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A G E N D A

Borough Council Worksession Meeting - Virtual
September 15, 2020 @ 7:00 P.M.

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/20

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting:

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
 - **ACT Committee**
- 4) Discuss approving the sale/use of alcohol on the Borough garage roofs
 - Committee Recommendation 2-1*
- 5) Approve the Resolution to revise the Borough Fee Schedule (*Attachment*)
 - Committee Recommendation 3-0*
 - **Public Works Committee**
- 6) Enter into a contract with Land Studies, Inc., to provide Borough Arborist consultant services (*Attachment*)
 - Committee Recommendation 3-0*
- 7) Approve installation of a "doggie" fountain at Marshall Square Park in honor of Dorothy "Dot" Laume, to be paid for by the Friends of Marshall Square Park (*Attachment*)
 - Committee Recommendation 3-0*
 - **Parking Committee**
- 8) Schedule a Public Hearing, and authorize the Solicitor to prepare an Ordinance, to amend Chapter 77, Residential Parking Program Procedures, Permit Area (B) – Subsection (c) to include the 100 Block of South Darlington Street; and, to amend Chapter 104: Vehicle and Traffic Article III Parking Regulations 104-32 – Parking prohibited during certain hours to read as shown below: (*Attachments*)

<u>Highway</u>	<u>Side</u>	<u>Days/Hours/Location</u>
N. Walnut St.	East	Mondays 8:00AM – 11:00AM East Marshall to East Virginia
N. Walnut St.	West	Tuesdays 8:00AM – 11:00AM East Marshall to East Virginia

Parking/Public Works Committees Recommendation 3-0

- 9) Enter into a contract with Otis Elevator to make repairs to the Chestnut Street Garage elevator service car, southwest corner, at a cost of \$12,689.78 (*Attachment*)

Committee Recommendation 3-0

➤ **Smart Growth Committee**

- 10) Approve the Public Arts Commission application from the Chester County Fund for Women and Girls to install a public mural on the west-facing wall of 119 East Market Street (*Attachment*)

Committee Recommendation 3-0

- 11) Authorize the Borough Solicitor to file documentation to obtain access to the property at 723 South Bradford Avenue, for the purpose of allowing Shreiner Tree Care to remove 8 dead trees at a cost of \$5,475.00; and, to authorize the Borough Solicitor to file a lien against the real estate (*Attachment*)

Committee Recommendation 3-0

- 12) Allow tables to be temporarily placed on the sidewalk in the right-of-way at 549 South Matlack Street for Jake’s Bar and Riggstown Pizza (*to be reviewed by Borough Council in March, 2021*) (*Attachment*)

Committee Recommendation 2-1

- 13) Approve the August 2020 HARB Certificates of Appropriateness (*Attachment*)
- a. 2020-21: 134 East Market St – Christina Hughes / The Shop on Market St.
Proposed work: Replacement of an existing hanging sign on the front façade of the building.
The existing bracket will be used for the new sign. There will be no illumination.
 - b. 2020-22: 122 – 126 Market St – David Kahn / DSK, Inc
Proposed work: Repairing the masonry of the brick façade.
 - c. 2020-24: 206 & 208 West Gay St – Marie Maura / Apartment House
Proposed work: The replacement of historic window frames in the mansard roof. The existing arched opening to be replaced with a frame that is composed of straight lines.
 - d. 2020-25: 110 & 112 East Gay St – Jason Birl
Proposed work: The replacement of existing doors and windows on the first floor of the two buildings. Also proposed is a new pent roof and balcony to stretch across both 110 and 112. There is an existing pent roof that stretches across the buildings, but there is only a balcony across 110. Also proposed is a new door from 112 to access the balcony on the second floor. Also proposed is a new sign to be located between the two buildings at the same height (no details given for the sign).

- e. 2020-11: 1 South High St – Temika Latilla / Chase Bank
Proposed work: This application appeared in front of the HARB on May 28, 2020. At that time, a motion was passed to table the application until the applicant could get more information and a new design for signs, and sign location.

The original application read as follows; “Installation of two new Chase Bank signs along the two façades that face Market and High. Also proposed are two new handicap plaques signs to be installed adjacent to the main entrance on the corner and the entrance from Market St.”

Committee Recommendation 3-0 to approve HARB Certificates of Appropriateness a thru e

- 14) Approve the increase of the minimum commercial permit fee rate from \$104.50 to \$154.50
(Attachment)

Committee Recommendation 3-0

➤ **Finance Committee**

- 15) Approve Budget Modification #2 to reallocate Chief Morehead’s Salary and to purchase additional CODY software (Attachment)

Committee Recommendation 3-0

- 16) Discuss financing options for the purchase of Kiosks to replace parking meters

Committee Recommendation 3-0

- 17) Approve the revised purchasing and payment policies (Attachment)

- 18) Approve the 2021 Preliminary Budget (Attachment)

➤ **Other Business**

- 19) Approve the August 18th and August 19th 2020 Borough Council Meeting Minutes

Adjournment

Upcoming Items:
September 16, 2020

- 1) Public Hearing @ 7:00 P.M.: Chapter 104 – Vehicles & Traffic (*Please see the front page of our website for additional information*)
 - 2) Presentation: 2019 Audit Overview – Mr. Dale R. Umbenhauer, Maillie
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**How to Engage in Public Comment During a
Borough Council or Committee Meeting**

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED**. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.