

A G E N D A

Borough Council Worksession
September 17, 2019 @ 7:00 PM
401 East Gay Street
West Chester, PA 19380

Borough Council Members:

Diane C. LeBold, President	President, 2 nd Ward	Term Expires: 2019
Michael Galey, Esquire	Vice President, 3 rd Ward	Term Expires: 2021
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 2021
Michael Stefano	Member, 4 th Ward	Term Expires: 2019
Donald Braceland	Member, 5 th Ward	Term Expires: 2021
Bernie Flynn	Member, 6 th Ward	Term Expires: 2019
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 2021

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Report on Executive Sessions – September 5, 2019, and September 17, 2019
- 4) Presentation: Initiatives and public resources available from the office of United States Representative Chrissy Houlahan (PA-06)
- 5) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

Public Works Committee

- 6) Enter into a contract with Summit Sealcoating to sealcoat and reline Lot #10 and the Municipal Building parking lot at a contract sum of \$6,780 (*attachment*)

Committee Recommendation 3-0

- 7) Schedule a Public Hearing on October 16th at 7:00 PM to adopt amendments to the Borough of West Chester Act 167 Stormwater Ordinance to provide an exemption for “High Tunnels” (*attachment*)

Committee Recommendation 3-0

- 8) Enter into a contract with WY Electric for the installation of two generators at the Wastewater Pumping Stations at a contract sum of \$114,790.00 (*attachments*)

Committee Recommendation 3-0

- 9) Discuss sending correspondence to the Chester County Commissioners’ office requesting the Chester County Health Department and all entities that apply pesticides and herbicides in the Borough to abide by the 300’ buffer zone and notification process for all schools and daycare centers.

No Committee Recommendation

Parking Committee

- 10) Authorize the Solicitor to prepare an ordinance; and, schedule a public hearing on October 16th at 7:00 PM to add 402 North Penn Street to the Area G residential parking permit area (*attachment/issue briefing*)

Committee Recommendation 3-0

- 11) Authorize the Solicitor to prepare an ordinance; and, schedule a public hearing on October 16th at 7:00 PM to extend the hours of the Area B residential parking permit area on the 50 block of South New Street from 8 a.m. to 4 p.m., to 8 a.m. to 12 a.m. (*attachment/issue briefing*)

Committee Recommendation 3-0

- 12) Consider choosing wayfinding signage for parking garages, parking lots and miscellaneous vehicular/pedestrian signs (*attachment/issue briefing*)

Committee Recommendation 3-0

- 13) Authorize the Solicitor to prepare an ordinance; and, schedule a public hearing on October 16th at 7:00 PM to add a handicap parking space on the 500 block of East Rosedale Avenue (*attachment/issue briefing*)

Committee Recommendation 3-0

ACT Committee

- 14) Approve the Resolution to follow the Municipal Records Schedule; and, the Resolution to approve the individual act of disposition of records in accordance with the Municipal Records Schedule as set forth by the Local Government Records Committee by the Pennsylvania Historical and Museum Commission Bureau of Archives and History (*attachments*)

Committee Recommendation 3-0

- 15) Schedule a Public Hearing on October 16th at 7:00 PM to amend Chapter 3, “Administrative Code” to add a new Article IX and Section 3-39, titled “Antidiscrimination” (*attachment*)

Committee Recommendation 3-0 with the addition of the word “Authority” to §3-39

Public Safety, Events & Quality of Life

- 16) Approve the installation of a pop-up protected bike lane on Market Street between Darlington and Church streets from 6:30 am until 1:00 pm on October 19th (*attachments*)

Committee Recommendation 3-0

Smart Growth Committee

- 17) Discuss amending Chapter 112 to include a Unified Mixed-Use Development in the CS District; and, schedule a Public Hearing on October 16th at 6:30 PM to amend Chapter 112 and update the zoning map (*attachments*)

No Committee Recommendation

18) Approve the August 2019 HARB Applications (*attachments*)

- a) 2019-33: 228 West Gay St – David Grimaldi / Elmark Signs for Legacy Planning Partners – Replace hanging sign on front façade and install building mounted sign on rear façade.
- b) 2019-34: 301 West Market St – Tom Mohr / 301 West Market Street, LP – Install gooseneck lights to illuminate front door and rear door on alley.
- c) 2019-35: 212 East Market St – Brian McFadden / McFadden Group – Replace two front entryway doors; new design from what was previously approved.
- d) 2019-36: 117 West Gay St – Matthew Roberson / Gay Street Commons – Replace six second story windows on front façade and create new entryway door on rightmost first floor business.
- e) 2019-38: 7 North Church St – Greg Radford / Mercato Brewery Pub – Expansion of usable space on the rear façade to include new window, metal roof, fiber cement siding and new metal door.

Committee Recommendation 3-0 to approve HARB COAs “a” through “e”

Finance

19) Adopt the 2020 Minimum Municipal Obligation (MMO) for the pension plans as provided by Mockenhaupt Benefits Group (*attachment*)

Committee Recommendation 3-0

20) Other Business

- a) Approve the August 20th and August 21st Borough Council Meeting Minutes

Adjournment

Items on Wednesday, September 18, 2019 - Voting Session Agenda

7:00 PM

- **Public Hearing:** Amendment to Chapter 3, Administrative Code, to delete term limits for the Sustainability Advisory Committee
- **Public Hearing:** Amendment to Chapter 104, Vehicles & Traffic, to amend Section 104-43 “Designation of Loading Zones; Parking otherwise prohibited” – to remove a loading zone on the north side of Miner Street east of Church Street and to add a loading zone on the east side of Church Street at 107 South Church Street.
- **Public Hearing:** An Ordinance of the West Chester Borough authorizing the execution of the Police Cooperation Agreement between the Borough of West Chester and East Bradford Township for the Period January 1, 2020, through December 31, 2023.

Borough Council Meeting

- Mayoral Citation of Recognition and a Key to the City presented to John Theilacker for his service and dedication to the Borough of West Chester.
- Resolution of Censure of Councilperson William Scott