Family/Children	0	0	100
DUI	89	89	100
Liquor Laws	108	108	100
Drunkenness	339	339	100
Disorderly Conduct	147	143	97
Vagrancy	20	18	90
All Other Offenses	332	324	98
<b>Total</b>	<b>1450</b>	<b>1111</b>	<b>77</b>



**West Chester Borough  
UCR Data  
2017**

Part I	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	0	0	100
Rape	10	2	20
Robbery	16	10	63
Assault	134	70	52
Burglary	32	2	6
Theft	229	39	17
MV Theft	9	4	44
Arson	0	0	100
<b>Total</b>	<b>430</b>	<b>127</b>	<b>30</b>
Part II	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	
Forgery	6	1	17
Fraud	80	13	16
Embezzlement	0	0	100
Vandalism	176	10	6
Stolen Property	2	2	100
Weapons	5	5	100
Sex Offenses	36	10	28
Narcotics	50	39	78
Offenses - Family/Children	0	0	100
DUI	71	71	100
Liquor Laws	106	106	100
Public Drunkenness	327	327	100
Disorderly Conduct	143	139	97
Vagrancy	14	13	93
All Other	322	315	98
<b>Total</b>	<b>1338</b>	<b>1051</b>	<b>79</b>

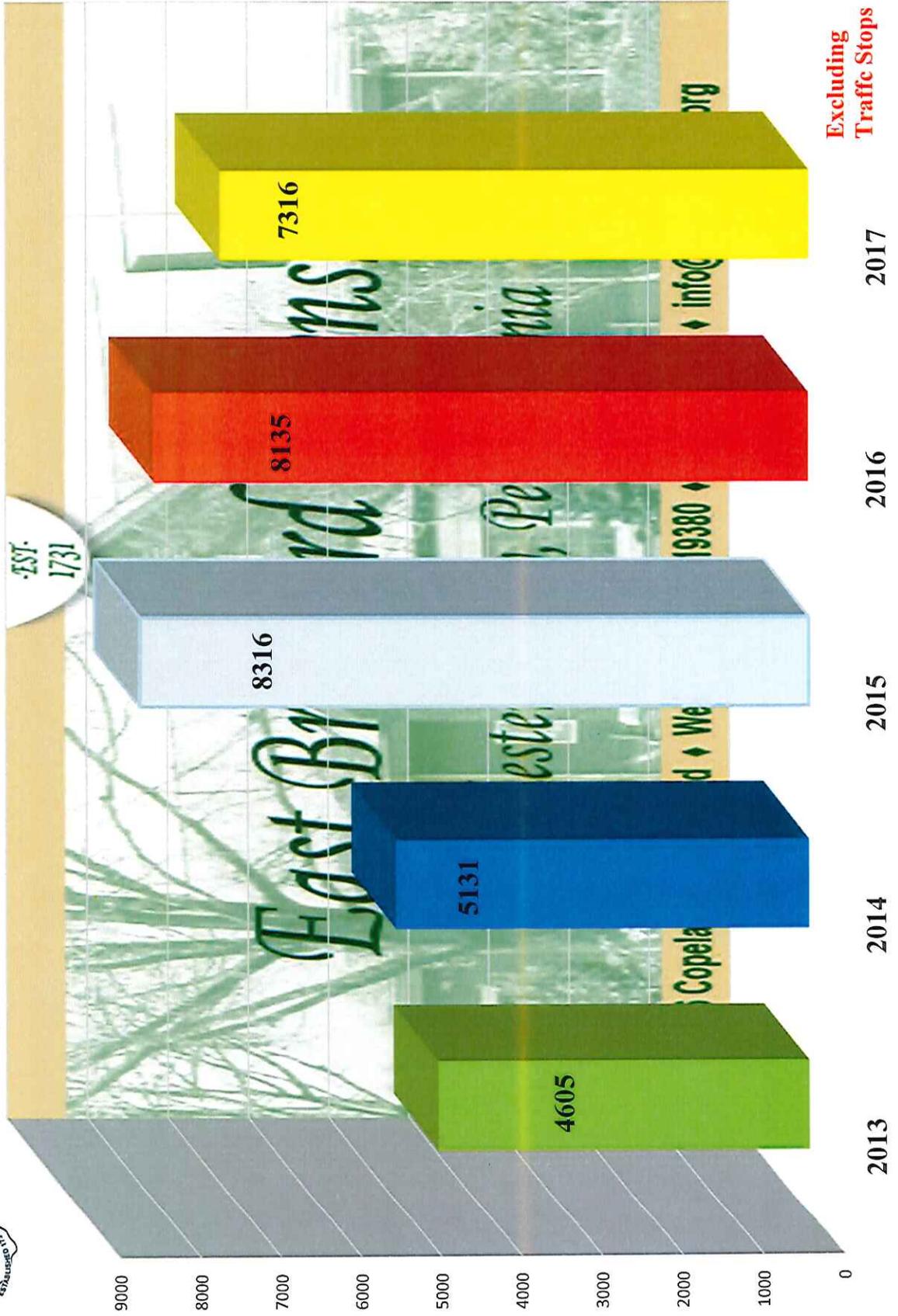


**East Bradford Township  
UCR Data  
2017**

Part I	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Homicide	0	0	100
Rape	0	0	100
Robbery	2	1	50
Assault	14	8	57
Burglary	4	0	0
Theft	34	7	21
MV Theft	0	0	100
Arson	0	0	100
<b>Total</b>	<b>54</b>	<b>16</b>	<b>30</b>
Part II	2017 Offenses (Includes Attempts)	2017 Offenses Cleared by Arrest or Exceptional Means	% Cleared
Forgery	3	0	0
Fraud	35	1	3
Vandalism	13	2	15
Stolen Property	1	0	0
Weapons	0	0	100
Sex Offenses	4	3	75
Narcotics	4	4	100
Offenses -Family/Children	0	0	100
DUI	18	18	100
Liquor Laws	2	2	100
Drunkness	12	12	100
Disorderly Conduct	4	4	100
Vagrancy	6	5	83
All Other	10	9	90
<b>Total</b>	<b>112</b>	<b>60</b>	<b>54</b>



# East Bradford Township Calls for Service

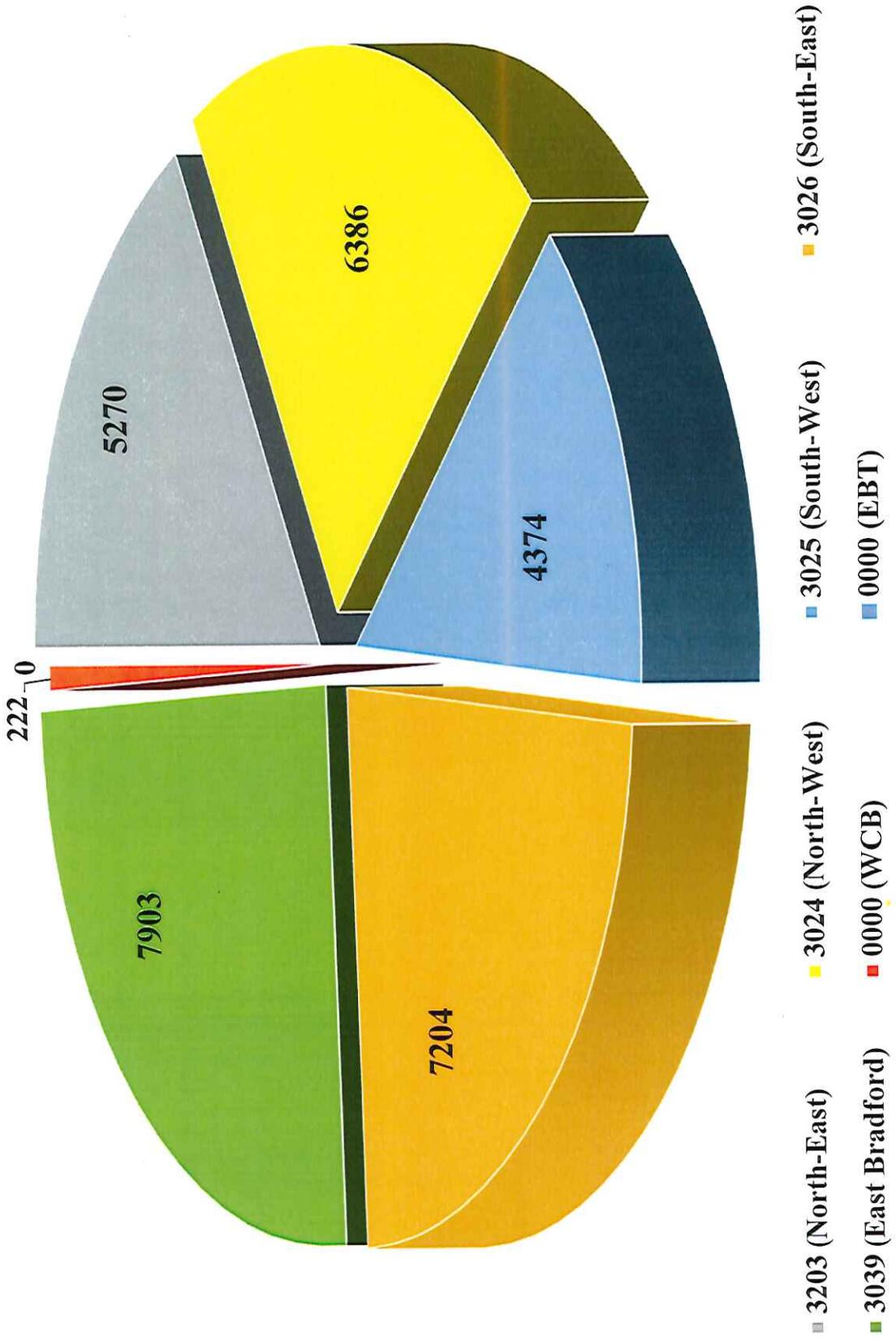




# WEST CHESTER POLICE DEPARTMENT

Calls for Service - Sectors

Includes Vehicle Stops



# WEST CHESTER POLICE DEPARTMENT



## 2017 ANNUAL REPORT

Scott L. Bohn  
Chief of Police



## GENERAL STATISTICS 2017



The General Statistics for the West Chester Police Department during 2017 reflect an approximate 15% increase in the number of calls-for-service over the past year. General Statistics also reflect that crime reported to the West Chester Police Department (combined Part I and Part II) increased 2% overall, with a 22% decrease in Part I crimes and an approximate 13% increase in Part II and/or secondary crime.

The number of Part I crimes known to our Police Department is **the lowest total of Part I crimes reported in the last twenty-one (21) years**. The serious crime trends continue a positive outlook for the community with respect to providing a safe environment for our citizenry and our business community.

The current volume of calls-for-service, the number of reported Part II crimes (quality of life crimes), personnel staffing and a challenging economic climate is a challenge for our Police Department and our community. Environmental conditions and demographics have and will continue to impact crime. The Police Department is proud of our public safety service and law enforcement activities in our community. The elected officials and appointed leaders in our community(s) are encouraged to share our collective accomplishments and continue our work in a shared vision and goal for a safer community and better quality of life.

### Social Media Sites

Our Social Media Sites (Facebook, Twitter and Instagram) continue to inform our community and promote our Department.

In December 2017, our Facebook page reached ten thousand (10,000) “Likes” which, comparatively, is higher than all other departments in Chester County. At the end of 2017, there were ten thousand one hundred sixty-six (10,166) “likes” on this site.

# WCPD Facebook

Page    Inbox    Notifications 1    Insights    Publishing Tools    Settings    Help ▾



West Chester  
Borough Police  
Department ✓  
@wcbpd



## Social Media Sites-Facebook

*This image shows our total WCPD Facebook Page followers as 12.31.2016*



**Social Media Sites-Facebook:**

*This image shows the West Chester Police Facebook page ranking with other Chester County Police Departments*

**Pages to Watch**

Compare the performance of your Page and posts with similar Pages on Facebook.

Reactions, Comments & Shares

Page	Total Page Likes	From Last Week	Posts This Week	Engagement This Week
<b>YOU</b> <b>1</b> <b>West Chester Borough ...</b>	10.2K	▲ 0.1%	6	296
<b>2</b> <b>City of Coatesville Polic...</b>	6K	▲ 0.1%	1	26
<b>3</b> <b>West Goshen Township ...</b>	5.5K	▲ 0.1%	1	24
<b>4</b> <b>West Whiteland Townsh...</b>	5.1K	▲ 0.2%	3	179
<b>5</b> <b>Phoenixville Police</b>	5K	▲ 0.8%	2	159

## Social Media Sites-Twitter

At the end of 2017 our Twitter Page continues to grow with six hundred seven (607) followers. Over the past years we have seen more engagement on Twitter from our followers.



The image is a screenshot of a mobile phone displaying a Twitter profile page. At the top, the status bar shows 'Verizon LTE', the time '09:55', and '76%' battery. The profile picture is a circular image of a police officer in uniform. The header area features a photograph of a police officer in uniform standing next to a person dressed as Santa Claus in a red and white suit, in what appears to be a police station lobby with a Christmas tree. To the right of the profile picture is a blue 'Edit profile' button. Below the profile picture, the name 'W.C. Borough Police' is displayed in large white text, followed by the handle '@WCBoroPolice' in smaller white text. The bio reads 'Serving West Chester Borough and East Bradford Township in PA.' Below the bio, the location 'West Chester, PA' is shown with a location pin icon, and the website 'west-chester.com' is shown with a link icon. At the bottom of the profile section, it shows '142 Following' and '607 Followers'.

Verizon LTE 09:55 76%



[Edit profile](#)

**W.C. Borough Police**  
@WCBoroPolice

Serving West Chester Borough and East Bradford Township in PA.

West Chester, PA [west-chester.com](http://west-chester.com)

142 Following 607 Followers

## Social Media Sites – Instagram

Our Instagram page has had much growth over the past year - going from seventy-six (76) followers at the beginning of 2017 to four hundred nineteen (419) followers by the end of the year.



The screenshot shows the Instagram profile for 'westchesterpolice'. At the top, there is a plus sign icon, the username 'westchesterpolice', a bar chart icon, and a refresh icon. Below this is a horizontal line. On the left is a circular profile picture of a police officer in a Santa suit next to a police car. To the right of the profile picture are statistics: '238 posts', '419 followers', and '55 following'. Below the statistics are three buttons: 'Promote', 'Edit Profile', and a gear icon for settings. Underneath the buttons is the name 'West Chester Borough Police' in bold, followed by 'Law Enforcement Agency' in a lighter font. Below that is the text 'Serving West Chester Borough and East Bradford Township, Chester County PA' and the address '401 E Gay St, West Chester, Pennsylvania'. At the bottom of the profile section are three buttons: 'Call', 'Email', and 'Directions'. Below these buttons is a horizontal line, and at the very bottom are four icons: a grid of dots, a list icon, a person icon, and a bookmark icon.

The goal of all our social media sites is to provide information to our followers and to show our officers and staff out in our community with our residents.



## ACCIDENT ANALYSIS



Overall, vehicle crashes reported to and investigated by the West Chester Police Department increased 7% from 2016 to 2017, with a total of eighteen (18) more accidents during 2017. However, the raw numbers do not reflect the entire picture. Vehicle accidents, more aptly described as “vehicle crashes” as most accidents are not quite as “accidental” as the name suggests, are divided into four categories: Reportable Crashes, Non-Reportable Crashes, Fatalities, and Hit and Runs.

### **REPORTABLE CRASHES:**

Reportable crashes are defined as those crashes in which the driver, vehicle occupant, pedestrian, or bicyclist is injured, or the damage to any vehicle is so severe as to render the vehicle inoperable. During the calendar year 2017, the number of reportable crashes increased approximately 25%: there were sixty-three (63) during 2016 and seventy-nine (79) during 2017.

### **NON-REPORTABLE CRASHES:**

Non-reportable crashes are defined as the converse of reportable crashes. Stated another way, non-reportable crashes are those crashes where no one was injured, and the vehicle could be removed from the crash scene under its own power. Although Commonwealth Law does not require one to report these crashes to the police, some individuals and, more particularly, their insurance companies, request a police investigation. As such, the Police Department can count those non-reportable crashes that are actually reported to the police, but there is no way to know what percent of these type crashes is reported or actually occur in the Borough or the Township. Non-reportable crashes reported to the police department increased by 4% from five hundred fifty-two (552) during 2016 to five hundred seventy-three (573) during 2017.

### **FATALITIES:**

There were no fatal accidents in 2017. There was one (1) fatal crash in 2016.

## **HIT AND RUNS**

As a general rule, the driver of any vehicle involved in an accident resulting in damage to a vehicle or other property shall immediately stop the vehicle at the scene of the accident or as close thereto as possible and shall remain at the scene of the accident until he/she has fulfilled the requirements as promulgated in the Pennsylvania Motor Vehicle Code, Title 75, relating to the duty to give/provide information and render aid if necessary. In too many instances, individuals involved in motor vehicle crashes ignore their obligation and leave the scene of the “accident.” Those hit and run crashes reported to the police department increased by approximately 13% from one hundred sixty-eight (168) during 2016 to one hundred-ninety (190) in 2017.

## **ACCIDENT INVESTIGATIONS**

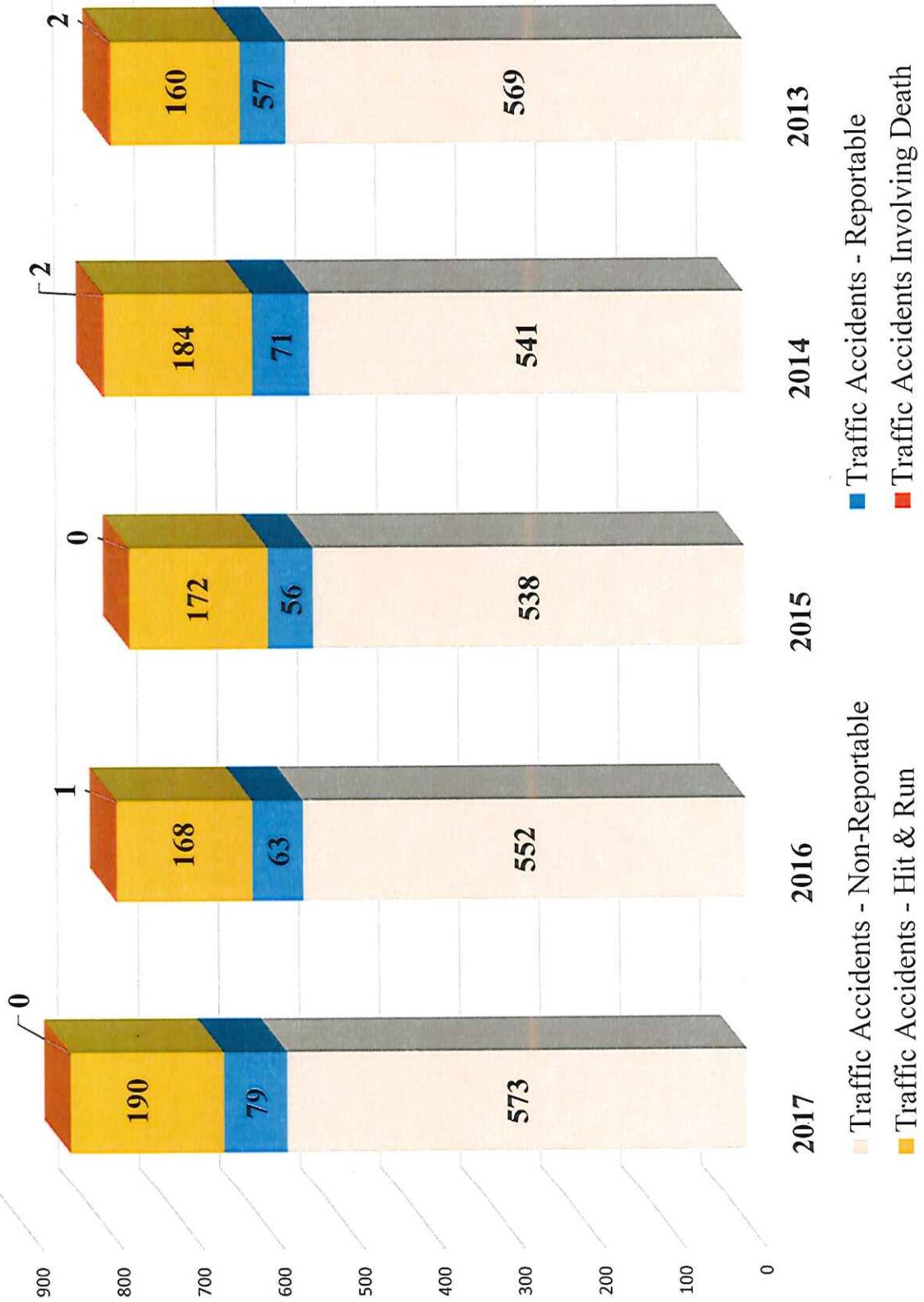
### **Fatal Accidents**

There were no fatal accidents in 2017.

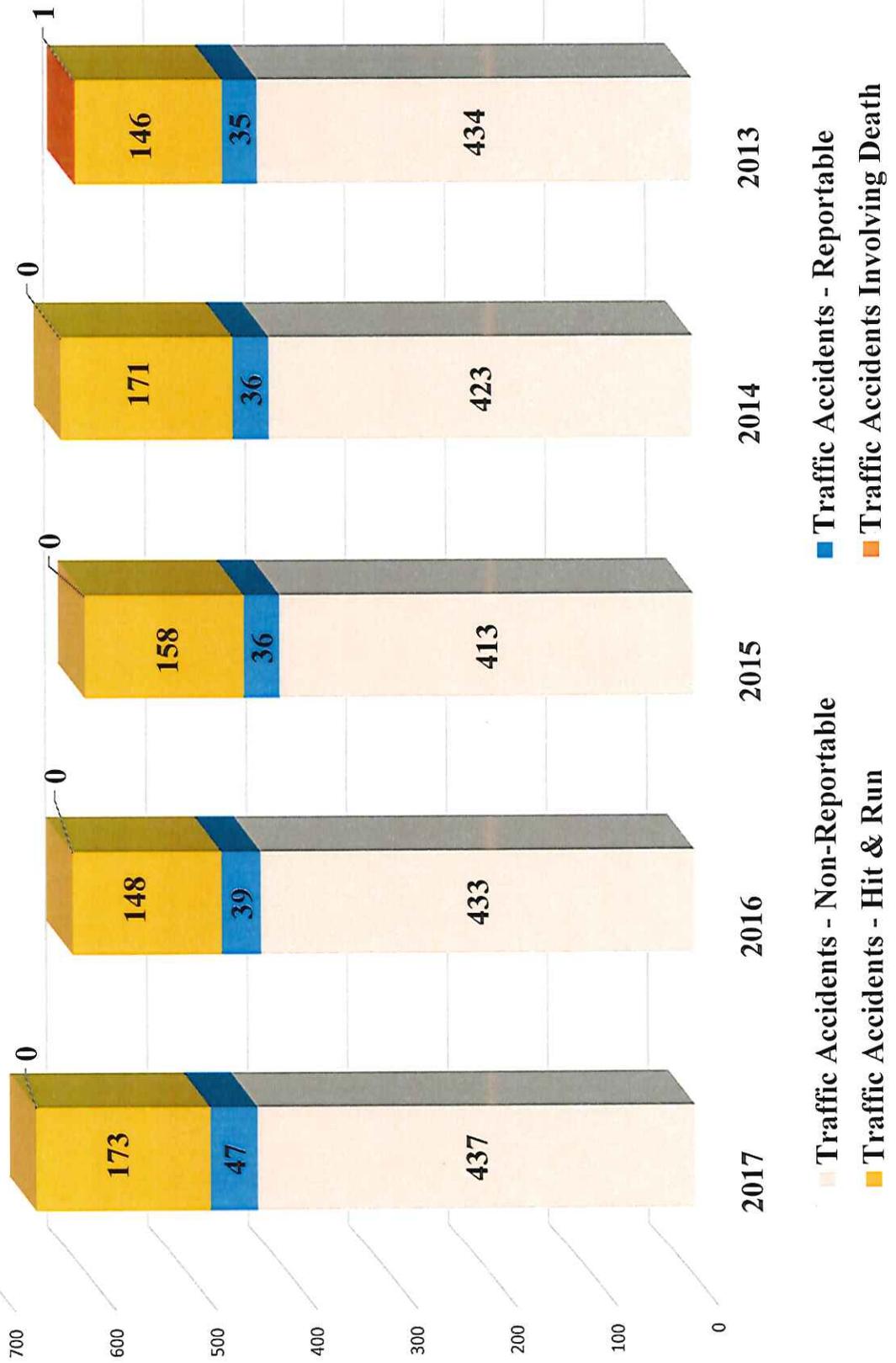
### **SCAT Team Investigations:**

In 2017, the members of the Chester County Serious Crash Accident Team (SCAT) responded to thirteen (13) calls.

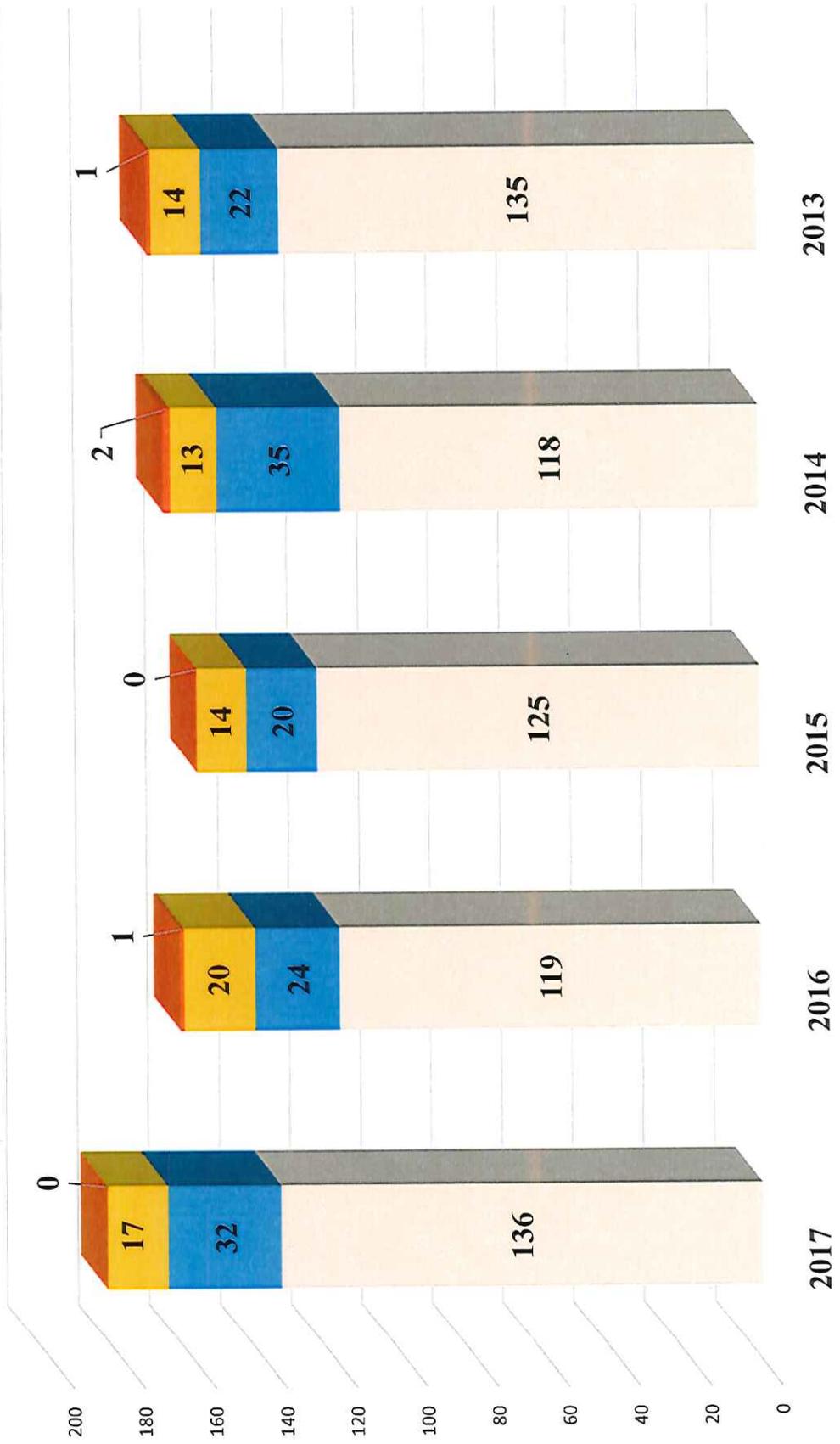
# WEST CHESTER POLICE DEPARTMENT Crash Investigations



**WEST CHESTER POLICE DEPARTMENT**  
**Crash Investigations**  
**West Chester Borough**



**WEST CHESTER POLICE DEPARTMENT**  
**Crash Investigations**  
**East Bradford Township**



■ Traffic Accidents - Non-Reportable  
■ Traffic Accidents - Hit & Run  
■ Traffic Accidents - Reportable  
■ Traffic Accidents Involving Death



## DRIVING UNDER THE INFLUENCE

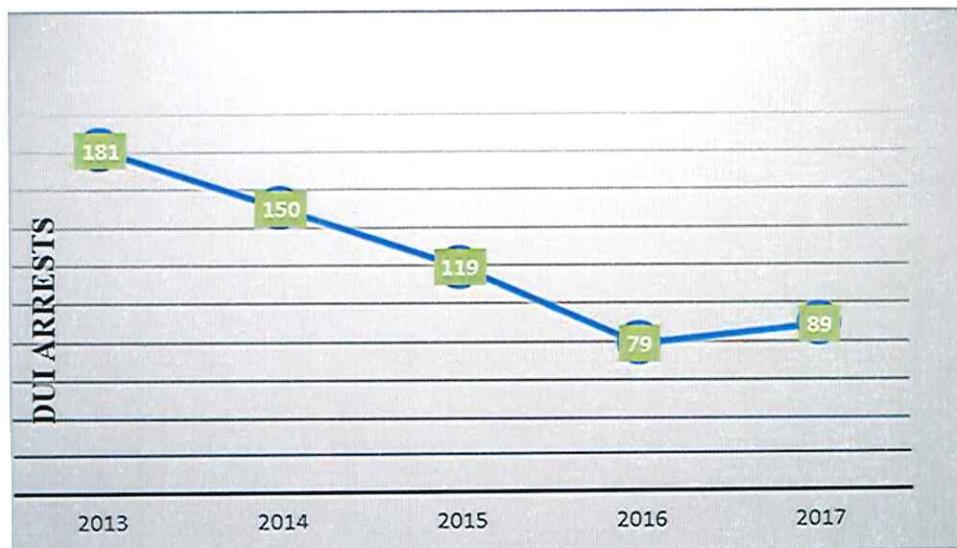


The West Chester Police Department places high emphasis on searching for DUI drivers in an attempt to lower fatalities due to alcohol and/or drug related vehicle crashes and to lessen the overall personal injury and property loss due to vehicle crashes in our service communities. In 2017, the West Chester Police Department made eighty-nine (89) DUI arrests. In 2016, the Department made seventy-nine (79) DUI arrests. The Department had recorded over two hundred (200) arrests in each year between 2006 through 2009.

DUI checkpoints are conducted in association with the Chester County Highway Safety Project. There were one (1) DUI checkpoints conducted during the calendar year 2017.

The increased success and number of restaurants and liquor establishments in our community increases the probability and likelihood that a larger number of individuals will attempt to drive while intoxicated.

Drunk driving is the largest cause of traffic fatalities, claiming more 10,000 lives a year, according to the National Highway Traffic Safety Administration (NHTSA). "Ride-sharing" services may be impacting the number of DUI arrests. While there is not statistical support for this suggestion, services like *Uber* can provide an alternative to drunk driving and help people make more responsible choices.





## TRAFFIC ENFORCEMENT STATISTICS



Each year, emphasis is placed on traffic safety and enforcement. In 2017, the Department was again significantly impacted by reductions in Commonwealth funding for target traffic enforcement details. The enforcement of our state vehicular laws is an essential and important service to the residents of, and visitors to, our communities. Traffic arrests/citations issued by the West Chester Police Department increased approximately 1% in 2017. The issuance of “written traffic warnings” increased approximately 6% in 2017. In 2017, the Department’s total number of “traffic details” in our service communities increased by approximately 1%. In 2017, the Department continued to utilize computer hardware and software technology that will continue to benefit our communities in assessing current vehicular traffic. The technology has and will continue to aid in future traffic planning in our community and the surrounding municipalities.

A continued emphasis during 2017 on the Department’s traffic safety goals and objectives is a double-edged sword. A special cautionary note was noted in the 2006 and each subsequent Annual Report until 2016. It should be recalled in past reports when presented. The note, specifically, relates to the number of calls-for-service reported each year. Vehicle stops for traffic violations were not counted as a call-for-service. The Department’s calls-for-service volume, patrol and the allocation of personnel impact traffic enforcement figures. In the year 2017 we have included traffic counts in the “*calls-for-service sector chart*”.

The officers are required to satisfy daily court obligations at four (4) separate locations: two (2) District Courts, Common Pleas Court, and Juvenile Court, and the number and/or issuance of criminal arrests and non-traffic citations have remained consistently high. The above stated factors, in addition to the Department’s level of staffing and staffing requirements impact our traffic enforcement statistics.

### **Traffic Studies:**

- In 2017 seven (7) traffic studies were completed in West Chester Borough and five (5) studies completed in East Bradford Twp.

## **Traffic Analysis:**

### Borough of West Chester:

In West Chester Borough, the intersection of High and Washington St. has once again become problematic spot. In 2017, six (6) reportable accidents occurred there with half resulting in injury. The decrease seen in 2016 now seems to be an anomaly. In the upcoming year, we will again contact PennDOT for evaluation of the intersection and will make recommendations for action.

### East Bradford Township:

In East Bradford Twp., the number of traffic studies completed has steadily increased. These locations of the eleven (11) speed details conducted in 2017 originated from three (3) sources: one-third were citizen requests/complaints, one-third from Township Administration, and one-third from historical data/experience.

We will continue to aggressively enforce traffic violations in both communities and continue to enforce and monitor speed in the municipalities.

## **Intersections and Roadways under Evaluation:**

### Borough of West Chester

- Crosswalks – West Chester University (Borough Roadways)
- High and Rosedale Avenues.

### East Bradford Township

- Skelp Level Rd.

## **Traffic Details:**

### Speed Details

A total of eleven (11) speed details were performed in East Bradford Township. during 2017. The number of details was decreased slightly due maintenance performed on the EnRadd unit.

These details resulted in one hundred-six (106) speeding citations and four (4) warnings.

In addition, seven hundred seventy (770) traffic details were documented by patrol in 2017. These would include such details as monitoring stop signs, monitoring traffic signals, enforcing pedestrian violations, and the like.

### **Traffic Stops**

During 2017, over four thousand two hundred-eight (4,208) traffic stops were documented in the police Record Management System (RMS). These resulted in Eight Hundred thirty-eight (838) verbal warnings, nine hundred-seven (907) written warnings, and two thousand four hundred sixty-three (2,463) citations.

### **Buckle-Up-Pa Grant**

In 2017 two (2) waves of seat belt concentrated traffic details were funded buy Buckle Up PA (BUPA).

The first wave was scheduled May 22, 2017 through June 18, 2017. These details culminated in thirty-six (36) contacts and twenty-nine (29) citations (none for seat belts).

During the second wave that occurred November 20, 2017 through December 4, 2017 four (4) details were performed at various times. The officers contacted thirty (30) drivers and issued twenty-eight (28) citations (none for seat belts).

### **Aggressive Driving Enforcement**

Three (3) waves were funded in 2017.

First wave: March 20, 2017 through April 30, 2017, five (5) details.

- These resulted in forty (40) citations: ten (10) for Traffic Control Signals, two (2) for Obedience to Traffic Control Signals violations, eight (8) for Speeding, one (1) suspended license violation, and seventeen (17) for other traffic violations.

Second wave: July 6, 2017 through August 27, 2017, five details.

- These resulted in forty-one (41) citations: eight (8) for Traffic Control Signals, four (4) for suspended license violations, and twenty-five (25) for other violations.

Third wave: October 30, 2017 through November 17, 2017, four (4) details

- These resulted in thirty (30) citations and one (1) misdemeanor arrest: Eleven (11) citations were for red light violations, seven (7) for speeding, and the remaining eleven (11) citations were for other violations. The misdemeanor arrest was for Possession of Marijuana.

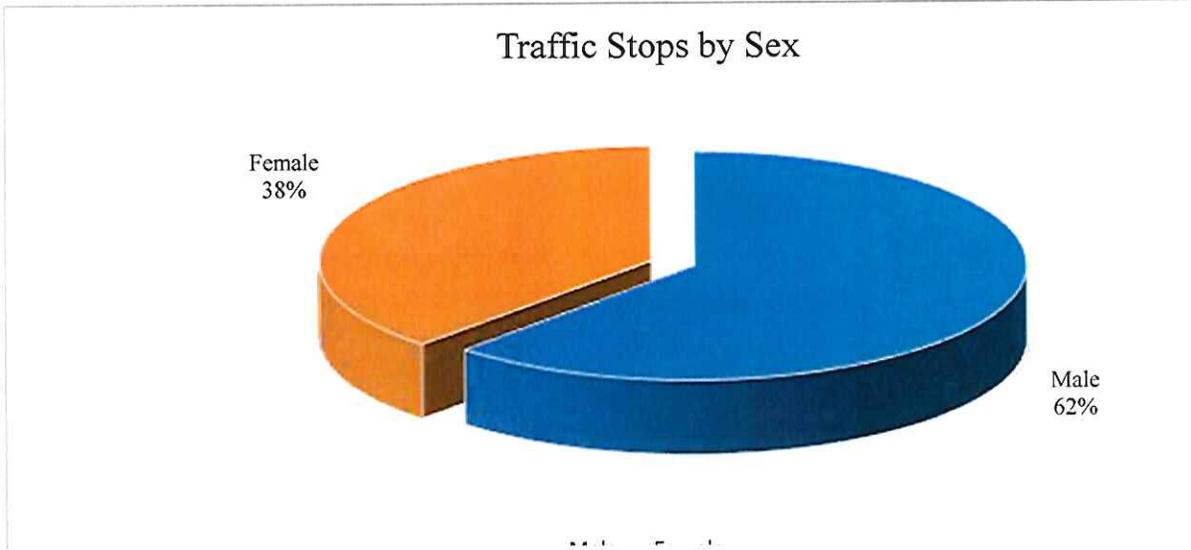
There was no special funding this year. The funding for the BUPA projects has been decreasing steadily over the previous several years. This resulted in a smaller grant amounts and limited the number of details.

### **DUI Checkpoints**

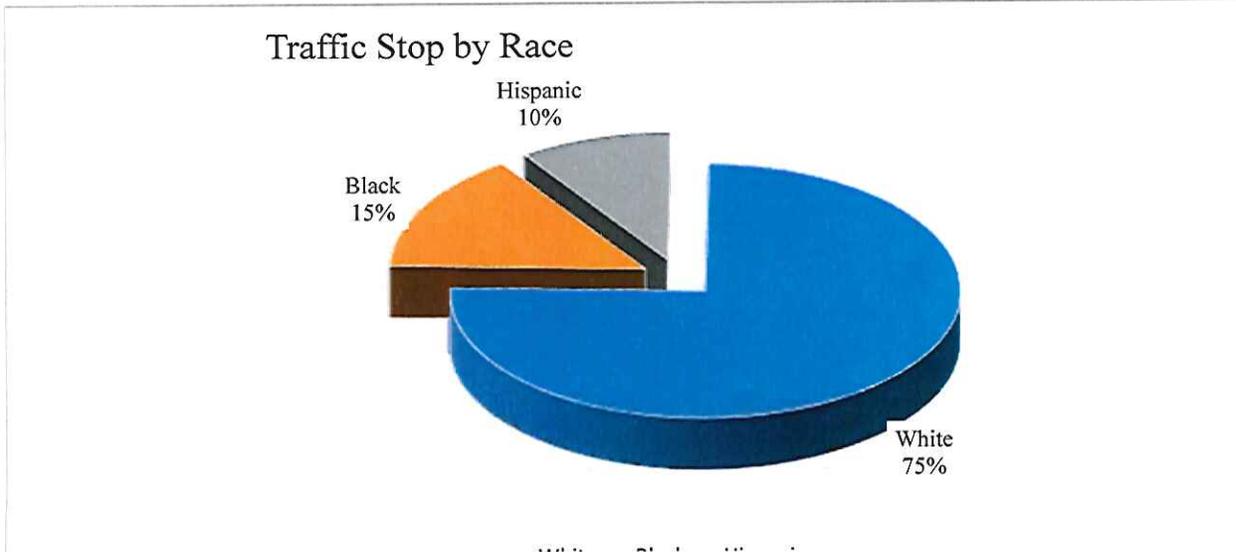
One (1) DUI checkpoint was conducted on May 5, 2017, in the 600 block of E. Market St. This detail was conducted in conjunction with the Chester County Highway Safety Project. As a result, nine (9) arrests were made for Driving Under the Influence (including under the influence of drugs) and one (1) arrest for Possession of Marijuana with intent to distribute.

# Traffic Stop Report 2017

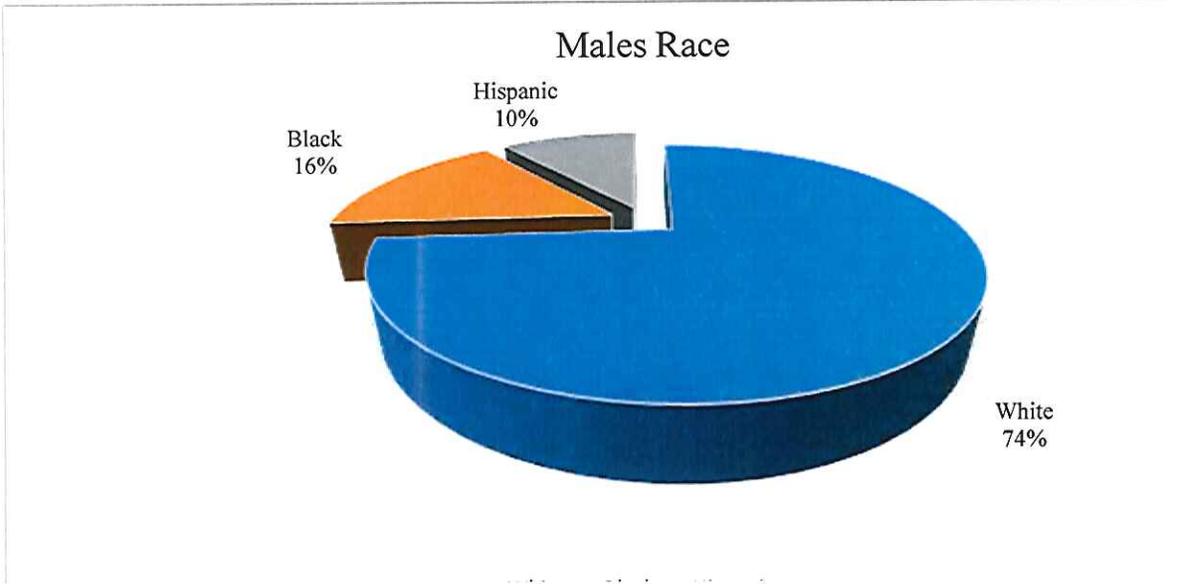
## Total Traffic Stops



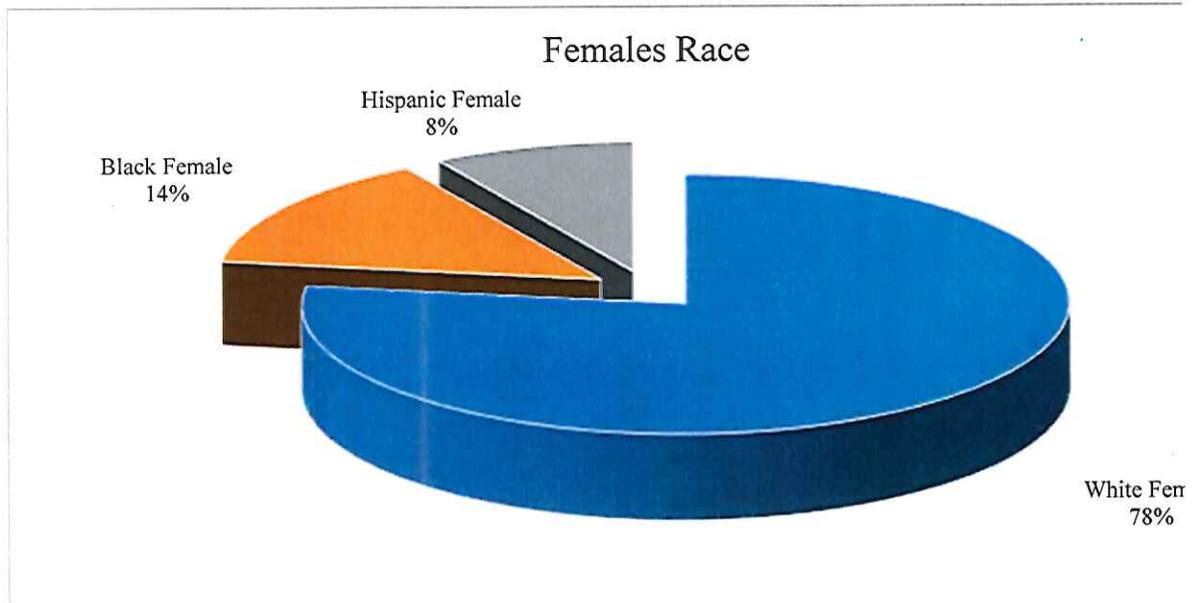
## Traffic Stops by Race



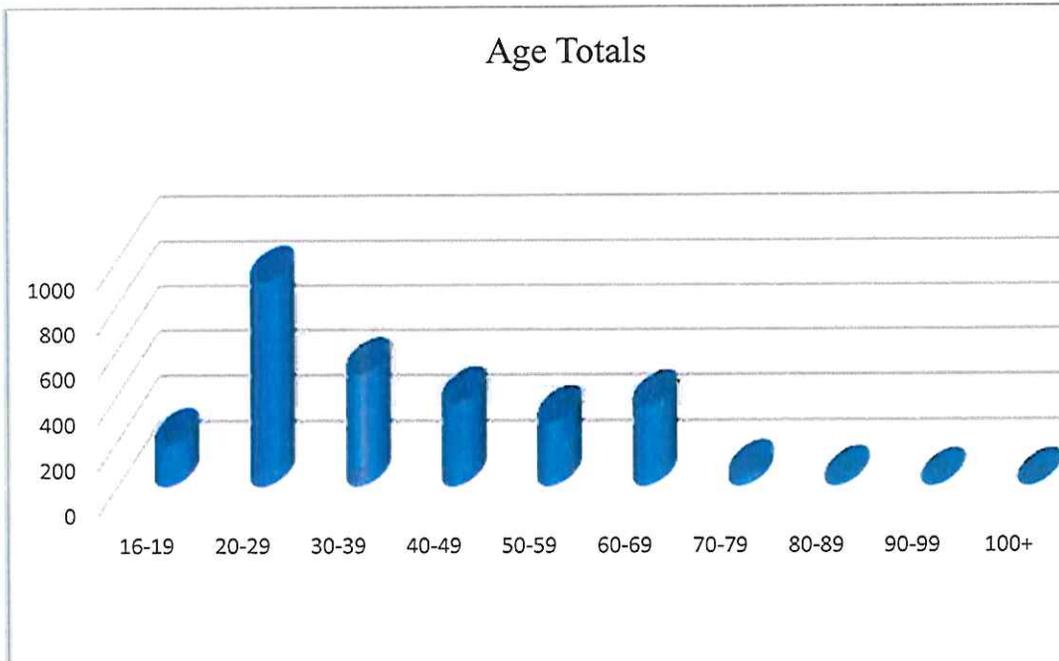
### Traffic Stops - Male / Race



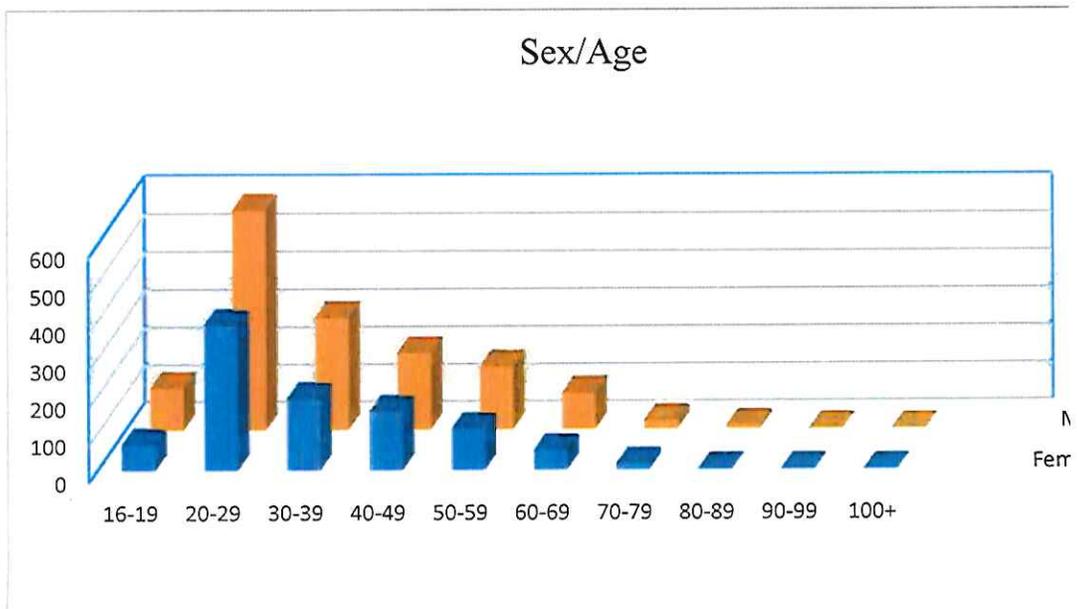
### Traffic Stops - Female / Race



## Traffic Stop by Age



## Traffic Stops by Sex/Age



## Abandoned Vehicles

We carried over all of the changes from our process changes in 2015. Most vehicles stickered in 2017 were promptly removed at the seven-day mark required by state statute or very shortly thereafter. Five (5) vehicles were not moved in the required time and had to be towed. A total of thirty (30) vehicles were stickered.

- Step 1: Vehicle is stickered abandoned by either a citizen complaint or self-initiated activity by an Officer.
- Step 2: Officers send a letter via certified mail to the last registered owner of the vehicle informing them of the abandoned status of the vehicle as well as their requirements in the matter.
- Step 3: If the vehicle is not removed or returned to a legal status in the required seven (7) days, it is towed.

### 2016

<b>Total number of vehicles processed:</b>	40
Number of vehicles towed:	8
Number of vehicles removed by owners:	32
Number of vehicles brought in to compliance with registration/inspection:	0

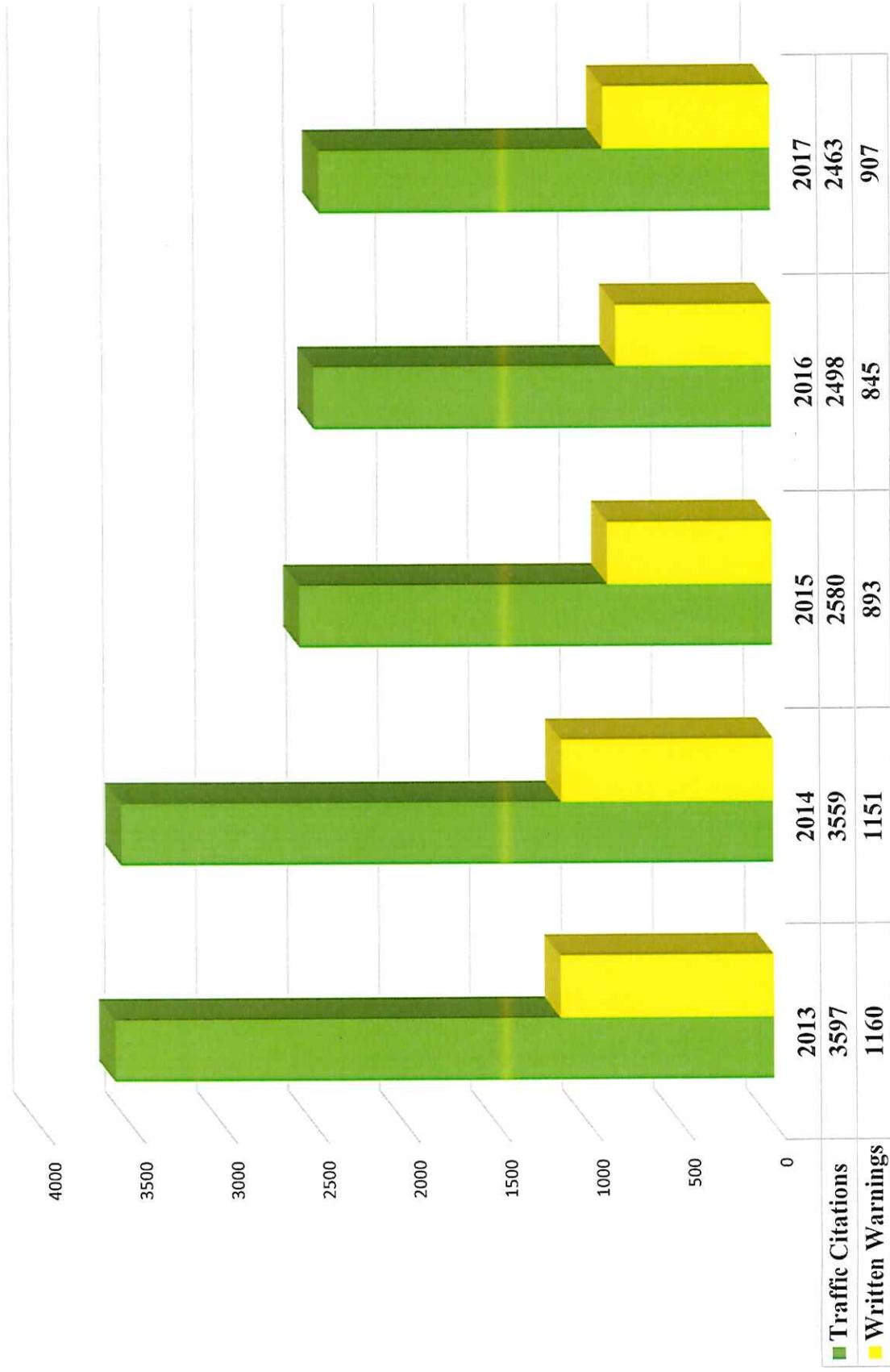
### 2017

<b>Total number of vehicles processed:</b>	30
Number of vehicles towed:	5
Number of vehicles removed by owners:	4
Number of vehicles brought in to compliance with registration/inspection:	1

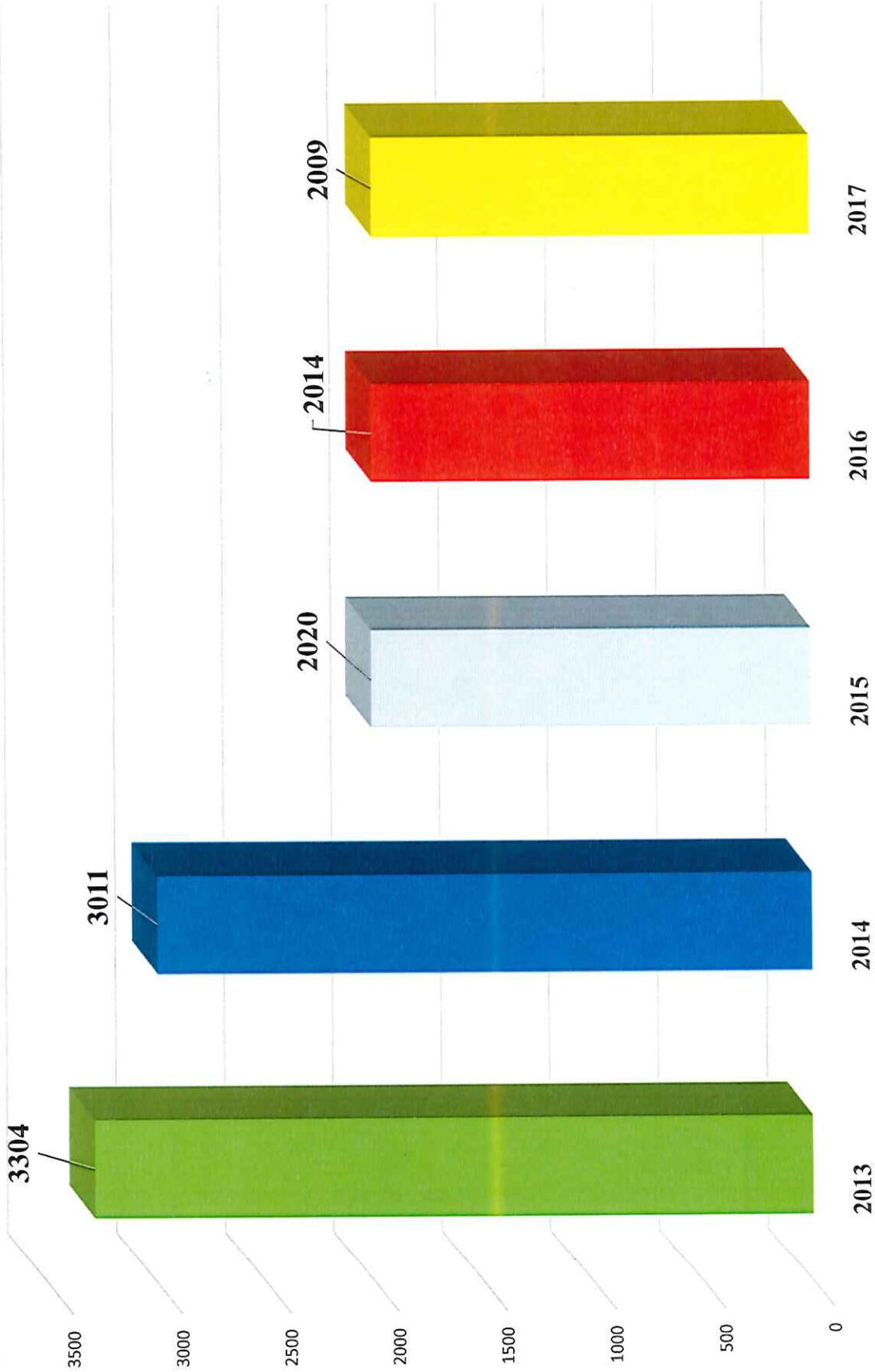
# WEST CHESTER POLICE DEPARTMENT

## Traffic

### West Chester - East Bradford Combined Totals

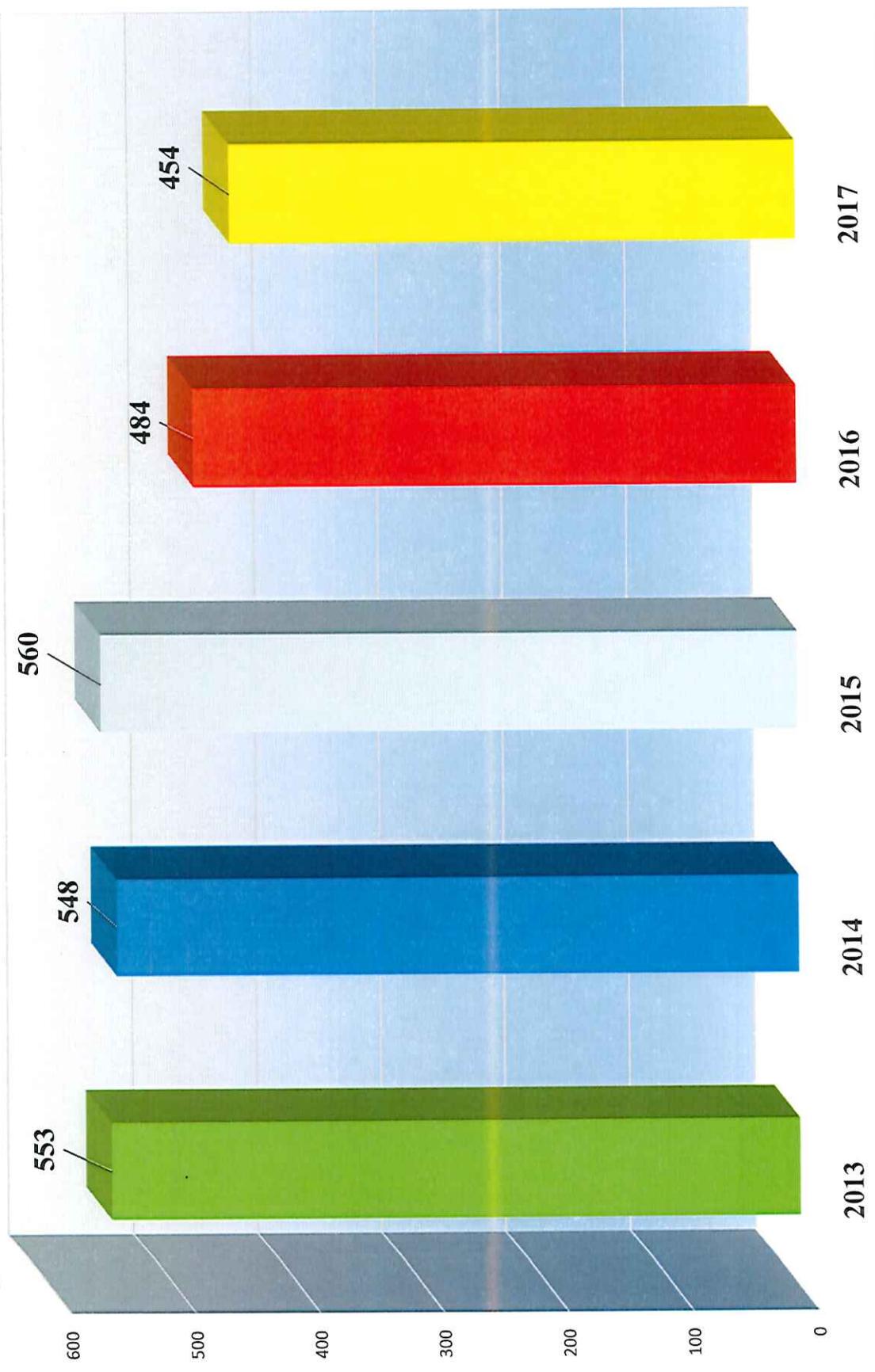


West Chester Police Department  
West Chester Borough  
Traffic Citations

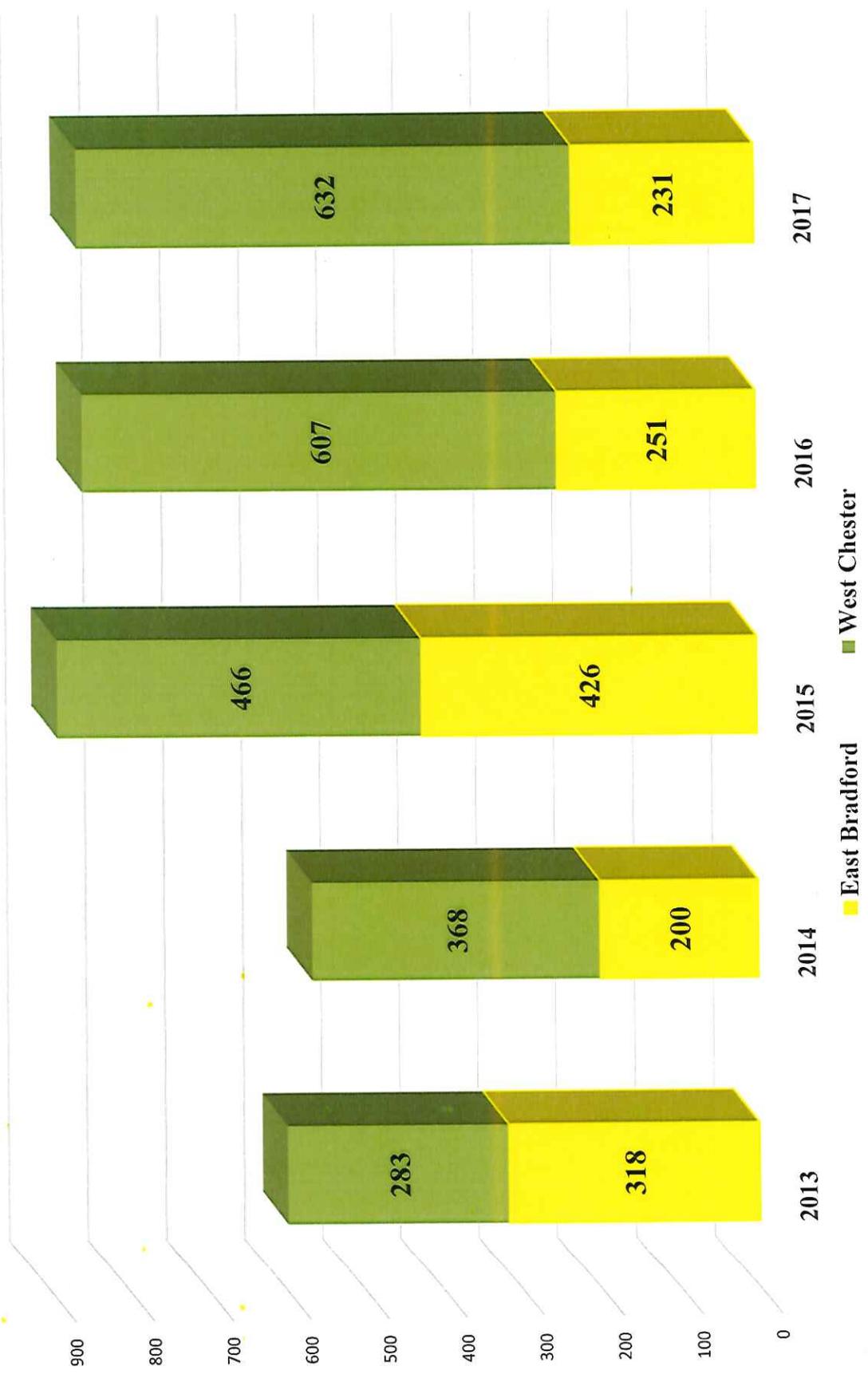




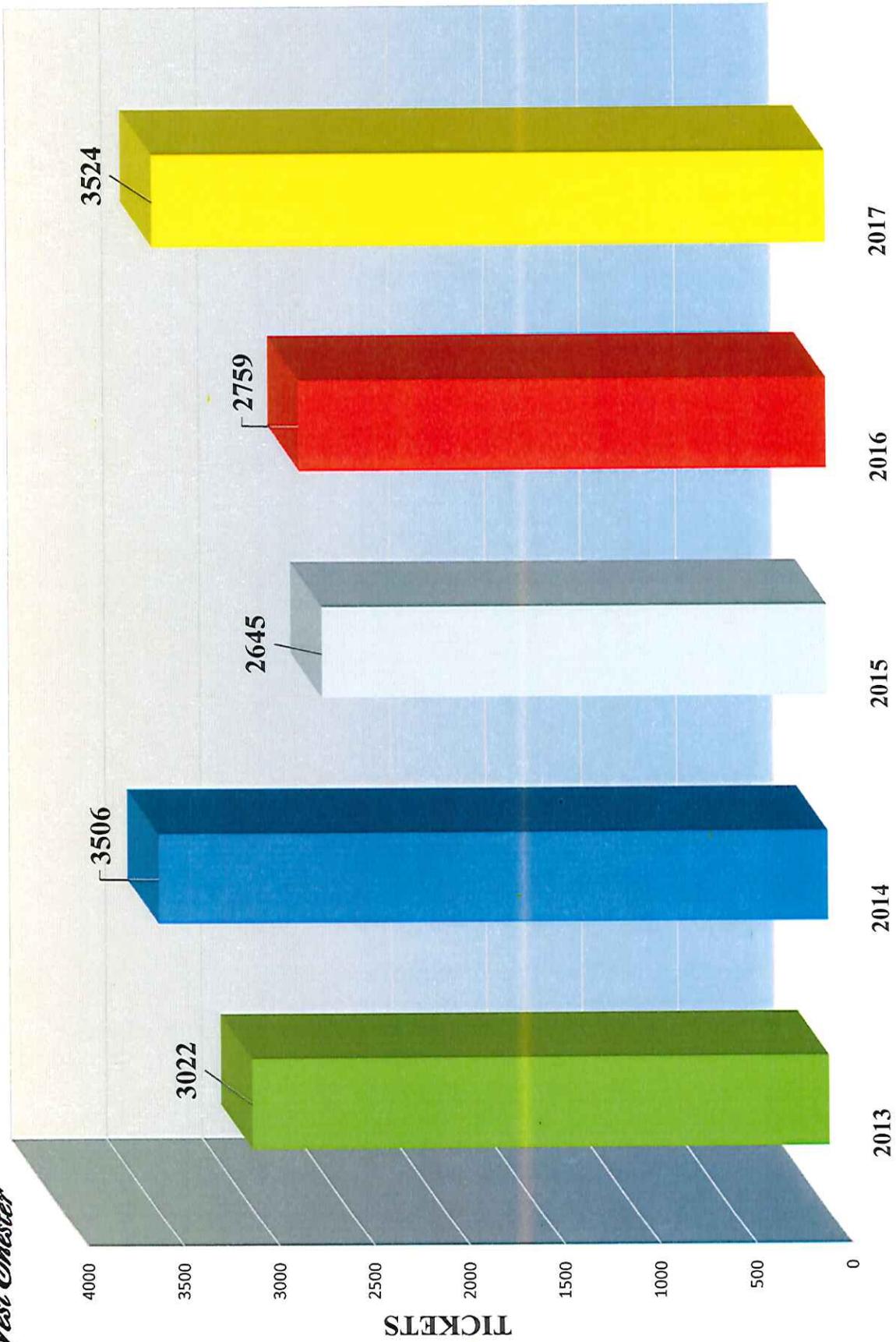
# West Chester Police Department East Bradford Township Traffic Citations



**WEST CHESTER POLICE DEPARTMENT**  
**Traffic Details**  
**West Chester - East Bradford Combined Totals**



# West Chester Police Department Parking Enforcement





## NON-TRAFFIC CITATIONS

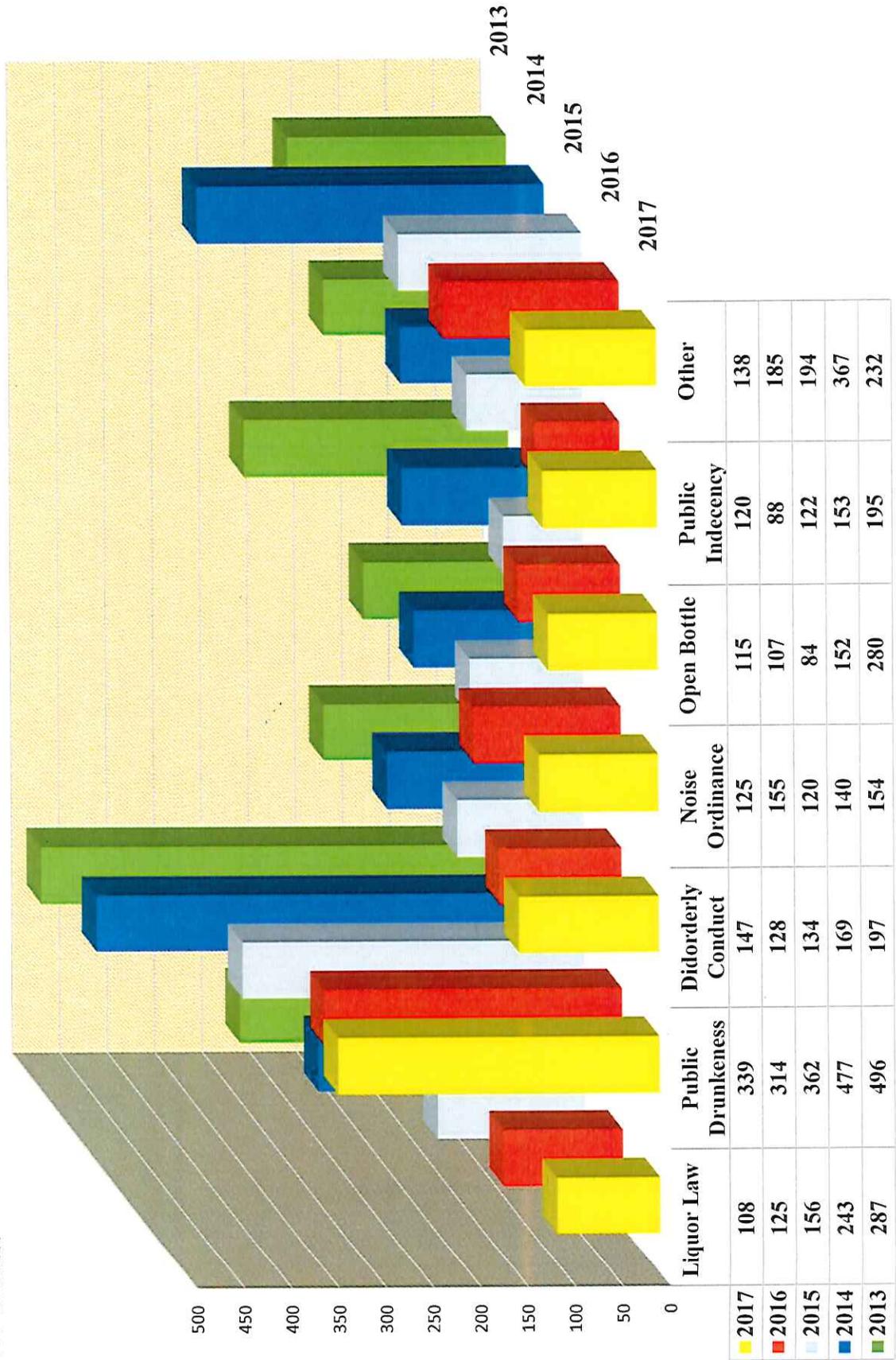


“Non-Traffic Citation” is the official name in Pennsylvania for the issuance of a criminal summons for the violation of a summary criminal offense, the lowest grade of all criminal offenses in the Commonwealth. More specifically, it is similar to a traffic ticket in that a Police Officer may stop an individual and issue a summons on a minor criminal offense, such as a quality of life violation, or mail the summons to the offender’s residence at a later date.

During 2017, the West Chester Police Department issued one thousand, ninety- two (1,092) such criminal summonses for minor quality of life violations, such as Disorderly Conduct and similar offenses. This represents a 1% decrease in the issuance of summons from 2016. During the calendar year 2017 the Department documented a 15% decrease in arrests for Liquor Law violations, an 8% increase in Public Drunkenness arrests, a 15% increase in Disorderly Conduct arrests, a 12% increase in Open Container arrests and a 19% decrease in Noise Ordinance violations. In 2017, the Department documented a 25% decrease in “other” non-traffic arrests.

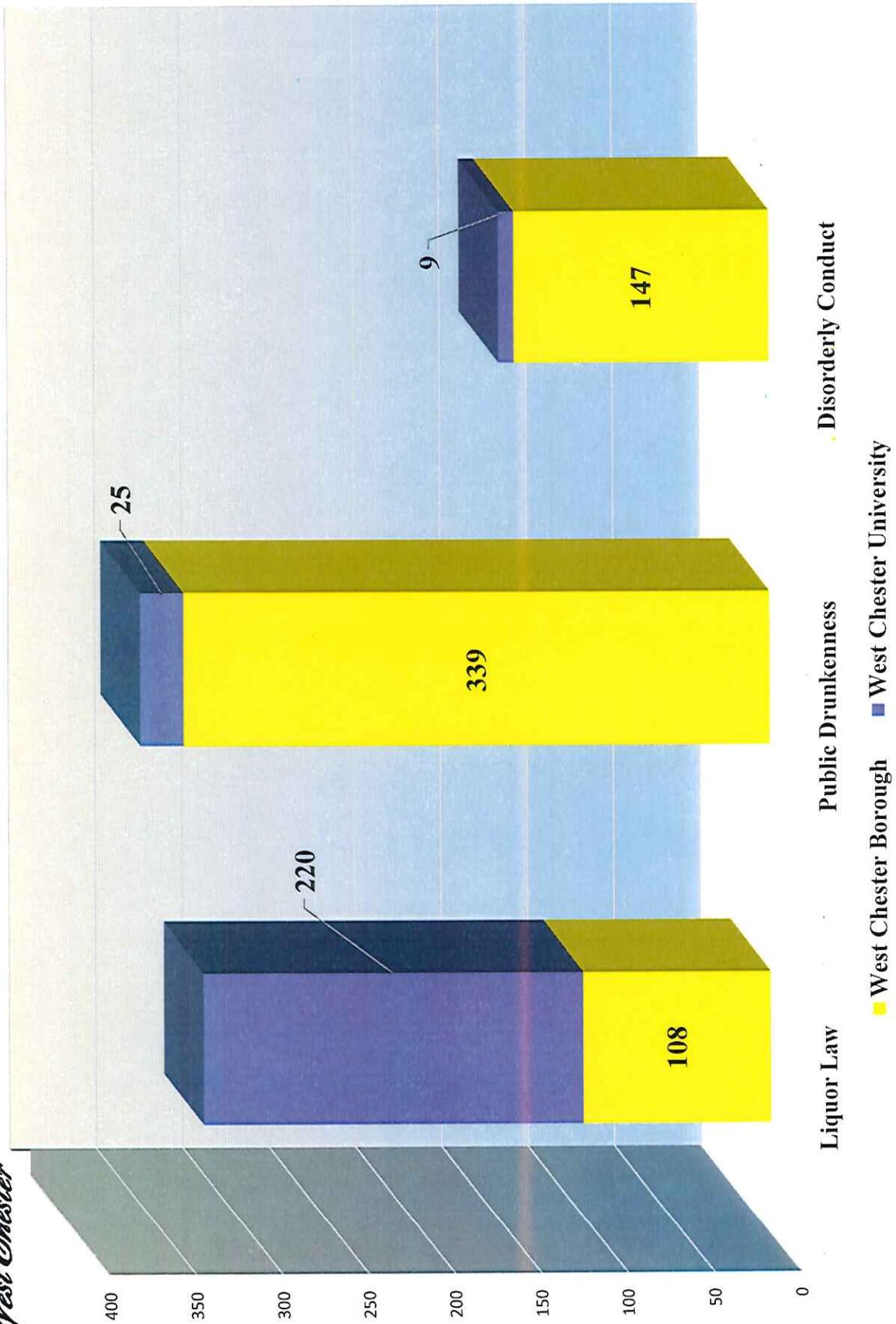
# WEST CHESTER POLICE DEPARTMENT

## Criminal Citations





# WEST CHESTER - WEST CHESTER UNIVERSITY CRIMINAL CITATIONS





# West Chester Police Department

## UNIT REPORTS 2017

### Alarm Enforcement Management

#### Alarm Enforcement – Citation Issuance

In 2017, no citations for alarm ordinance violations were issued. In addition to burglar alarm fines, we also assisted the Building and Housing Department with the issuance of non-traffic citations for fire alarm violations. In 2017, no such citations were issued.

#### Borough of West Chester – Alarm Fines Report

At year end, there was \$23,850 in total fines. \$4,900 had successfully been collected in alarm fines in the Borough of West Chester. The Department will begin the process of collection and issuing citations for the remaining unpaid fines pending from 2017.

#### East Bradford Township – Alarm Fines Report

To date, there has been \$2,850 in total fines. \$1,150 has been successfully collected in alarm fines in the Township of East Bradford. The Department will begin the process of collection and issuing citations for the remaining unpaid fines pending from 2017.

## **POLICE COMMUNICATIONS**

### **Mission**

The mission of the West Chester Communication Center is to provide the highest level of public safety communication service for the protection of the public. The Communication Unit ensured fair, impartial and courteous treatment toward its employees, citizens, public safety agencies and personnel. The Unit accepts that customer service is essential to our success. They treat each caller with empathy and respect. They maintained the professionalism mandated by the West Chester Police Department Code of Ethics.

### **Police Communications Staffing**

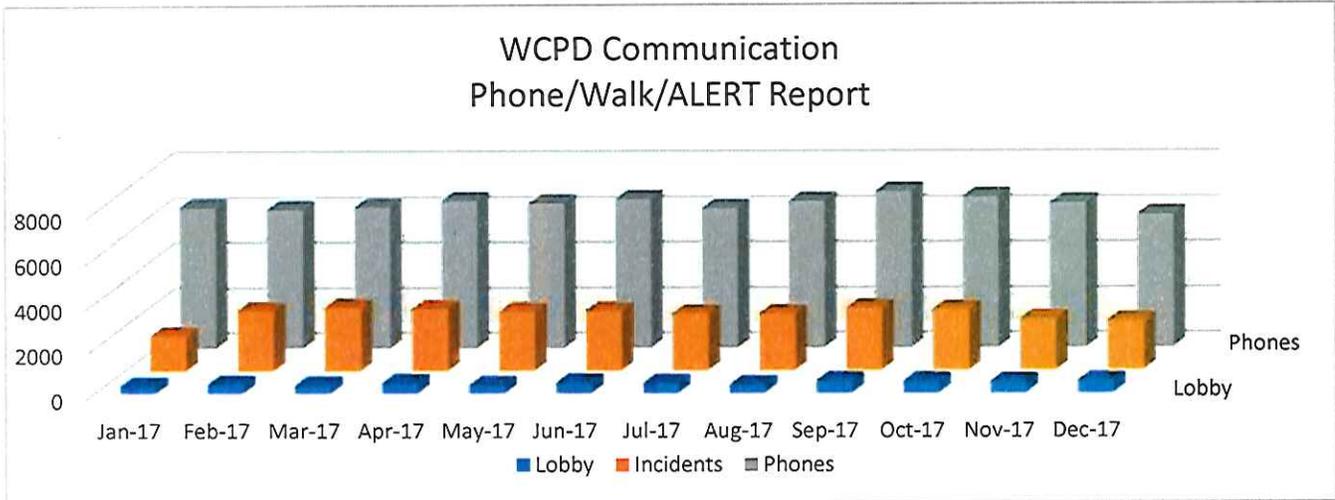
In 2017, the Communication Unit was staffed with seven (7) Communication Officers. Four (4) Communication Officers were assigned to squads. Three (3) Communications were assigned rotating shifts to supplement time-off and duty assignments.

In May of 2017, Chief Communications Officer David March was removed from the rotating schedule and the Union to fulfill the duties on a full-time basis.

In 2017, Four (4) per-diem Communications Officers were hired to fill and assist with scheduling. A master schedule was created to permit four (4) Communication Officers rotating with police squads and two (2) Communications Officers rotating with two (2) squads.

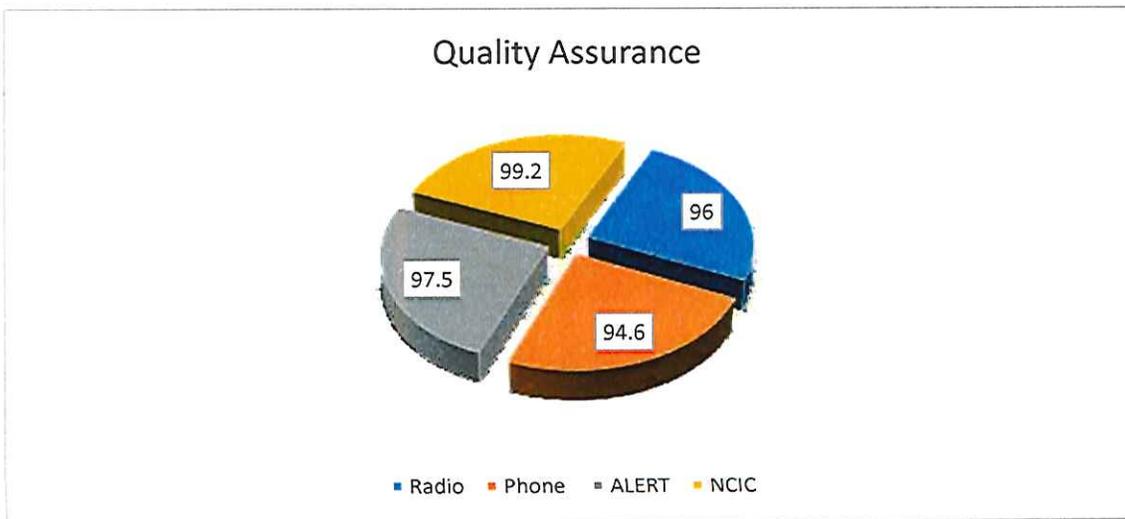
### **Communication Overview**

In 2017, the Communication center answered seventy-six thousand nine hundred-four (76,904) calls. The staff assist five thousand two hundred eighteen (5,218) people at the “walk-up window” in the first-floor lobby of the Borough Building. Staff documented thirty thousand two hundred-eighty (30,280) incidents into ALERT, the police record management system (RMS).



### Communication Division Quality Assurance

Weekly *Quality Assurance* (QA) reports are conducted on the Communication personnel by the Chief Communication Officer. The reports audits, call taking skills, interviewing skills, radio (dispatching) skills and data entry skills. The QA System issues a performance-based score for each communications employee. If a score is below 80%, the Chief Communication Officer remediates the issue.



## **NCIC**

In 2017, all Officers and Communication Officers were administered their bi-annual NCIC tests by the Chief Communication Officer. The recertification is a requirement mandated by the federal government and the Pennsylvania State Police. The system permits staff to access criminal histories, driving records, firearm files, and entered stolen items such as vehicles or property.

The Pennsylvania State Police requires all entries into the NCIC System to be validated on a monthly basis. The Chief Communication Officer and staff validated over four hundred (400) entries in the system for 2017. These entries include wanted subjects, stolen vehicles, and stolen guns among other stolen items.

In 2017, the Pennsylvania State Police conducted its bi-annual audit of the West Chester Police Department. The State Police conducts these audits on every department in the Commonwealth that maintain CLEAN/NCIC computers at their police stations. The audit consists of checking each entry and cancelation of wanted persons, stolen items, stolen vehicles, etc. that are in the system. The audit also validates that the department is following all security protocols mandated by State and Federal Guidelines. The West Chester Police Department successfully "Passed" its 2017 audit(s).

## **Child Safety Seat Program**

The program is designed to assist the public in proper car seat installation for the safety of a child, from new born to toddler. Our technicians review each car seat with the owner to be certain they are familiar with the operation of the seat, safety rules, placement of the seat in the vehicle, placement of the child in the seat, and registration of the seat. The technicians also review vehicle safety such as airbags and use of seat belts for all passengers.

The program is free to the public. In 2017, forty (40) Child Safety Seats have been inspected and or installed by our technicians.

## **WCPD Radio System/Harris System**

In 2017, the West Chester Police Department, in partnership with the County of Chester, began the process of building the Harris 800 MHz county system to ensure coverage in West Chester Borough and East Bradford

Township. The projected date of completion is 2019. The Department continued to utilize its Motorola 500 System in 2017.

### **Night Out Against Crime Event**

The West Chester Police Department Night Out Against Crime Event was Scheduled for Wednesday, August 2, 2017. Due to inclement weather in the area on this date, the event was cancelled for the safety of the community and volunteers working the event.

We have begun planning the 2018 Night-Out Against Crime Event.

### **Mobil Communications**

Throughout the year, West Chester hosts many events with in the town. Our communication staff provides communication at these assisting patrol officer and relieving work volume for communication personnel. The Staff utilizes the ERT Command vehicle which is similarly equipped (smaller scale) as the Department command center. This includes our radios, computers (document entry) and computer aided dispatch. Communications personnel assisted at the following events:

- Ironhill Twilight Criterium Bike Race
- West Chester Restaurant Festival
- West Chester Super Sunday
- West Chester Christmas Parade

### **Emergency Operation Center**

For the 2017 West Chester University Homecoming Event, Room 240 was converted into an Emergency Operations Center. With the Assistance of the Information Technology Department, the Center was equipped with:

- Seven (7) Computers
- Phone access via SKYPE
- Radio Communications

- West Chester Police
- West Goshen Police
- West Chester University Public Safety
- Pennsylvania State Police
- Good Fellowship Ambulance/Chester County Hospital Medics
- West Chester Fire Department
- West Chester Public Works Department
- Access to Mobil Camera's at High and Market Street
  - SEPTA provided cameras
- Access to ALERT (RMS)
- Mobile radios and charging stations
- Work stations for administration and all support agencies

Placing this room in-service as an Emergency Operations Center was a very successful exercise. Future planning will incorporate this process for other similar or large-scale events.

## **CRIMINAL DIVISION**

In 2017, the West Chester Criminal Investigations Unit was comprised of three (3) individual units. Not all three (3) units were fully staffed during the year. The Criminal Investigations Unit consists of a juvenile unit, drug unit and crime unit. Throughout the year the Criminal Investigations Unit was staffed with five (5) to six (6) investigators. In prior years, the Unit was comprised of seven (7) detectives. In 2017, detectives worked in various units and assisted with various investigations outside of their assignment to manage the case load.

For the first three (3) quarters of the year, the narcotics investigations were conducted by criminal case investigators working in partnership with the Chester County Task Force.

Criminal Unit supervisors are responsible for the packaging, storage, testing, documentation and disposal of evidence. In 2017, a total of one thousand one hundred thirteen (1,113) pieces of evidence were submitted as evidence and a total of one thousand one thousand seven hundred ten (1,710) pieces of evidence were disposed of. In 2017, evidence from two hundred ten (210) cases were submitted to the PSP Harrisburg Crime Lab for analysis. Evidence from Twenty-one (21) cases were submitted to a private laboratory (National Medical

Services) for analysis. It should be noted that PSP Lima Lab remains closed for renovations and all evidence is now transported to PSP Harrisburg Lab on a weekly basis.

In 2017, there were no homicides. There was a substantial decrease in burglary investigations despite what appears to be a steady use and trade of cocaine, heroin and opium-based pills. Detectives continue to target the heroin, cocaine and pill trade as they are the most prevalent drugs used and sold within the West Chester area.

In 2017, there was marked increase in internet crimes, fraud and phone scams. Many incidents were not fully investigated due to their location. In each case the victim was referred to the proper agency for additional investigation and support.

A continuing trend is the number of assault investigations and documentation of alcohol as a component in those investigations. Many offenders involved in the assault are intoxicated and too frequently the victims and witnesses are intoxicated as well. This hinders the police investigation process.

The West Chester Criminal Investigations Unit was directly involved in approximately three hundred-fifty (350) incidents. This involvement included assisting patrol with evidence collection, processing of evidence, interviews, photographing/processing evidence, collection of DNA and trace evidence, discovery collection, suspect processing and specific case investigations.

The West Chester Criminal Investigations Unit made a total of sixty-seven (67) arrests.

Two (2) end of year cases will be cleared by arrest in early 2018.

- A gunpoint robbery of occupants of a home in the 400 block of S. Walnut St. that was reported in late December 2017. Five (5) actors have been identified and arrests are pending.
- An indecent exposure was reported in late 2017. After a lengthy investigation the actor has recently been identified and an arrest is pending. This same case will also clear approximately five (5) other similar incidents which had never been reported to West Chester Police.

In 2017, the West Chester Criminal Unit was able to clear all major cases involving serious injury.

**SUMMARY OF MAJOR CASE INVESTIGATIONS  
(EXCLUDING JUVENILE UNIT AND DRUG UNIT)**

<u>CRIME TYPE</u>	<u>TOTAL</u>	<u>OFFENDERS ARRESTED</u>
Homicide	0	0
Robbery	22	8
Rape	8	1
Sex Offenses/Assault	23	5
Assaults	13	4
Burglary	22	6
Theft/Fraud	24	16
Miscellaneous	24	5

**SUMMARY OF JUVENILE INVESTIATIONS**

<u>CRIMES INVESTIGATED</u>	<u>OFFENDERS ARRESTED</u>
75	15

**DRUG UNIT INVESTIGATIONS**

<u>DRUG CASES INVESTIGATED/ASSISTED</u>	<u>OFFENDERS ARRESTED</u>
25	7

## 2017 CASE INVESTIGATION HIGHLIGHTS

**BURGLARY:** January 2017, various construction equipment pieces were located in West Chester Borough. It was later determined a commercial business was the victim of a burglary and a former employee was identified as a suspect. After investigation, the former employee was arrested for the burglary.

**ROBBERY:** February 2017, a juvenile was on the top floor of the Bicentennial Parking Garage. While at that location, he was assaulted and robbed by various juveniles. Through interviews and the use of the departments social media platforms, suspects were identified and arrested for the robbery.

**RAPE:** February 2017, an unconscious female was raped while on a bed inside a residence. Police identified the suspect and conducted an intercepted(recorded) wire phone communication between the victim and suspect. The suspect admitted to the rape. Police travelled to western Pennsylvania and interviewed the suspect. The suspect confessed to the rape and the suspect was arrested for rape and related charges.

**ASSAULT:** March 2017, a group of victims were assaulted outside of a bar in West Chester. Police interviewed various witnesses and victims and obtained various video surveillance in the area. Three (3) suspects were identified, and one (1) suspect was charged with the assault.

**ROBBERY:** July 2017, a victim reported being robbed at gunpoint while inside a vehicle of an acquaintance. The victim had just met one of the actors just prior to the incident. Police utilized social media and conducted various interviews to determine the new friend had set up the robbery. Three (3) suspects were identified and arrested for the robbery.

**INDECENT EXPOSURE:** September 2017, two (2) juveniles reported being on school bus driving to school when a suspect pulled up his vehicle next to the bus and exposed himself and was seen masturbating in front of the victims. The victims were able to take a small video clip of the vehicle and turn it over to police. Police utilized video enhancement and were able to obtain a partial license plate number. Through an investigation conducted with PENNDOT, a potential suspect was identified. Surveillance was conducted to confirm the person drove that vehicle. It was later determined this same subject has done the same thing on numerous occasions in the past. The suspect has been identified and the Department is coordinating his arrest.

**WEAPONS:** October 2017, West Chester Police responded to The Star Social Club for a reported shooting. Upon arrival, police located a suspect in the area. Various evidence and shell casings were located, and a video was obtained of the shooting. No victims were located. The suspect was identified as the same person

who had been identified by the West Chester Drug Unit for supplying much of the drug sales in the area of the Star Social Club. The suspect admitted to possessing the weapon and shooting it in the air outside the bar. The suspect has a lengthy criminal history and is currently on probation. Since the time of this arrest, calls for disturbances in the area have decreased.

**ROBBERY:** October 2017, the Spanish Store located in West Chester was robbed by two (2) suspects. Video surveillance was obtained and a witness in the area of the incident was able to provide specific information on the suspects. An informant did also provide information on potential suspect. The suspect was interviewed and admitted to robbery and identified the second suspect. The second suspect was interviewed and denied involvement. Additional video was later obtained positively identifying him with the robbery. Both suspects were charged with the robbery and related charges.

**RAPE:** November 2017, a "104 juvenile report" was filed with West Chester Police indicated a young juvenile had been the victim of a rape from a relative. All parties involved were Spanish speaking. West Chester Detectives worked along with Chester County detective (Spanish speaking) to obtain incident details, suspects involved and evidence. Detectives travelled to the suspect's place of employment and interviewed him. The suspect admitted to sexually assaulting the young juvenile victim over an extended period of time. The suspect was arrested.

**BOMB THREAT:** December 2017, West Chester Henderson reported a bomb threat written on a wall at school. West Chester Detectives helped evacuate the building, conduct interviews and identify a suspect. The suspect was determined to be student at the school. The suspect admitted to writing the threat and was arrested.

## **NOTEWORTHY CASE**

**BARCLAY FRIEND HOME FIRE:** On November 16, 2017, the Barclay Friends Nursing Home sustained a major fire. As a result, four (4) residents died, and numerous others were injured and displaced. Numerous departments: codes, fire and law enforcement agencies were involved with the response, rescue, evacuation and continued investigation. The West Chester Criminal Investigations Unit has worked numerous hours

jointly with the ATF, PA State Police, and Chester County Detectives on this incident. The incident continues to be investigated at this time.

### **PENDING 2017 INVESTIGATIONS**

**Burglary:** July 2017, an elderly homeowner reported a burglary at her residence while she was away on vacation. The home was processed by detectives. DNA samples were obtained at the crime scene and later submitted to PSP Harrisburg for analysis. Results came back identifying the suspect involved. It has been determined this suspect is also wanted out of other Chester and Delaware County police departments for other burglaries. This same suspect is believed to be the same actor who conducted thefts and another burglary in the same area on the same date of this burglary. Those DNA tests results are pending. An arrest warrant will be filed for the suspect.

**Robbery:** December 2017, a robbery was reported to the West Chester Police. The victims reported four (4) men with guns entered their residence and robbed them. Two (2) suspects have been identified and one (1) suspect has confessed. He is working with West Chester Detectives to help identify the other suspects. Arrests are pending.

### **JUVENILE DETECTIVE REPORT**

A Detective is currently assigned to juvenile cases in the Borough of West Chester and East Bradford Township. The Detective meets with Chester County's Safe Schools Planning Coordinator, the West Chester Area School District, as well as other law officials throughout the year to discuss school safety.

The Detective handles child abuse cases and missing juvenile cases that are referred to this department. The Detective is the liaison with Juvenile Probation, Children, Youth and Families, the District Attorney's Child Abuse Unit, private, public and charter schools in the Borough of West Chester and East Bradford Township.

#### **Juvenile Arrests**

West Chester Police Officers filed twenty-seven (27) Allegation Forms for juveniles in 2017. Juvenile received and investigated forty-seven (47) "DPW-47" reports.

### Juvenile Allegations (Misdemeanors/Felonies)

Robbery -	3
Theft by Unlawful Taking -	4
Receiving Stolen Property-	7
Recklessly Endangering Another Person -	3
Aggravated Assault -	3
Simple Assault -	4
Possession of Weapon on Scholl Property -	1
Possession of Controlled Substance -	4
Possession of Drug Paraphernalia -	4
Possession of a Small Amount of Marijuana	3
Threat to Use Weapons of Mass Destruction	1
Terroristic Threats -	1
Aggravated Indecent Assault -	1
Indecent Assault -	1
Sexual Abuse of Children -	1
False Identification to law Enforcement -	1
Resisting Arrest -	1
Theft from Motor vehicle -	1
Indecent Exposure -	1
Open Lewdness -	1
Theft of Services -	3
Stalking -	1
Escape -	1

## SUMMMARY AND TRENDS

The West Chester Police Criminal Unit works jointly with the patrol division with case referrals, respective investigations and information sharing. Late night assaults continue to occur. The utilization of video surveillance in the Central Business District and other residential areas of West Chester has dramatically helped detectives with documenting an incident and helping to identify those involved. West Chester Detectives continue to work hand in hand with various businesses and property owners on the importance of video surveillance on their properties.

The West Chester Police Criminal Unit continues to work with the Chester County Crime Victims Unit, working with victims of crimes. Their assistance supports investigations, investigators and victims. There are instances in which victims of sexual assault cases want to report an incident but do not wish to pursue criminal charges, are unable to recall facts of the incident. Crime Victims help bridge the gap victims often have with their personal well-being and communicating with the police investigators.

West Chester Detectives continue to utilize the internet and social media platforms. Accounts were established to monitor criminal activity and trends which have led directly to help solving crimes.

The West Chester Police Criminal Unit will continue to attend training, utilize social media, communicate with other departments and coordinate with uniformed personnel to solve crime in West Chester and help prevent future crime.

## ERT



The objective of the West Chester Regional Emergency Response Team (ERT) and its primary responsibility is to provide and maintain a specially trained unit to resolve those incidents generally beyond the normal scope of regular patrol personnel and equipment.

### **Personnel:**

In 2017, the West Chester Regional ERT was comprised of thirty-four (34) well-trained Police Officers from eight (8) separate jurisdictions: West Chester (9), West Goshen (8), Westtown-East Goshen (5), Uwchlan (3), West Whiteland (2), Willistown (4), West Chester University (2), Chester County (1) and a seven (7) member Board of Chiefs. The compliment of officers includes eight (8) highly trained negotiators, four (4) highly trained snipers, and two (2) law enforcement technicians.

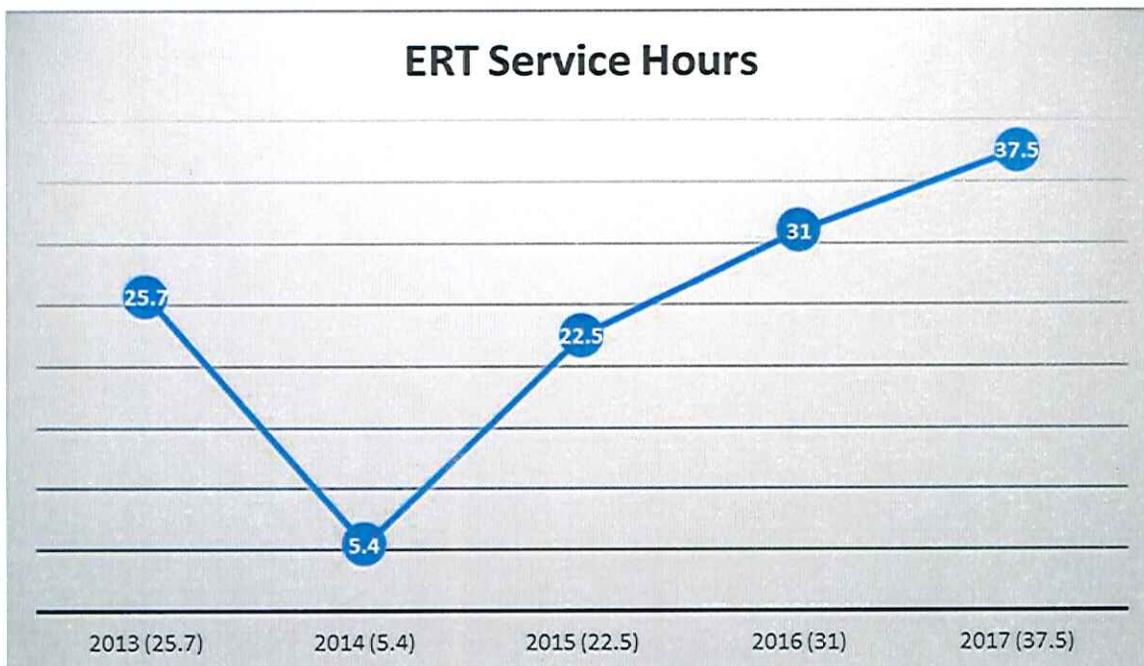
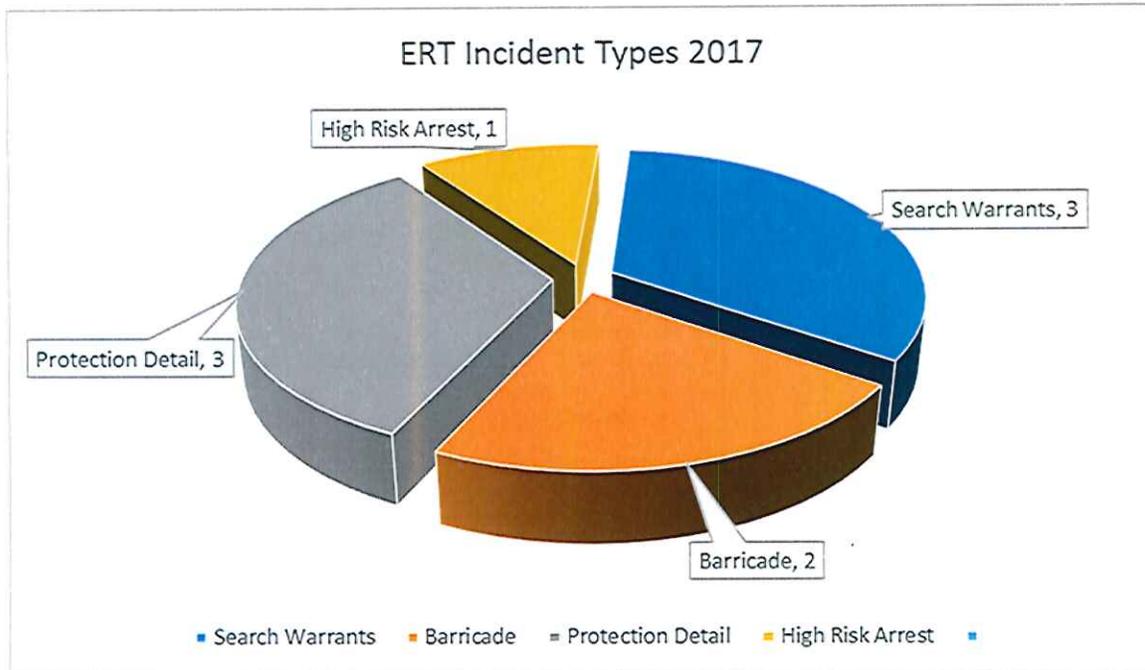


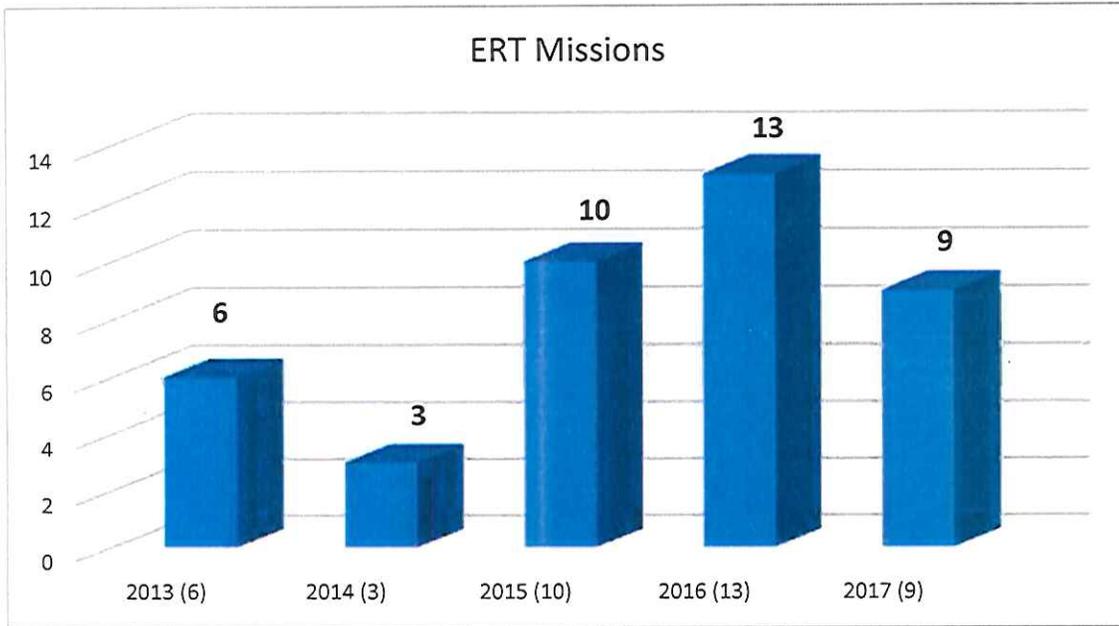
**Calls for Service:**

The West Chester Regional ERT was activated and responded to nine (9) incidents in the calendar year 2017. Each call for service and/or operation was successful in its planning, implementation and execution. Each resulted in a successful outcome.

<u>DATE</u>	<u>E.R.T. #</u>	<u>TYPE OF SERVICE</u>	<u>RQST. AGENCY</u>	<u>LOCATION</u>
1/12/2017	2017-01	Search Warrant	County Detectives	133 Whitehall Way
1/24/2017	2017-02	High Risk Arrest	W. Whiteland P.D.	354 Bala Terrace
3/03/2017	2017-03	Search Warrant	W. Whiteland P.D.	143 Weedon Court
3/08/2017	2017-04	Protection Detail	Chester County	CCP to CCCH
4/10/2017	2017-05	Barricaded Person	W. Brandywine P.D.	717 Highspire Rd.
5/14/2017	2017-06	Protection Detail #1	W. Chester University	Ferrell Stadium
5/14/2017	2017-07	Protection Detail #2	W. Chester University	Ferrell Stadium
7/26/2017	2017-08	Barricaded Person	Uwchlan P.D.	1021 Welsh Ayres Way
12/1/2017	2017-09	Search Warrant	W. Chester P.D.	338 E. Miner St.

**Note: Mission #2017-04 involved 1 multi-agency training and 14 separate transports.**





**Special Details:**

Many team members participated in school career days, township community days, training center mock scenarios, A. Duie Pyle Day, and crime prevention events. Ten (10) details were attended in 2016.

**Goals and Objectives for 2018**

- Fill operations vacancies
- Vehicle retrofitting and uniformity
- Revise Policy and Procedure Manual
- Pursuit of grant sources and funding
- Command Seminar for police administration

## RECORDS UNIT

The West Chester Police Department Records Unit was staffed with two (2) full-time records clerks in December of 2016. The clerks continue to be trained in the daily operations and regulatory responsibilities of the West Chester Police Department, the Borough, State, and Federal governments.

### Activity

- The West Chester Police Department Records Unit handled over thirteen thousand (13,000) documented incidents. This documentation includes the handling and filing of lab reports, evidence reports, prisoner logs, Right-to-Know requests and various other reports. Each clerk is tasked to review the information submitted and to submit any incorrect information to the Administrative Lieutenant for review/correction. The unit works directly with the District Attorney's Office, military services, insurance companies, public and private investigators/citizens and housing authorities. These contacts are in compliance with the Attorney General's Municipal Records and Retention Act and the State mandated Right-to-Know Law.
- The unit expunged one hundred seventeen (117) criminal history files (court ordered).
- In 2017 The unit collected \$8,150.00 dollars in fees for reports during the year of 2017. The Department processed one thousand, two hundred fifty (1,250) RTK requests. All requests were submitted to the Administrative Lieutenant for approval.
- The unit assisted the Chester County District Attorney's office by faxing and submitting vital information on court cases. The unit processed approximately three hundred five (350) file requests by their office. The unit assisted the Chester County Sheriff Department with one hundred nine (109) background gun check requests.
- The West Chester Police Department Records Unit continues to separately document and collate use of force incidents, prisoner logs and arrests, and they prepare a monthly Quality of Life report all for administrative review.
- The West Chester Police Department Records Unit processes background investigations for federal, state, local authorities, the federal government, the United States Military, and civilian investigators assigned by the government to complete background checks.

- The unit provides information to the Borough Housing Division on all criminal activity/dispositions (Borough Rental Ordinance) received from the Court of Common Pleas. The information is shared with the Housing Department.
- The unit disposed of recorded documents in compliance of Attorney General's Municipal Records and Retention Act.

### **Records Unit 2018 Goals**

- A monthly performance review will be continued to determine how effective the Records Unit is functioning regarding to mandated state, federal, and local laws. The Unit will continue to train and evaluate the records clerks to make sure they're adequately trained in the state, federal, and local laws and seek a training class in the federal UCR standards.
- Unit audit reports on a monthly basis to identify outstanding reports. The unit will also complete a monthly audit to determine problems associated with reports submitted to the unit for processing.
- Additional functions will be assigned to the Records Division after in-depth analysis of administrative duties are reviewed.
- The West Chester Police Department Records Unit is a critical function in the Police Department. The responsibilities of the unit continue to evolve as they are required to assume more responsibilities based on the needs of the West Chester Police Department. The employees assigned will be continuously provided with training to enhance performance of their duties and responsibilities.

## FLEET MANAGEMENT

The 2017 West Chester Police Department Fleet Management Report contains a yearly summary and list of vehicles currently maintained by the department.

Vehicle	Year/Make	2017 Beginning Miles	2017 Ending Mileage	Purpose/Usage
01-26	2014 Ford	36,339	42,242	Patrol
01-14	2014 Ford	47,015	59,296	Patrol
01-15	2017 Ford	1,059	21,675	Patrol
01-16	2017 Ford	1,261	26,944	Patrol
01-17	2016 Ford	20,714	38,522	Patrol
01-18	2014 Ford	37,025	46,829	Patrol
01-19	2016 Ford	26,502	42,003	Patrol
01-20	2014 Ford	43,971	52,501	Patrol
01-21	2017 Ford	NEW	1,557	Patrol
01-22	2014 Ford	49,631	57,743	Patrol
01-23	2015 Ford	12,405	21,317	Patrol
01-24	2013 Ford	44,254	48,125	Patrol
01-25	2014 Ford	NEW	5,485	
01-A1	2014 Ford	25,316	34,639	Administration
01-A2	2013 Ford	73,285	90,428	Administration
01-A3	2013 Ford	Unknown	51,323	Administration
01-A4	2011 Ford	Unknown	98,290	Administration
01-D1	2013 Ford	Unknown	59,939	Detectives
01-D2	2005 Ford	80,391	83,561	Detectives
01-D3	2009 Ford	Unknown	92,822	Detectives
01-D4	2006 Ford	101,937	109,475	Detectives

West Chester Police Department  
 Fleet Management - General Statistics  
 2017

	West Chester Borough	East Bradford Township		Vehicle Fleet
Population	*19,282	*9,996	Marked Cars	12
Area/Square Miles	1.8	15.37	Unmarked Cars	1
Total Highway Miles	33.44	70.52	Detectives	4
Municipal Highway Miles	27.34	47.26	Administrative	4
State Highway Miles	6.09	23.26	Special Purpose	3
			<b>Total Vehicles</b>	<b>24</b>

\*Source: Municipal Administration(s)



## PERSONNEL ASSIGNMENTS

The 2017 personnel allotment for the West Chester Police Department was fifty-five (55) individuals. Of those, forty-four (44) are sworn personnel (Police Officers) and eleven (11) are support staff (non-sworn personnel). With respect to the sworn personnel, seventy-seven percent (77%) are assigned to the patrol function to respond to calls-for-service. Of the remaining twenty-three percent (23%), sixteen percent (16%) are assigned to the criminal investigative function and conduct follow-up investigations for those assigned to the patrol function to allow additional time to perform proactive patrols. Seven (7%) are the administrative staff of the Police Department, including the Chief of Police and three (3) Lieutenants, all of whom will, from time to time, respond to calls-for-service and/or provide assistance to those assigned to the criminal and patrol functions. The following is a statistical analysis of personnel assignments in the Police Department:

<b><u>Function</u></b>	<b><u>% of Sworn Staff</u></b>	<b><u>% of All Staff</u></b>
Patrol	77%	61%
Criminal Investigation	16%	13%
Administration	7%	6%
Support Staff	N/A	20%

When reviewing personnel assignments and distribution within the West Chester Police Department, it is important to consider the information in context. Several officers missed a major and/or significant amount of duty-time due to injury, leave, training or retirement. In 2016 The West Chester Police Department operated with as many as eleven (11) officers absent from duty. In 2017 the Department was short the equivalent of approximately three (3) officers (manhours). The Department anticipates that it will be operating with a full compliment of personnel in 2018.



# West Chester Police Department



## 2017 Personnel Assignments

TITLE	PERSONNEL
<b>Administration</b>	<b>4</b>
Chief of Police	1
Lieutenants	3
<b>Patrol Division</b>	<b>34</b>
Sergeants	5
Corporals	5
Patrolman	24
<b>Detective Division</b>	<b>6</b>
Sergeant	1
Corporal	1
Detectives	2
Narcotics Investigators	1
Juvenile Officer	1
<b>Support Staff</b>	<b>11</b>
Civilian Dispatchers	7
Civilian Records Clerks	2
Civilian Secretaries	2



# West Chester Police Department



## RETIREMENTS

The following Officers are to be recognized for their many years of service to the citizens West Chester.

	Years of Service	Years Served
Sgt. John O'Donnell	26 Years	1/2/2017
Cpl. Patrice Baumann	25 Years	5/18/2017
Ptl. William Viebahn	14 Years	9/9/2017
Sgt. Louis DeShullo	31years	10/20/2017

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## NEW OFFICERS

The following officers are welcomed as newly hired police officers in our community.

Adriana Zeiders	6/21/2017
Ryan Donkin	6/21/2017
Joseph Kamp	6/21/2017
David Barnes	8/16/2017

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## Perfect Attendance

The following Officers are to be congratulated:

Bergey, Brad  
Billie, Stanley  
Davis, Aaron  
Ditz, Jeffrey  
Ferriola, Jerry  
Francart, Jason  
Hammond, David  
Iacono, Samuel  
McGeehan, Brendon  
O'Neill, Harry  
Simcox, Matthew

The following civilian employees are to be congratulated:

Cook, Chad  
Gordon, Tracie  
Jones, Christopher  
March, David