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A G E N D A

Borough Council Meeting
401 East Gay Street
West Chester, PA 19380
November 17, 2021 @ 7:00 PM

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/21

Mayor: Jordan Norley

Borough Manager: Michael A. Perrone, C.B.O.

Public Hearing at 7:00 P.M.

- *Adoption of the 2022 Budget*

Borough Council Meeting

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by the Borough Council and the Mayor
- 5) Presentation of *Small Business Saturday* Proclamation by Mayor Norley
- 6) ***Discussion Agenda:***
 - A. Authorize the Solicitor to prepare Ordinances for the real estate tax and sewer rate increases; and, schedule a Public Hearing on December 14, 2021
 - B. Approve Amendment to Artillery Brewery Agreement (*Attachment*)
 - C. Approve a Resolution to sunset the Financial Ad Hoc Committee of Borough Council (*Attachment*)
 - D. Direct the Borough Solicitor to file a complaint in Court regarding contaminated soil and groundwater at 351 Snyder Avenue; West Chester, Pennsylvania

7) **Consent Agenda:**

A. Approve Reappointment of Boards and Commission Members:

Member	Committee	New Expiration
Philip Yocum	Historic Architectural Review Board (HARB)	12/31/2024
James Breen	Historic Architectural Review Board (HARB)	12/31/2024
Jason Birl	Planning Commission	12/31/2022
Allen Burke	Planning Commission	12/31/2025
Thomas Dougherty	Planning Commission	12/31/2023
Mark Mixner	Planning Commission	12/31/2025
Karen Slossburg	Tree Commission	12/31/2023
David Sweet	Zoning Hearing Board	12/31/2026
Michael Chominkski	Zoning Hearing Board	12/31/2022
Matthew Cooper	West Chester Library Board	12/31/2024
Christopher Hazley	West Chester Library Board	12/31/2024
Mary Brooks	West Chester Library Board	12/31/2024
Shannon McDonald	West Chester Library Board	12/31/2024
Chantale Fieldhouse	Recreation Commission	12/31/2024
Jen O'Brien	Recreation Commission	12/31/2024
Ashley Trotter	Recreation Commission	12/31/2024
Brian Fogue	BID Authority Board	12/31/2026
Michael Reese	BID Authority Board	12/31/2026
Brian Fogue	Railroad Restoration Committee	12/31/2024
Connie McEvoy	Sustainability Advisory Committee	12/31/2023
Ashlie Delshad	Sustainability Advisory Committee	12/31/2023

- B. Approve a Resolution to adopt the Chester County Hazard Mitigation Plan (*Attachment*)
- C. Approve the request from the BID to extend outdoor dining on sidewalks through March 31, 2022 subject to the following: only to include tables, chairs, and heaters; and, subject to review and approval from the Building & Housing Department. All businesses shall renew their outdoor dining permit by April 1, 2022.
- D. Approve the request to allow a temporary tent to be placed on the sidewalk in front of Carlino's at 128 West Market Street, from November 21, 2021 to November 26, 2021; and, December 20 to December 24, 2021 (*Attachment*)
- E. Approve the Amendment to the Zukin Hotel Settlement Agreement- Reduction of Building Height by One Story, contingent upon HARB review and approval; and, to direct the Borough Solicitor to amend the Agreement as necessary (*Attachment*)

F. Approve the October 2021 HARB October Certificates of Appropriateness (*Attachments*)

a. 2021-34: 13 W. Miner St-Rubin & Badame Law Office
Proposed work: New signs on the front façade of the building.

Recommendation: A certificate of appropriateness for a front façade sign with the alteration that be reduced from the 24” to the 22” as noted in the meeting.

b. 2021-35: 14 W. Chestnut St-Chester County Asset Management
Proposed work: New hanging sign from front façade of the building.

Recommendation: A certificate of appropriateness with the condition that half of the chain links be removed so that the distance between the beam and the sign be reduced by half.

c. 2021-36: 133 N. Church St-Miguel Nieves
Proposed work: New hanging sign from side façade of the building and new exterior paint color.

Recommendation: A certificate of appropriateness for application as presented with the condition that the wall mounted sign be not a box mounted sign as proposed but a flat sign no deeper than 1.5”, with a maximum of 36” tall and 8’ wide; and that gooseneck lighting similar in character to those found elsewhere in the HARB District would be appropriate but that there be no exposed conduit and that the fasteners be installed into the mortar joints and that there be 3 total lights spaced appropriately above the sign.

d. 2021-37: 21 S. High Street-Charlot Barker
Proposed work: New front hanging sign.

Recommendation: A certificate of appropriateness for application as presented with the condition that the field of the sign be not stark white.

G. Approve the Resolution to appoint Mr. Sean Metrick as the Application Agent for Pennsylvania Tropical Storm Ida DR-4618 FEMA relief (*Attachment*)

H. Approve the October 19 and 20, 2021 Borough Council Meetings Minutes

8) *Other Business*

Adjournment

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.