

Borough Council Meeting
October 17, 2018 @ 7:00 PM
Spellman Council Chambers
829 Paoli Pike
West Chester, PA 19380

Borough Council Members:

Diane C. LeBold, President	President, 2 nd Ward	Term Expires: 2020
Michael Galey, Esquire	Vice President, 3 rd Ward	Term Expires: 2022
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 2022
Michael Stefano	Member, 4 th Ward	Term Expires: 2020
Donald Braceland	Member, 5 th Ward	Term Expires: 2022
Bernie Flynn	Member, 6 th Ward	Term Expires: 2020
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 2022

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Public Hearing: Consider the adoption of an Ordinance of the Borough of West Chester authorizing the Borough to enter into an Intermunicipal Fire Services Agreement with Birmingham Township, East Bradford Township, Thornbury Township (Chester County), West Goshen Township and Westtown Township to provide fire protection services to certain portions of each respective Township (attachments).

Borough Council Meeting

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Borough Council recognition of retired officer Sam Iacono after thirty-two years of service
- 4) Announce Executive Session
- 5) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 6) Comments by Borough Council and the Mayor
- 7) **CONSENT**
 - A. Approve the Art Graphic Concept 2A to be placed on the Big Belly trash receptacles, as presented by Mr. Laing at the October 16, 2018 worksession (Attachment)
 - B. Approve leasing 53 parking spaces on Lot 10, Monday – Friday from 8am to 5pm with D-Town Associates receiving first right of refusal (Attachment/Issue Briefing)
 - C. Approve free meter parking on Friday, November 23, 2018 and Saturday, November 24, 2018 for “Shop Small Weekend” as requested by West Chester BID (Attachment/Issue Briefing)
 - D. Authorize the Solicitor to prepare an Ordinance to remove the handicap parking space at 308 East Miner Street as requested by the new rental tenant (Attachment/Issue Briefing)
 - E. Authorize the Solicitor to prepare an Ordinance to remove the handicap parking space at 220 West Biddle Street as requested by the property owner (Attachment/Issue Briefing)

- F. Approve the Resolution to increase the monthly parking rate at lots 3, 5, 6, 7 and 10 by \$10, the Chestnut Street garage's monthly rate by \$10 and the Bicentennial garage's rate by \$20, pursuant to the recommendation of the Comprehensive Parking Guide. (Attachment)
- G. Approve increasing the minimum general liability insurance coverage for large events (over 1,000 patrons) for non-Borough sponsored events to \$6 million.
- H. Approve the SEA for Nocturne/Plein Air West Chester special event application which includes closing the 100 block of East Gay Street, on November 1, 2108 from 6:00 pm -9:30 pm
- I. Approve preparing an Ordinance and Resolution to hire Portnoff Law Associates to collect Borough delinquent real estate taxes (Attachment)
- J. Approve and advertise the 2019 Preliminary Budget (Attachment)
- K. Set a date for a Special Council Meeting for Wednesday, November 14, 2018 at 7:30 pm to vote on the Earned Income Tax increase of .25%; and, set a date of Wednesday, November 21, 2018 to approve the final 2019 Budget and adopt a Resolution approving the budget
- L. Approve the Resolution granting final approval for the Mosteller Land Development, contingent upon removing, from Condition #2, reference to the "Public Arts Commission" in two places (Attachment)
- M. Authorize the Borough Manager to send a letter of support to SEPTA for the proposal to create a park-like plaza on the east side of the SEPTA property at Railroad Alley and Market Street (Attachment)
- N. Approve September 2018 HARB Certificates of Appropriateness a) thru f) (attachments)
- a) 2018-20: 17 N. Church St. – Mosteller
New Building only – *plaque language tabled for Smart Growth Committee review*
- b) 2018-30: 235 E. Market St. – Lee Smith
Addition/Alterations/Renovations to House
- c) 2018-35: 28 S. High St. – Cookie Dope
Hanging Sign Replacement
- d) 2018-36: 119 N. High St. – Meradia
Hanging Sign
- e) 2018-37: 17 N. High St. – Wells Fargo Bank
Roof Replacement
- f) 2018-38: 209 E. Market St. – Neverland Virtual Reality
Building Mounted Sign
- 8) Approval of September Minutes
- September 18th Worksession
 - September 19th Council Meeting
- 9) Other Business

Adjournment

UPCOMING MEETINGS

October



Tuesday	10/16/18	Borough Council Work Session	7:00 pm	Spellman Chambers
Wednesday	10/17/19	Public Hearing <i>Intermunicipal Fire Agreements</i>	7:00 pm	Spellman Chambers
Wednesday	10/17/19	Borough Council Voting Session	7:00 pm	Spellman Chambers
Thursday	10/18/19	Historic Commission	7:00 pm	Spellman Chambers
Monday	10/22/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	10/23/18	Planning Commission Work Session	6:30 pm	Spellman Room #2B
Thursday	10/25/18	HARB	7:00 pm	Spellman Room #2B
Tuesday	10/30/18	Planning Commission	6:30 pm	Spellman Chambers

November



Wednesday	11/7/18	Parks & Recreation Commission	6:30 pm	Spellman Chambers
Wednesday	11/7/18	Shade Tree Commission	6:00 pm	Spellman Room #2B
Thursday	11/8/18	Sustainability Advisory Committee	6:30 pm	Spellman Room #2B
Monday	11/12/18	Zoning Hearing Board	5:30 pm	Spellman Chambers
Tuesday	11/13/18	Council Committee Meetings Public Works Committee Parking Committee ACT Committee	5:30 pm 6:30 pm 7:30 pm	Spellman Chambers
Wednesday	11/14/18	Council Committee Meetings Public Safety Committee Smart Growth Committee	5:30 pm 6:30 pm	Spellman Chambers
Wednesday	11/14/18	Public Hearing <i>Proposed EIT Increase</i>	7:30 pm	Spellman Chambers
Wednesday	11/14/18	Railroad Restoration Commission	7:00 pm	Spellman Room #2B
Thursday	11/15/18	Historic Commission	7:00 pm	Spellman Chambers
Monday	11/19/18	Library Board	7:00 pm	415 North Church St
Tuesday	11/20/18	Borough Council Work Session	7:00 pm	Spellman Chambers
Wednesday	11/21/18	Special Meeting/Public Hearing <i>Approval of Final 2019 Budget</i>	7:00 pm	Spellman Chambers
Wednesday	11/21/18	Borough Council Voting Session	7:00 pm	Spellman Chambers
Monday	11/26/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	11/27/18	Planning Commission	6:30 pm	Spellman Chambers
Thursday	11/29/18	HARB	7:00 pm	Spellman Room #2B

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- *BEFORE CONSIDERATION OF ITEMS ON THE AGENDA* - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- *BEFORE ACTION* on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- *AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED*. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.