

# MEETING MINUTES

## Sustainability Advisory Committee

Thursday, April 11, 6:30PM

401 East Gay Street, West Chester PA

**Committee Members:** Barbara Clarke - Chair, Lester Silberman, Ashie Delshad, Connie McEvoy - Sect'y, Rachel Davis, Jane Clark, Jim Wylie; Borough Liaison: Kevin Gore, Director of Building, Housing, & Code Enforcement

**Alternates:** Christiane Iwert-Torres, Gillian Fitzpatrick, Kellie Lynch

**Present:** Barbara Clarke, Rachel Davis, Ashlie Delshad, Connie McEvoy, Christiane Iwert-Torres, Gillian Fitzpatrick; Kevin Gore

- I. Meeting called to order by Chair Barbara Clarke  
Comments, suggestions, petitions by residents in attendance regarding items not on the agenda –None
- II. Approved March 2019 minutes – quorum not present from January, and February.
  - Post the January, and February meeting minutes to website as drafts
- III. Borough Sustainability position status: Position is posted and applications are coming in.
  - HR, and Mike Perrone will interview applicants the position will be reporting to Mike Perrone.
  - Barbara asked if LEED accreditation (per Jane Clark) made it into the job description.
- IV. Newsletter ideas – The committee discussed creating a SAC newsletter using WCU Sustainability as a model.
  - Ashlie will send example;
  - The distribution will go to those who sign up
  - Christiane (worked in communications) – we may want to start with posting on certain topics
  - Gillian – calendar items can be sent at first vs.news
  - The newsletter could expand SAC's role to investigate various topics, then post information to the greater community.
  - Gillian: focus on WC -- still doing proper recycling, hit on the urban myths...spin-off of national concerns – will do blog on this topic
  - Barbara: will put on each monthly agenda; start with Gillian working on local recycling/waste issues
  - Kevin: lots of issues with e-waste; Rachel: SAC could push more e-waste efforts – Kevin – contact Nancy Fromlich, Chester CTY Recycling Coordinator – Rachel will interview – another blog possibility
  - Christiane : could do the plastic bag ban update (maybe wait until details settled for WCB, but could raise overall awareness to changing over from plastic bag usage
  - Barbara – start as blogs then grow to newsletter
  - Rachel: do Google doc approach; Jim re-share SAC folder

7:05 V. Bag ban ordinance – transcribed and reported by Ashlie

- After reviewing notes and recommendations listed by the sub committee, CMc motion; Rachel Davis second, all voting members approved the most recent SAC recommendation to the Borough regarding launching plastic bag ban

7:55 VI. Tabling: Renewable Energy Planning to next meeting when Jim can be in attendance

7:59 Other Business – R Davis – freecycle idea – WCB place where people donate and take? – next meeting.

8:00 meeting adjourned...

Respectfully submitted  
Connie McEvoy