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A G E N D A

Borough Council Worksession Meeting - Virtual

October 20, 2020 @ 7:00 P.M.

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/20

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting:

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Presentation by Police Chief James Morehead – West Chester Borough Police Department Staffing

➤ **Finance Committee**

- 5) Consider adopting the 2021 Preliminary Budget (*attachment*)
- 6) Approve the expenditure of \$59,397.00 for the clarifier drive repair at the Goose Creek Wastewater Treatment Plant (*attachment*)

Committee Recommendation 3-0

- 7) Accept Aqua reimbursement of \$44,701.62 to mill and overlay Darlington Street

Committee Recommendation 3-0

- 8) Approve the 2021 carry-over expenditure of \$39,240.00 for a Digester Sludge Pump for Taylor Run Wastewater Treatment Plant (*attachment*)

Committee Recommendation 3-0

➤ **Public Works Committee**

- 9) Reject two bids for pavement marking; and, approve the rebid in 2021 (*attachment*)

Committee Recommendation 3-0

- 10) Enter into a one-year contract with Knight Brothers, Inc., for shade tree maintenance services at the hourly rates provided in the bid tabulation (*attachment*)

Committee Recommendation 3-0

- 11) Approve the sale of the following items on Municibid: *Crown Victoria, 2 Ford Explorers, Boat Trailer, 78 Snow tires, Audio Equipment, Headlight Alignment Tool, Welding Machine, Liquid Recovery Machine, and Ford Ranger Cap*

Committee Recommendation 3-0

- 12) Approve a Change Order to the John O. Green Park Project to remove contaminated soil (but is considered to be non-hazardous), at the cost of \$1,298.00 (*attachment*)

Committee Recommendation 3-0

➤ **Public Safety**

- 13) Approve the request from the Chester County Historical Society to close a portion of East Evans Street, from High Street to mid-East Evans Street, for the annual *Holiday Greens Sale* on November 20th and November 21st, 2020 from 9:00 AM until 4:00 PM

Committee Recommendation 3-0

- 14) Approve adding Bush Collision/Recon Center to the list of Borough towing companies (*attachment*)

Committee Recommendation 3-0

➤ **Smart Growth Committee**

- 15) Approve sending the Solicitor to the Zoning Hearing to represent the Borough and oppose Zoning Hearing Application #974 (*attachment*)

- a. ZHB #974 – 148 East Gay Street – Amna Salahuddin
Ms. Salahuddin appeals to the Zoning Hearing Board from the alleged violation and asserts the residential uses on the first floor of the Property are “grandfathered” and such residential use is a non-confirming use which is consistent with other such uses in the neighborhood and pre-dates the Town Center Zoning. The Applicant challenges the Enforcement Notice, seeks an interpretation of the Zoning Ordinance, requests a variance for relief to utilize ground floor as residential use, and challenges to the validity of the Zoning Ordinance.

Committee Recommendation 3-0

- 16) Approve the Settlement Agreement between the Borough of West Chester and property owners, Kevin Alekna and Kristan Henderson, relative to zoning violations at 516 South Walnut Street, in the amount of \$3,952.87 (*attachment*)

Committee Recommendation 3-0

- 17) Enter into a contract with *Jane Dorchester Historic Preservation Consulting* to complete the CLG Grant Project at the cost of \$24,000.00 (*attachment*)

Committee Recommendation 2-1

- 18) Approve the installation of two temporary tents at 128 West Market Street, *Carlino's*, on November 23rd-25th and December 21st-24th, 2020 (*attachment*)

Committee Recommendation 3-0

- 19) Approve the September 2020 HARB Certificates of Appropriateness (*attachment*)

- a. 2020-26: 111 North High St – Kristin Guinan / Northern Waterproofing
Proposed work: Repointing the masonry of the rooftop elevator tower and replacing 5 capstones along the parapet wall of roof.
- b. 2020-27: 44 West Gay St, Suite 2 – David Trout / Sedona Taphouse
Proposed work: Installation of 1 sign on 1 façade. The sign consists of ‘halo lit’ channel letters mounted to an 18” x 160” panel.
- c. 2020-28: 37 West Gay St – Holly Brown / KALY
Proposed work: Refinishing the rear, single story façade along Prescott Alley. The current wall is painted brick – the proposal is to stucco over the masonry wall.

Committee Recommendation 3-0 to approve HARB Certificates of Appropriateness a, b, and c

➤ **Other Business**

- 20) Approve the September 15th and September 16th, 2020 Borough Council Meeting Minutes

Adjournment

October 21, 2020 Borough Council Agenda – Upcoming Items

1. Public Hearing @ 6:00 PM: Section 302.1 of the Borough of West Chester Administrative Code, to establish limitations on the number of people who may gather inside and outside of private dwellings and to require the wearing of face coverings in the Borough of West Chester.
2. Public Hearing @ 6:45 PM: Chapter 77, Parking Program, Residential
(Please see front page of our website for additional information)
3. Presentation by Mr. Randy Waltermeyer, AICP – Traffic Planning and Design, Inc.
High Street Corridor Plan

**How to Engage in Public Comment During a
Borough Council or Committee Meeting**

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED**. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.