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A G E N D A
Public Hearing / Borough Council Meeting
July 19, 2023 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing @ 6:30 PM:

- 1) An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, vacating a portion of West Prescott alley between North Darlington Street and North New Street
- 2) An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, specifically Chapter 104, titled “vehicles and traffic” to amend Section 104-45, titled “special purpose parking zones established; parking otherwise prohibited,” to add a handicapped parking space at 610 South High Street and 407 East Barnard Street.
- 3) An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, recognizing the authority of the West Chester Fire Department and Volunteer Fire companies operating within the Borough of West Chester to seek reimbursement for hazardous abatement incidents, environmental incidents and fire safety and rescue responses.
- 4) An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending Chapter 112, titled “zoning”; Section 112-202 to add a definition for “accessory dwelling unit” and to amend the definition of “family”; to amend Section 112-304.b and table 304.b to add accessory dwelling unit as an allowable accessory use in the NC-1, NC-2 and TC-Town Center Zoning Districts; and to amend Section 112-903 titled “accessory uses” to add a new subparagraph i to adopt regulations for accessory dwelling units.

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by the Borough Council and the Mayor

5) **Discussion:**

- A) Appoint Chip Horne to fill a vacancy on the West Chester Borough Tree Commission

6) **Consent:**

- A) Approve an offer of employment of a West Chester Borough Police Officer
- B) Approve an agreement between the West Chester Borough and the West Chester Baseball League at Hoopes Park (*attachment*)
- C) Award RFP for Arborist Services (*attachment*)
- D) Adopt a Resolution to approve the West Chester Borough Voting Ward Map (*attachment*)
- E) Approve a request to waive parking fees at a cost of \$500 at the Chestnut Street Garage for the *Up on the Roof* event scheduled for September 16, 2023 (*attachment*)
- F) Approve a Resolution to amend the Fee schedule: 1) Increase business license parking permits to \$125 annually; 2) Increase posting costs to \$100 per block for construction companies; and, 3) Chestnut Street garage bike lockers at a \$100 refundable, annual deposit fee (*attachment*)
- G) Authorize the Solicitor to prepare an amendment to Ordinance 104-32, Street Sweeping (*attachment*)
- H) Approve an amendment to extend Reef garage management agreement through August 31, 2024 with 3% increase (*attachment*)
- I) Authorize the Solicitor to amend Chapter 104-55.1, *Unlawful Operation of Business*, and schedule a Public Hearing on August 16, 2023 (*attachment*)
- J) Approve the sale of 1986 portable generator and 2007 Aquajet vacuum trailer
- K) Approve June 2023 HARB Certificates of Appropriateness (*attachment*)

1) 2023-14: 104 E. Gay St/Jose Oliva

Proposed work: Sign-Lacava Coffee Company

Recommendation: *Approved with the following changes: The Board recommends a Certificate of Appropriateness for Application 2023-14 with the following alterations; The sign be a minimum of 8'-0" above the sidewalk per the Borough sign ordinance.*

2) 2023-18: 106 S. High St-Apt #3/Matt Reichert

Proposed work: Stair and rail replacement

Recommendation: *Approved as submitted: The Board recommends a Certificate of Appropriateness for Application 2023-18*

3) 2023-19: 27 W. Gay St/East Coast Roofing Systems

Proposed work: Roof replacement

Recommendation: *Approved as submitted: The Board recommends a Certificate of Appropriateness for Application 2023-19.*

4) 2023-20 239 E. Market St/Signs ala Carte

Proposed work: Sign-MVP Recovery

Recommendation: Approved with the following changes: The Board recommends a Certificate of Appropriateness for Application 2023-20 with the following alterations; The background of the hanging and parking signs should be an off white, rather than stark white.

5) 2023-21 120 N. Church St/Kathryn Allem

Proposed work: Sign-Twin Valley Coffee

Recommendation: Approved as submitted: The Board recommends a Certificate of Appropriateness for Application 2023-21, as presented with the understanding that the sign ordinance may limit the number of hanging signs on building façade to one sign, and if so, the sign toward the door entrance will be eliminated from consideration

L) Approve the purchase of a West Chester Fire Department Brush truck and upfitting
(attachment)

M) Approve the purchase of upfitting for Public Works dump truck (attachment)

N) Authorize the Borough Manager to execute electric and gas purchasing agreements
(attachment)

O) Schedule a Public Hearing for firefighter real estate tax credit, August 16, 2023
(attachment)

P) Approve Grant Resolution for DCED Multimodal Transportation Fund – High Street Streetscape Improvements (attachment)

Q) Approve the June 20th & 21st – 2023 Borough Council Meeting Minutes

7) Other Business:

Adjournment