

**A G E N D A**

Borough Council Worksession Meeting

**September 20, 2022 @ 6:30 PM**

Michael Stefano, President	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 <sup>rd</sup> Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 <sup>th</sup> Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

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**Public Hearing @ 6:30 PM**

Amending the Code of the Borough of West Chester, specifically chapter 104, titled “Vehicles and Traffic,” Section 104-45 to change the direction of the handicapped parking space at 224 Biddle street from north to west and to add a handicapped parking space at 508 East Miner Street and section 104-47.a(1) to add parking meters on the 200 block of East Market Street.

Amending the Code of the Borough of West Chester, specifically Chapter 77 of the Code of the Borough of West Chester, titled, “Parking Program, Residential” to revise the definition of “holiday” in Section 77-2 and to remove all references to parking stickers throughout the Chapter.

**Borough Council Meeting:**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Approve the request from the Mayor to hire one patrol officer
- 5) Approve the Business Improvement District Board of Directors appointment of Tyrone Taylor

➤ **Administration, Communications & Technology Committee:**

- 6) Consider creating a committee/subcommittee to assist and support residents and businesses in performing historical research (*attachment*)

*Committee Recommendation 3-0*

- 7) Discuss Committee recommendation of the reapportionment of the Voting Wards in the following order: **Options:** 1) Option B; 2) Option E; 3) Option A; 4) Option C; and, 5) Option D (*attachment*)

- i. [Proposed Voting Ward Map](#)
- ii. [Existing Voting Wards Population Map](#)
- iii. [Existing Voting Wards Racial Demographic Map](#)
- iv. [Voting Ward Options – Preliminary Analysis](#)

*Committee Recommendation 3-0*

- 8) Authorize the Solicitor to prepare an Ordinance to add a referendum to the voting ballot, amending the Home Rule Charter, to include action that will protect the reproduction rights of women in the West Chester Borough

*Committee Recommendation 3-0*

➤ **Public Works Committee:**

- 9) Approve selling three vehicles on Municibid (*attachment*)

*Committee Recommendation 3-0*

➤ **Parking Committee:**

- 10) Consider the renewal agreement between the County of Chester and the West Chester Borough at the Hannum & New Street Lot #6, and discuss increasing the current rate of \$60/space/per month (*attachment*)

*Committee Recommendation 3-0*

➤ **Public Safety Committee:**

- 11) Approve the pending special event application from WCBID for OutFest 10-01-2022 (*attachment*)

*Committee Recommendation 3-0*

➤ **Smart Growth Committee**

- 12) Approve the Reverse Subdivision Plan for 327-329 South High Street (*attachment*)

*Committee Recommendation 3-0*

- 13) Approve August 2022 HARB Certificates of Appropriateness (*attachment*)

- a. **2022-23: 151 West Gay Street - 151 Saloon**

*Proposed Work; Renovate Front Façade; cont. from July HARB*

*Recommendation Approved: The Board recommends a Certificate of Appropriateness for Application 2022-23 as presented at the August 25<sup>th</sup> Board Meeting.*

- b. **2022-26: 135 East Gay Street – Tish Kids**

*Proposed Work; Sign & Awning*

*Recommendation: Approved: The Board recommends a Certificate of Appropriateness for Application 2022-26 with the clarification that the awning fabric would cover the sides of the awning frame.*

- c. **2022-27: 127 North Church Street- Shine Nutrition**  
*Proposed Work; Sign*  
*Recommendation Approved: The Board recommends a Certificate of Appropriateness for Application 2022-27 as submitted.*
- d. **2022-28: 123 North High St Street- May Day Coffee Shop**  
*Proposed Work; Sign*  
*Recommendation: Approved: The Board recommends a Certificate of Appropriateness for Application 2022-28 on the condition that the field color of the sign will be the black option not the off-white option.*
- e. **2022-30: 40 East Market Street – Santino’s Tap & Table**  
*Proposed Work; Sign*  
*Recommendation: Approved: The Board recommends a Certificate of Appropriateness for Application 2022-30 as submitted.*

*Committee Recommendation 3-0 to approve Certificates of Appropriateness a) thru e)*

- 14) Consider Solicitor attendance at the Zoning Hearing to represent the Borough relative to Zoning Hearing Application: #998-611 East Nield St LLC, applicant seeks a variance from Section 112-602.M to allow three entrance and exit drives along South Bolmar Street (*attachment*)

*Committee Recommendation 3-0 for no Solicitor representation*

➤ **Finance & Revenue Committee**

- 15) Discuss repayment of the Uptown Knauer Performing Arts Center Grant loan; and, establish a revolving loan fund

*Committee Recommendation 3-0*

- 16) Adopt the municipal minimum obligations to the nonuniform and uniform defined benefit pension plans, and the defined contribution plan (*attachment*)

*Committee Recommendation 3-0*

- 17) Other Business:

- a) Approve the August 16 and 17, 2022 Borough Council Meeting Minutes

***Adjournment***

**PLEASE NOTE:**

***Public Hearing: September 21, 2022 @ 6:30 PM: Amendment of Chapter 94, “Stormwater Management”  
Borough Council Chambers***

***Open House/Public Meeting: October 5<sup>th</sup> – Concepts on future Gay Street Closures  
Borough Council Chambers: 5:30 PM – 7:30 PM***

**How to Engage in Public Comment During a  
Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- ***BEFORE CONSIDERATION OF ITEMS ON THE AGENDA*** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- ***BEFORE ACTION*** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- ***AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED***. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

***How to make a comment:***

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.