

A G E N D A
Borough Council Meeting
October 17, 2023 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Presentation of Proclamation for Cybersecurity Awareness Month to William Mann by Mayor DeBaptiste
- 5) Presentation of the 2024 Preliminary Operating Budget and 2024 Capital Budget, and motion to adopt and schedule a public hearing on November 15, 2023 (*attachment*)

➤ **ACT Committee:**

- 6) Motion to approve sublease extension with 4 States Railway for the operation of the West Chester Railroad tourist train (*attachment*)

Committee Recommendation 3-0

➤ **Parking Committee:**

- 7) Motion to approve Delegation Roadside Responsibility Agreement with the Chester County Conference and Visitors Bureau (*attachment*)

Committee Recommendation 2-0

- 8) Discuss draft lease of 2nd floor parking enforcement at the Chester County Justice Center Parking Facility, 200 block West Market St (*attachment*)

No Committee Recommendation

- 9) Motion to schedule a public hearing on November 15, 2023 to amend Chapter 77 Residential Permitting Ordinance (*attachment*)

Committee Recommendation 2-0

- 10) Motion to approve bid from Premier Building Restoration in the amount of \$16,212 for Bicentennial (High Street) Garage façade repair (*attachment*)

Committee Recommendation 2-0

➤ **Public Works Committee:**

- 11) Motion to approve the Sludge Hauling Bid for McGovern Environmental at \$0.0871 per gallon (*attachment*)

Committee Recommendation 3-0

- 12) Motion to approve the proposed baseball field improvements at Hoopes Park, West Chester Adult Baseball League (*attachment*)

Committee Recommendation 3-0

- 13) Motion to approve tree planting plan at Barclay Park

Committee Recommendation 3-0

➤ **Smart Growth Committee:**

- 14) Motion to approve the Reverse Subdivision and Preliminary /Final Land Development application for 200 & 220 W. Gay St. (*attachment*)

Committee Recommendation 3-0

- 15) Motion to approve September 2023 HARB Certificates of Appropriateness (*attachment*)

a) **2023-31: 19 S. High St/Michael Scheinfield**

Proposed work: Roof Replacement

Recommendation: The Board recommends a Certificate of Appropriateness for application as submitted, with the following conditions;

1. Downspouts shall be round aluminum in reddish/brown color.

b) **2023-33: 239 E. Market St/Signs A La Carte**

Proposed work: Signs

Recommendation: The Board recommends a Certificate of Appropriateness for application as submitted, with the following conditions;

1. The background color for all signs shall be off white, not stark white.

c) **2023-34: 22 N. Darlington St/JHL Landscaping**

Proposed work: Sidewalk

Recommendation: The Board recommends a Certificate of Appropriateness for application as submitted, with the following conditions:

1. The brick pavers shall meet the requirements of the Borough specified red clay brick paver.

- d) **2023-36: 142 E. Market St/Serum Kitchen & Taphouse**
Proposed work: Sign
Recommendation: The Board recommends a Certificate of Appropriateness for application as submitted.

Committee Recommendation 3-0

➤ **Finance Committee:**

16) Motion to approve purchase orders:

- i. Approve purchase of \$12,100 to USALCO (*attachment*)
- ii. Approve purchase of \$13,685.25 to Cummins-Allison Corp (*attachment*)
- iii. Approve purchase of \$19,025 to Iron Rose K-9 (*attachment*)
- iv. Approve purchase of \$13,049.50 to Univar (*attachment*)

Committee Recommendation 3-0

17) Discuss pension investment options

18) Other Business:

- a) Motion to approve the September 19 & 20, 2023 Borough Council Meeting Minutes
- b) Announce that due to the general election on November 7th, the ACT, Parking and Public Works Committee meetings will be held on Monday, November 6th.

Adjournment

Notice of Public Hearings: October 18, 2023 @ 6:30 PM

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, Chapter 112, titled "Zoning" to amend Section 112-202 to delete the definition of agricultural operation and to add a definition of community garden; to amend Section 112-304.a to add agricultural use and community garden as permitted uses in the NC-1, NC-2, NC-3, MU, TC, CS, and PUC zoning districts; and to amend Section 112-304.c to delete agricultural use as a use permitted by conditional use in the NC-1 and MU zoning districts.

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the borough of West Chester, Chapter 104, titled "Vehicles and Traffic," Section 104-32 to amend times that parking is prohibited on certain streets to allow street sweeping.

