

**A G E N D A**

Borough Council Meeting - Virtual  
December 16, 2020 @ 7:00 P.M.

**Borough Council Members:**

Michael Galey, Esquire	President, 3 <sup>rd</sup> Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 <sup>th</sup> Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/20

**Mayor:** Dianne Herrin

**Borough Manager:** Michael A. Perrone, C.B.O.

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**Public Hearing:**

- To amend the Code, specifically Chapter 104, Titled, “Vehicles & Traffic”: Section 104-32 to Prohibit Parking on the east side of North Brandywine Street on Wednesday, from 8:00 AM - 11:00 AM from West Gay Street to West Chestnut Street, and on the West side of North Brandywine Street on Thursday from 8:00 AM – 11:00 AM from West Gay Street to West Chestnut Street; and, Section 104-88, to replace the Bond requirements for Garages that store impounded vehicles with a requirement to obtain general liability insurance and garage-keepers insurance.

**Borough Council Meeting:**

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by the Borough Council and the Mayor
- 5) Stream Protection Fee - Billing Update: Mr. Will Williams
- 6) Presentation of police officer new hire candidates, by Mayor Herrin and Police Chief Morehead

**7) *Discussion Agenda:***

A) Discuss appointments to the following Boards/Commissions/Committees:

<b>Board/Commission/Committee:</b>	<b>Number of Applicants</b>
Historical Commission	1
Human Relations Commission	2
Public Arts Commission	2
West Chester Library Board	1
Zoning Hearing Board	1

B) Authorize the Borough Manager to obtain a tax anticipation note, in the amount of \$2.5 Million Dollars for 2021

C) Review application of 127 East Miner Street for a Special Exception (*attachment*)

8) **Consent Agenda:**

A) Approve the Reappointments to the following Boards/Commissions/Committees:

<b>Member</b>	<b>Board/Commission/Committee</b>	<b>Term Expiration</b>
Adam Wetzel	BID Authority Board	12/31/2025
Kenneth Winston	BID Authority Board	12/31/2025
Steven Krug	Board of Appeals	08/31/2025
Joseph Martino	Historic Architectural Review Board	12/31/2023
Michael Wallacavage	Historic Architectural Review Board	12/31/2023
Eric Smith	Historic Architectural Review Board	12/31/2023
Eric Lorgus	Historic Commission	12/31/2023
Sandra Ram	Historic Commission	12/31/2023
Tom Walsh	Historic Commission	12/31/2023
Chris Patriarca	Planning Commission	12/31/2024
Jimmer Breen	Public Arts Commission	12/31/2023
John Baker	Public Arts Commission	12/31/2023
Ray Ott	Public Arts Commission	12/31/2023
Greg Radford	Public Arts Commission	12/31/2023
JoAnn Kelton	Railroad Restoration Committee	12/31/2023
Tom Hickey	Railroad Restoration Committee	12/31/2023
Barbara Clarke	Sustainability Advisory Committee	12/31/2023
Jim Wylie	Sustainability Advisory Committee	12/31/2022
Gillian Fitzpatrick Alicea	Sustainability Advisory Committee	12/31/2022
Christiane Iwert-Torres	Sustainability Advisory Committee	12/31/2022
Chris Pugliese	Tree Commission	12/31/2023
Rachel Kagan	West Chester Library Board	12/31/2023
Fredda Maddox	West Chester Library Board	12/31/2023
Anne M. Carroll	Zoning Hearing Board	12/31/2025

B) Approve the appointment of Brian Forgue to the Business Improvement District Board of Directors, to fill a vacant position, with a term ending 12/31/2021

C) Approve the reappointment of Buckley, Brion, McGuire & Morris, LLP as the Borough Solicitor for 2021-2022 (*attachment*)

D) Approve the Professional Services Agreement between the Borough of West Chester and Stantec Engineering for engineering services relative to the Everhart Park Playground Project at a cost of \$30,100.00 (*attachment*)

- E) Approve the request of Paul Risk Construction to extend their dumpster permit (in Courthouse Alley) for an additional 11 weeks, (15 weeks total) (*attachments*)
  - F) Approve a Resolution to amend the Borough fee schedule to increase the Public Works permit fees (*attachment*)
  - G) Authorize the Solicitor to prepare an Ordinance to add one handicap parking space at 526 North Darlington Street and set a date for a Public Hearing (*attachment*)
  - H) Approve PAC Application 2020-3, to install a sculpture in the outside plaza located at 44 West Gay Street (*attachment*)
  - I) Approve the November 2020 HARB Certificate of Appropriateness (*attachments*)
    - a. 2020-33: 13 East Gay St. – Stephanie Fleck/ Rite Aid  
*Proposed work:* Replacing 4 single sided building mounted signs. Two of the signs face Gay St and the other two face the alley. Also proposed is the replacement of an existing awning. The existing awning frame is to be reused.
    - b. 2020-34: 23 North Walnut St. – Dianne DeStefano/Pine + Quill  
*Proposed work:* 1 new hanging sign and new bracket. New vinyl letters to be applied to existing building mounted sign board. Lettering to be applied to existing windows and doors.
    - c. 2020-36: 121 West Market St.– Ken Neeld/ Hop Fidelity  
*Proposed work:* 1 new sign; PVC lettering to be fastened to an aluminum panel and mounted to an existing sign frame. There will be no new lighting.
  - J) Approve the November 17, 2020, and November 18, 2020, Borough Council Meeting Minutes
- 9) Other Business:

***Adjournment***

**How to Engage in Public Comment During a  
Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED**. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

***How to make a comment:***

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.