

**A G E N D A**

Borough Council Worksession Meeting - Virtual

April 20, 2021 @ 7:00 PM

**Borough Council Members:**

Michael Galey, Esquire	President, 3 <sup>rd</sup> Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 <sup>th</sup> Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/21

**Mayor:** Jordan Norley

**Borough Manager:** Michael A. Perrone, C.B.O.

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*\*Note: Due to the May 18, 2021 Primary Election, there will be one Council Meeting in May - May 19, 2021*

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Interviews: West Chester Borough Planning Commission Vacancy
  - 1) *Jason Birl*
  - 2) *Sean Forrest*
  - 3) *Woody Lathbury*

➤ Administration, Communication & Technology Committee

- 5) Approve the Greater West Chester Chamber of Commerce 2021 Holiday Season Campaign, “*Light Up West Chester,*” to include string lights, bows and sponsor signs on lamp posts; and, to install A-Frame signs with holiday events and sponsors, in the downtown area, from November 26, 2021 thru January 2, 2022 (*attachment*)

***Committee Recommendation 3-0***

➤ Public Works Committee

- 6) Enter into an agreement with Traffic Planning & Design to perform preliminary engineering design and survey for the High Street Corridor Improvements project for a not-to-exceed fee of \$80,000.00 (*attachment*)

***Committee Recommendation 3-0***

- 7) Enter into a contract with Glasgow, Inc. for the 2021 Pavement Repair Program at a base bid amount of \$770,956.05 (*attachment*)

***Committee Recommendation 3-0***

- 8) Enter into a contract with Shreiner Tree Care for the 2021 emerald ash borer services in the amount of \$24,124.00 (*attachment*)

***Committee Recommendation 3-0***

- 9) Approve the advertisement to sell the following items on MuniBid: two decommissioned fire trucks (Engine 52 and Engine 53); and, Verizon GPS Tracking equipment.

***Committee Recommendation 3-0***

- 10) Approve the request from the Friends of Marshall Square Park to perform repairs on the existing concrete slab near the front of the restrooms (*attachment*)

***Committee Recommendation 3-0***

➤ *Public Safety, Events & Quality of Life Committee*

- 11) Approve the request from the Chester County Historical Center to close a portion of East Evans Street (from North High Street to North Walnut Street) on May 1, 2021 (*attachments*)

***Committee Recommendation 3-0***

- 12) Approve hiring Part-Time Police Dispatchers

***Committee Recommendation 3-0***

➤ *Finance & Revenue Committee*

- 13) Approve waiving fees for parking spaces related to the outdoor cafes/platforms

***Committee Recommendation 2-1***

- 14) Appoint the following Delegates to the Chester County Tax Collection Committee (*attachment*):
- a. Sean Metrick, Primary Voting Delegate
  - b. Barbara Lioni, First Alternate Voting Delegate
  - c. Bernie Flynn, Second Alternate Voting Delegate

***Committee Recommendation 3-0***

- 15) Approve Budget Modification # 3-Carryover of \$830,641.70 in unspent 2020 Liquid Fuels monies

***Committee Recommendation 3-0***

➤ *Smart Growth Committee*

- 16) Discuss Zoning Hearing Application (*attachment*)

- a. ZHB #983 – 602 West Nields Street – Jon & Cheryl Harvey/Lamb McErlane PC  
Applicants seek relief from Section 112-88.J to allow for a driveway to be constructed within the 5-foot minimum setback.

***Committee Recommendation 3-0 to not send the Solicitor to the Hearing***

- 17) Approve the Call for Artist Submissions for a Housing Equity Mural Project at 113 West Chestnut Street (*attachment*)

***Committee Recommendation 3-0***

- 18) Approve the March 2021 HARB Certificates of Appropriateness (*attachments*)

- a. 2021-05: 115 North Darlington Street – Gabriel Fabian/Limoncello  
*Proposed work:* Replacing two deteriorating windows with new windows. One window is located on the front façade of the house and one window is located in the back of the house.
- b. 2021-06: 44 West Gay Street – 44 West Gay St. LLC  
*Proposed work:* Proposed building mounted sign composed of individual stainless-steel letters to wrap the Northeast corner of the fountain base.
- c. 2021-07: 34 West Miner Street – Barbara Denbigh/Tesoro Di Casa  
*Proposed work:* Enclosing an existing porch with glass windows on the side façade of the structure.
- d. 2021-08: 35 South High Street – Kathleen Penney  
*Proposed work:* Proposed hanging sign, utilizing an existing sign bracket, on the front façade of building.
- e. 2021-09: 2 West Market Street – Kate Durso/Cellco Partnership Verizon  
*Proposed work:* Proposed new antenna on roof.
- f. 2021-10: 132 West Market Street – Brandon Bilyk/Market Salon  
*Proposed work:* 2 Proposed signs to be mounted to front façade of building. One hanging sign and one building mounted sign.
- g. 2021-11: 142-146 East Gay Street – Mike Daly/Paramount Property Preservation  
*Proposed work:* Replacing 12 existing vinyl windows on the second and third floors with aluminum clad or wood windows.

***Committee Recommendation 3-0 to approve Certificates of Appropriateness a) c) d) e) f) g); and, Committee Recommendation 2-1 to disapprove Certificate of Appropriateness b)***

- 19) Other Business:

- a) Approve the March 16, 2021 and March 17, 2021 Borough Council Meetings Minutes
- b) Reauthorize the Liquor Control Board's temporary extension of licensed premises for extension into the public right-of-way and streets

***Adjournment***

*April 21, 2021 Borough Council Agenda Items*

***Public Hearing @ 7:00 P.M.***

Amendment to Chapter 104, "Vehicles & Traffic" Section 104-3.A.

*Note: Due to the Primary Election, the Borough Council will meet only on May 19, 2021.*

**How to Engage in Public Comment During a  
Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- ***BEFORE CONSIDERATION OF ITEMS ON THE AGENDA*** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- ***BEFORE ACTION*** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- ***AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED***. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

***How to make a comment:***

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.