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Public Works Committee

Date: **February 8, 2022, 6:00 PM**

Committee Members Present: Patrick McCoy – 1st Ward (Chair)
Bernie Flynn – 6th Ward
Sheila Vaccaro – 5th Ward

Department Heads Present:
Al Vennettilli, Director Public Works
Keith Kurowski, Director of Parks and Recreation
Will Williams, Sustainability Director

Borough Manager: Sean Metrick

1. Call to Order - meeting was called to order at 6:00 PM
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
 - None
3. Consider Approve a 1-year extension of the existing Custodial Contract of \$53,604.00 with a 3% increase, totaling \$55,212.12, with ServiceMaster Services
 - Mr. Vennettilli, Public Works Director, explained the current cleaning contract has an extension clause and we are requesting a one-year extension with a 3% increase. The contract for 2023 will go out to bid at the end of this year, 2022.
 - Sent to worksession with a vote of 3 – 0
4. Consider awarding the Marshall Drive Streambank Restoration Project to Stonewood Landshaping, Inc. in the amount of \$106,950.00. **(Attachment)**
 - Mr. Vennettilli explained this project is near Goshen Road and the 700 block of Marshall Drive. It is a two-step process of a streambank rehabilitation and further up near the outlet. The bids using riprap came in at \$106,950 s under budget even without inspection and engineering fees. Mr. Vennettilli anticipates those additional fees will still bring this project under budget. Ms. Vaccaro questioned whether there was money carried over to the 2022 budget since this project was originally budgeted in 2021? Mr. Flynn questioned whether we would need a budget modification? Ms. Barbara Lioni, Finance Director, stated we do have the cash for this project in the budget.
 - Sent to worksession with a vote of 3 – 0

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5. Approve the easement agreements for the Marshall Drive Streambank Restoration project between the Borough of West Chester and Property Owners, relative to the following parcels (**Attachments**):
 - UPI 1-2-41 (John McDermott)
 - UPI 1-2-42 (Jessica S. & Matthew W. Payne)
 - UPI 1-2-43 (Amanda K. Martin)
 - UPI 1-2-44 (John L. & Terese M Daly)
 - UPI 1-2-50 (Stanley M. & Lisa D. Alexander)
 - UPI 1-2-60 (Michael & Kathryn Meredith)
 - UPI 1-2-61 (Joseph V. & Dorothy J. Losito)
 - UPI 1-2-62 (Barbara J. & Philip C. Haag)
 - UPI 1-2-63 (James Christopher DeAngelo)
 - Mr. Vennettilli explained that these easements are necessary for the Marshall Drive Streambank Restoration project. Two more are needed for this project to commence. The Meredith property is going to settlement shortly and the new owners have already agreed to sign the easement papers on settlement day, February 18, 2022. PW has been unsuccessful at contacting the other property owner, it was decided since only a small portion affects their property, we will modify the plan and will not touch their property.
 - Sent to worksession with a vote of 3 – 0
6. Adopt a resolution for PennDOT to abandon W. Gay Street from N. Matlack Street to N. New Street so it becomes a Borough roadway. (**Attachment**)
 - Mr. Metrick explained the process of gaining ownership of the PennDOT roadway: One (1) would be to swap roads and PennDOT did not want that option because it isn't frequently used; Two (2) turn back to the Borough, however, that was rejected because PennDOT would have to perform major repairs and modifications to the roadway; and three (3) abandonment which means PennDOT give to the Borough "as is". There are four conditions in the resolution which three of them are related to giving PennDOT the right to intervene on traffic flow/circulation and the Borough cannot permanently close Gay Street. If the committee and then Council approves it will be sent to Harrisburg for review and final approval. Adjustments would need to be made and financially PennDOT would adjust the Winter Snow Agreement and Liquid Fuel Tax.

Mr. Flynn has some concerns with the wording with regards to PA Road 3 and State Road 3 since Gay Street is Route 3 and not Chestnut Street. Mr. McCoy stated he would get clarification before next weeks Council Meeting. Mr. Vennettilli stated the signage states Chestnut is an alternate to PA Route 3. John O'Brien, Director of BID, stated his concerns with the resolution. He wants to know if the Borough will need approval every time from PennDOT when they want to close for an event because the current process is a nightmare. Also questioned the signs for aesthetic purposes. It was stated that PennDOT has final say over the signs.

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(6 continued)

Dale McClure, Ward 7 – Marshall Street, questioned what closure of Gay Street does for the intersection of Gay and High Street since High Street is a state Highway.

- Sent to worksession with a vote of 3 – 0 for further discussion

7. Approve the sale of a 2014 Police Ford Explorer Interceptor SUV on MunicBid due to a bad transmission.
 - Mr. Vennettilli explained the transmission is bad in the vehicle and it is up for replacement this year.
 - Sent to worksession with a vote of 3 – 0
8. Accept a \$1,000 donation from Matthew Adams for a fallen oak tree.
 - Mr. Vennettilli explained that a white oak tree sustained damage and was taken down in Everhart Park by the tree contractor. Mr. Adams has asked if he could make a \$1,000 donation to the Borough for the logs. He would haul away the logs at his expense.
 - Sent to worksession with a vote of 3 – 0
9. Approve contract with Hough Associates for Act 101 Annual Report and PA-DEP 904 Recycling Performance Grant (**Attachment**)
 - Will Williams, Sustainability Director, explained the 904 Recycling Performance Grant is money the Borough receives for recycling from the DEP. Historically, we receive back approximately \$34,000 a year. Hough Associates contacted the Borough and will apply with other municipalities to increase our grant funds. They most recently increased our return by \$19,000 therefore resulting in the Borough receiving \$54,000 for recycling. Hough Associates are exclusive to this grant, and they are paid directly from the grant based on a successful return.
 - Sent to worksession with a vote of 3 – 0
10. Approve December 2021 meeting minutes.
 - Approved with no changes 1 – 0
11. Adjourn 6:29 PM