



Borough of West Chester Parks and Recreation Department

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Memo: Everhart Park Playground Project Update

To: Borough Council

Borough Manager- Mike Perrone

Assistant Borough Manager – Sean Metrick

What: The Borough has received two of the three grants we have applied for:

- Chester County Preservation Partnership Program (secured)
 - o Up to \$90k
 - 25% match from ChesCo
 - Major eligible covered costs:
 - Equipment, wages/labor, construction contracts...
 - o Grant administrator – Judy Thomas

- Dept. of Conservation & Natural Resources- Park Rehabilitation and Development (secured)
 - o Up to \$183k
 - 50% match from DCNR
 - Major eligible covered costs:
 - Materials, Professional Services, site design...
 - o Grand Administrator – Cheri Matters

- Dept. of Community & Economic Development- Greenways, Trails, and Recreation Program (PENDING)
 - o Ask was for \$215k
 - DCED 85% - Borough 15% match
 - Major eligible covered costs:
 - o Equipment, site assessment, designs, professional services...
 - o Grant Administrator – TBA

Who: The Borough of West Chester has hired, on a Professional Services Contract,

- Stantec Consulting for “Site Engineering Design Services, Bid Services, Construction Observation”
 - o Michael J. Kozlowski, PE, ENV SP Lead Consultant
- Play By Design (PDB) for Playground design services/layout and Project Mgmt.”
 - o Samantha McAdams, CPSI and Lisa DeShano, CPSI, Designer / Project Manager Lead Consultants

When: Remainder of timeline is as follows (general):

(timeline has been delayed as the Covid-19 pandemic has pushed back the awards for the DCED grant application from Dec. 2020 to late Feb./early March 2021)

- Late Winter/Spring 2021
 - o Designs are complete
 - o Layout is complete
 - o DCED grant awards are announced
 - o Secure initial funds release from all granting bodies
 - o Bid process:
 - All granting bodies need to check off on ALL bid packet/specifications before releasing to the public
 - Bid packet is released by the Borough/Stantec
 - Bids are rec’d back and approved
- Summer 2021
 - o Work with all granting bodies to assure all specifications/regulations are being adhered to
 - o Create timeline for actual demolition (WC Public Works), grading & site preparation (successful bidder), install (successful bidder)
- Fall 2021
 - o Demo, site prep, and install
 - Following up with all granting bodies protocols/rules/regs
 - Ongoing throughout this entire process
 - o Ribbon Cutting/Grand Opening
- Winter 2021/2022
 - o Fully execute all granting bodies grant requirements
 - Site inspections
 - Clerical work
 - Payment reimbursements
 - Technically the Borough has until April 2023 to complete all requirements from Chester County and DCNR

- Goal is to have project completed and grant requirements fulfilled by end of 2021 as to not carry over funds from year to year

Cost: Based on all three grants given at requested amount:

- \$90,000 ChesCo
- \$183,000 DCNR
- \$215,000 DCED
- \$488,000 TOTAL
 - Estimated cost of entire project
 - \$425,000- \$450,000
 - Cost is an estimate, real cost will be realized after the bid/s are received and awarded
 - There is no penalty for not spending the full amount of the requested grant amount
 - Time and/or in-kind cost relative to the Borough of West Chester are for Public Works to demo existing playground and create a handicap accessible parking space within the park, close to the playground
 - There is potential for the Borough to have to use funds pending the outcome of the bid process

In closing: Once complete, this project will be the grandest endeavor for a Borough-owned park in West Chester (minus acquisition). That being said, most of the funding will have come from grants applied for, and received, from county and state agencies.

The Friends of Everhart Park Playground Project sub-committee; Susan Frens, Dale Frens, LeeAnn Srogi, Rachel Kagan, and Helen Wessling (and others) along with Parks and Recreation Director Keith A. Kurowski have been continuously working on this project/grants for a year and are excited to see it through to completion.

UPDATE 3-2-21

We have been informed that DCED is on schedule to make their decision regarding grant applications at the end of March 2021. That said, we were also informed that this timeline could change for any number of unforeseen reasons. We await the results with much anticipation.