

# West Chester Parks Special Events Commission MEETING AGENDA

November 29<sup>th</sup>, 2023

Open Meeting at \_\_\_\_\_ pm

**Attendants:** Keith Kurowski Parks and Rec. Director, Joyce Neilan Chair, John Fisher, Jennifer O'Brien, Mike Reese, Ray Moran Chantale Fieldhouse Vice Chair, Ashley Trotter Secretary, (*Please cross off who was not present*)

**Guest:** Friends of Everhart Park  
Friends of Marshall Square Park  
Friends of Hoopes Park

## Approval of Minutes –

(There are no minutes from June, July, and August) as there was not a quorum.)

May 2023 (Jenn) and Sept. (???)

- I. Chairperson's report:
- II. Director's Report/Monthly report
- III. 501 C3 Report: Ray Moran
- IV. Park assignments
  - Bayard Rustin – Mike Reese/Chantale Fieldhouse
  - Everhart Park – Jennifer O'Brien
  - Fugett Park – Chantale Fieldhouse
  - Greenfield – Ray Moran
  - Hoopes Park – Ray Moran

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## MEETING AGENDA

Horace Phippen- Jennifer O'Brien  
John O Green (phase I and II) – John Fisher  
McBratnie Park – Jennifer O'Brien  
Marshall Square Park – Chantale Fieldhouse  
Mosteller Park – Ashley Trotter  
Veterans Memorial – Ashley Trotter  
Barclay Park – Mike Reese

### **V. New Business**

NONE

### **VI. Old Business**

a. Recreation and Parks Master Plan update RFP

b. Fall volunteer events

1. Santa at the Square 12/2

**A. Adjournment \_\_\_\_\_pm motioned by \_\_\_\_\_; seconded by \_\_\_\_\_.** All were in favor.