

**A G E N D A**

Borough Council Worksession Meeting

August 19, 2020 @ 7:00 PM

Virtual

**Borough Council Members:**

Michael Galey, Esquire	President, 3 <sup>rd</sup> Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 <sup>th</sup> Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/21

**Mayor:** Dianne Herrin

**Borough Manager:** Michael A. Perrone, C.B.O.

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**Borough Council Meeting:**

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Announce the purpose of the August 18, 2020 Executive Session
- 4) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 5) Comments by the Borough Council and the Mayor
- 6) Update from the office of Representative Chrissy Houlahan | PA-06  
*Rebecca Aguilera, Constituent Advocate*
- 7) **DISCUSSION**
  - a) Approve a Resolution to revise the New Light Pole Design Option for Small Wireless Facility Design Guidelines (*attachment*)
  - b) Approve the request from the Public Arts Commission for \$2,000.00 of additional funding to continue the Open Air Market concrete barriers art project (*attachment*)
- 8) **CONSENT**
  - a) Approve discontinuing the *West Chester Connect* software and exclusively use the *Request Tracker* service on the Borough website for citizen report outreach at an annual savings of \$3,500 (*attachment*)
  - b) Approve a standardized agreement for use of the Borough garages and set an application fee of \$50.00
  - c) Adopt a Resolution approving the issuance of tax-exempt obligations by the Redevelopment Authority of the County of Lancaster on behalf of TC4, LP for the acquisition and rehabilitation of the Denny Reyburn Apartment building located at 30 West Barnard Street (*attachment*)
  - d) Approve the letter of commitment to join SolSmart pursuant to the request from the Sustainability Advisory Committee (*attachment*)

- e) Approve the request of *Jake's Dragon Foundation* to place gold ribbons on downtown light poles for pediatric cancer awareness month, September 2020 (*attachment*)
- f) Approve the request to relocate the Big Belly receptacles, currently at 38 East Market Street, 15 feet east (*attachment*)
- g) Approve the Sanitary Sewer Improvement Agreement with Toll Brothers, East Bradford Township and West Chester Borough for the *West Chester Crossing Development (Daily Local News site)* (*attachment*)
- h) Approve a Resolution and Traffic Signal Application for the traffic control signal located at East Market Street and Bolmar Street (*attachment*)
- i) Approve the request to close East Evans Street at the Historical Society from August 17, 2020 through September 4, 2020 from 7AM – 3:30PM, Monday through Friday, for chimney and roof restoration (*attachment*)
- j) Approve a Resolution and the application to enter into a 9-year Master Agreement for Casting Adjustments with PennDOT (*attachment*)
- k) Approve the request from the Charles A. Melton Arts and Education Center for Borough assistance to remove a condemned tree located at the entrance of the parking lot on Market Street at a cost of approximately \$3,000
- l) Approve the request from the Business Improvement District to transfer ownership of 34 concrete barriers, at no cost, to the Borough of West Chester
- m) Accept the donation of a garden tractor for use at the Greenfield Sports Complex from Councilman Bernie Flynn
- n) Authorize the Solicitor to prepare an ordinance and schedule a public hearing to allow parking on the eastside of the 100 block of South Matlack Street between 8am / 11am on Thursdays (*attachment*)
- o) Approve a one-year extension of the Impark Service Contract to manage the Bicentennial and Chestnut Street parking garages and the three surface lots “Hannum Avenue, Church Street and Miner Street” at current contract rates (*attachment*)
- p) Approve entering into a 5-year contract with Johnson Controls to provide fire alarm and sprinkler inspections and testing at the Bicentennial parking garage at a rate of \$1,255.66/per year (*attachment*)
- q) Approve donating leftover granite curbing to Fame Fire Co. #3 of West Chester for use at their new addition, specifically the Memorial Flag Garden (*attachment*)
- r) Approve the West Chester University President’s Walk Preliminary/Final Land Development Application: South High, South Church Streets/ West Rosedale and University Avenues (*Parcels 1-12-0250 and 1-12-0250.1*) (*attachment*)
- s) Review the application from Kooma Restaurant to install two dining platforms at 123 North Church Street (*attachment*)
- t) Approve the Charles H. Burns Historical Marker to be installed at 44 West Gay Street (*attachment*)

- u) Approve the July 2020 HARB Application (*attachment*)
  - a. 2020-20: 28 South High Street Apt. 5 / Philip Riggs  
Proposed work: Replacement of roof and wood railings. The existing tin roofing to be replaced with a vinyl membrane roof. The existing 36” high wood railings to be replaced with 42” high wood railings.
- v) Approve the July 14 and 15, 2020 Borough Council Meeting Minutes
- w) Approve extending the PennDOT application for the Gay Street closure/Open Air Market until November, 2020
- x) Direct the Borough Manager to initiate discussions with PennDOT to re-designate Gay Street as a non-state road.
- y) Approve entering into an agreement with Eastern Salt Company to provide sodium chloride, solar ice and enhanced deicer for the winter of 2020-2021 at a cost of \$62.12 per ton (*attachment*)
- z) Approve the request from the Committee to Reestablish Rail Service to West Chester to submit a grant application to the Chester County Planning Commission for funding of an ESI Economic Impact Study (*attachment*)
- aa) Approve entering into a Professional Services Agreement with Stantec Consulting Services to perform a survey at Everhart Park for the installation of playground equipment at a cost of \$4,200.00 (*attachment*)

## 9) Other Business

### *Adjournment*

#### **How to Engage in Public Comment During a Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

***How to make a comment:***

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.