

West Chester Parks Special Events Commission

MEETING AGENDA

August 30th, 2023

Open Meeting at _____ pm

Attendants: Keith Kurowski Parks and Rec. Director, Joyce Neilan Chair, John Fisher, Jennifer O'Brien, Mike Reese, Ray Moran Chantale Fieldhouse Vice Chair, Ashley Trotter Secretary, (*Please cross off who was not present*)

Guest: Friends of Everhart Park
Friends of Marshall Square Park
Friends of Hoopes park
Jen Toal - Peep Speech

Approval of Minutes –

(There are no minutes from June or July as there was not a quorum at either meeting.)

May 2023 minutes (Jenn)

- I. Chairperson's report:
- II. Director's Report/Monthly report
- III. 501 C3 Report: Ray Moran
- IV. Park assignments
Bayard Rustin – Mike Reese/Chantale Fieldhouse
Everhart Park – Jennifer O'Brien
Fugett Park – Chantale Fieldhouse
Greenfield – Ray Moran

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Hoopes Park – Ray Moran
Horace Phippen- Jennifer O’Brien
John O Green (phase I and II) – John Fisher
McBratnie Park – Jennifer O’Brien
Marshall Square Park – Chantale Fieldhouse
Mosteller Park – Ashley Trotter
Veterans Memorial – Ashley Trotter
Barclay Park – Mike Reese

V. New Business

- a. Leah Toal from Peep Speech about park Communication Stations.
- b. Fall volunteer events
 1. Rest Fest 9/17
 2. Halloween Parade
 - a. All Recreation Commission members are expected to volunteer as they forgo their Oct. meeting
 3. Santa at the Square 12/2

VI. Old Business

- a. Recreation and Parks Master Plan update RFP
 1. The Borough has chosen JMT/Toole Recreation Planning as our consultants at a cost of \$80k.
 2. Chester County VPP Grant is being submitted by 9/8/23
- b. 2023 Fall Zone projects at Everhart Park and Mosteller Park
 1. Everhart Park 2-5 yr old area has been completed.
 2. Mosteller Park fall zones are currently being worked on.
- c. Bat Boxes in parks
 - i. Follow up from Hoopes Park installation
- d. Veteran’s Park Memorial Plaque
 1. Waiting to hear back from Veteran's Council

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2. Parks and Recreation is in conversation with the VFW and Veteran's Council.
 - a. We are working on the design and will present when draft is ready.

A. Adjournment _____pm motioned by _____; seconded by _____. All were in favor.