

**A G E N D A**

Borough Council Worksession  
July 16, 2019 @ 7:00 PM  
401 East Gay Street  
West Chester, PA 19380

**Borough Council Members:**

Diane C. LeBold, President	President, 2 <sup>nd</sup> Ward	Term Expires: 2019
Michael Gale, Esquire	Vice President, 3 <sup>rd</sup> Ward	Term Expires: 2021
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 2021
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 2019
Donald Braceland	Member, 5 <sup>th</sup> Ward	Term Expires: 2021
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 2019
Denise Polk, Ph.D.	Member, 7 <sup>th</sup> Ward	Term Expires: 2021

**Mayor:** Dianne Herrin

**Borough Manager:** Michael A. Perrone, C.B.O.

---

**Borough Council Meeting:**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

**Public Works Committee**

- 4) Approve restriping, and adding a second lane of traffic and a bike lane, on Chestnut Street from Matlack Street to Church Street (*attachment*)  
  
*Committee Recommendation 3-0*
- 5) Approve the conceptional plan for the Phase II sharrow markings and the installation of additional sharrow markings on Darlington and Walnut Streets, at an approximate cost of \$25,000 (if approved, the project will go through a bidding process) (*attachment*)  
  
*Committee Recommendation 3-0*

- 6) Consider the use of Perk E Pave in lieu of mulch for tree wells in the BID

*No Committee Recommendation*

**Parking Committee**

- 7) Approve the change order from CPS Construction Group to add additional material and labor for the Chestnut Street garage roof repair at a cost of \$ 18,660 (*attachment/issue briefing*)

*Committee Recommendation 2-1*

- 8) Approve the installation of a dual port EV charging station in the Bicentennial Garage with proceeds from a grant of \$10,000 from the Department of Environmental Protection (*attachment/issue briefing*)

*Committee Recommendation 3-0*

- 9) Discuss implementing a new rate structure for monthly garage parking to include evening, daytime and 24/7 rates (*attachment/issue briefing*)

*Committee Recommendation 3-0*

- 10) Consider entering into negotiations with E. Kahn Development and the McFadden Group to deck the West Chestnut Street Lot (*attachment/issue briefing*)

*Committee Recommendation 3-0*

### **ACT Committee**

- 11) Report on new communication initiatives to inform and keep the community updated on current events in the Borough (*attachments*)

*Committee Recommendation 3-0*

- 12) Authorize the solicitor to prepare an ordinance and set a date for a public hearing, to expand the West Chester Library Board from 11 members to 13 members (*attachment*)

*Committee Recommendation 3-0*

### **Public Safety, Events & Quality of Life**

- 13) Approve the request from C & D Brewing Company to create a temporary beer garden on North High Street, adjacent to Iron Hill Brewery, for the Benchmark Twilight Cycling Classic on August 10, 2019 from 10:00 AM to 10:00 PM (*attachment*)

*Committee Recommendation 3-0*

- 14) Approve the extension of the August 1, 2019 "Al Fresco Thursday" hours to 6 PM - 10 PM

*Committee Recommendation 3-0*

### **Smart Growth Committee**

- 15) Set a date to hold a Public Hearing to amend Chapter 62, "Garbage, Rubbish and Refuse" (*attachment*)

*Committee Recommendation 3-0*

- 16) Approve the Land Development, Financial Security, and Stormwater Management Agreements in conjunction with the approved Providence Church Land Development application (*attachments*)

*Committee Recommendation 3-0*

- 17) Review progress report of the Zoning Update Committee

- 18) Other Business:

- a. Discuss and consider approval of the revised West Chester Borough Government Organizational Chart
- b. Report on July 16<sup>th</sup> Executive Session

### ***Adjournment***

---

**Items on Wednesday, July 17, Voting Session Agenda**

**6:30 PM**

- Public Hearing: Add new Chapter 81, “Plastic Bag and Plastic Straw Regulations”

To regulate the distribution and use of single-use plastic carry-out bags and single-use plastic straws.

**7:00 PM**

- Public Hearing: Amendment to Chapter 104, Sections 104.45 and 104-47.A(1), “Vehicles & Traffic”

To remove a handicapped parking space at 701 South Penn Street and to add a handicapped parking space at 137 East Union Street; and to remove one metered parking space at the most eastern end of the 50 block of East Market Street to accommodate the current SEPTA bus stop.

**7:00 PM**

- Public Hearing: Amendment to Chapter 102, “Trees”

To replace Chapter 102 in its entirety and to enact new regulations and incentives for property planting, removal, maintenance and protection of trees along streets, sidewalks, rights of way, and within parks and public open spaces.

## UPCOMING MEETINGS

AUGUST 2019

**401 East Gay Street  
West Chester, PA 19380**

<i>Day</i>	<i>Date</i>	<i>Commission/Committee/Board</i>	<i>Time</i>	<i>Location</i>
Wednesday	August 7	Tree Commission	6:00 pm	Room #232
Wednesday	August 7	Parks & Recreation Commission	6:30 pm	Room #240
Thursday	August 8	Sustainability Advisory Commission	6:30 pm	Room #232
Tuesday	August 13	<b>Council Committee Meetings:</b> Public Works Committee Parking Committee ACT Committee	5:30 pm 6:30 pm 7:30 pm	Council Chambers
Wednesday	August 14	<b>Council Committee Meetings:</b> Public Safety Committee Finance Committee Smart Growth Committee	5:30 pm 6:30 pm 7:30 pm	Council Chambers
Wednesday	August 14	Railroad Restoration Commission	7:00 pm	Room #232
Thursday	August 15	Historical Commission	7:00 pm	Room #232
Monday	August 19	West Chester Library Board	7:00 pm	415 N. Church St
Tuesday	August 20	Borough Council Work Session	7:00 pm	Council Chambers
Tuesday	August 20	Planning Commission Worksession	6:30 pm	Room #232
Wednesday	August 21	Borough Council Meeting	7:00 pm	Council Chambers
Monday	August 26	Public Arts Commission	7:00 pm	Room #232
Tuesday	August 27	Planning Commission	6:30 pm	Room #232
Thursday	August 29	HARB	7:00 pm	Room #232

**Please note:** Meeting dates/times are subject to change, addition and deletion  
Please refer to the Borough website for the most current meeting schedule

## How to Engage in Public Comment During a Borough Council or Committee Meeting

*Public Comment is heard at three different points during Borough Council meetings:*

- *BEFORE CONSIDERATION OF ITEMS ON THE AGENDA* - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- *BEFORE ACTION* on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- *AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED*. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

*How to make a comment:*

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.