

**A G E N D A**  
**Borough Council Worksession**  
July 17 @ 7:00 PM  
Spellman Council Chambers  
829 Paoli Pike  
West Chester, PA 19380

**Borough Council Members:**

Diane C. LeBold, President	President, 2 <sup>nd</sup> Ward	Term Expires: 2020
Michael Galey, Esquire	Vice President, 3 <sup>rd</sup> Ward	Term Expires: 2022
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 2022
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 2020
Donald Braceland	Member, 5 <sup>th</sup> Ward	Term Expires: 2022
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 2020
Denise Polk, Ph.D.	Member, 7 <sup>th</sup> Ward	Term Expires: 2022

**Mayor:** Dianne Herrin

**Borough Manager:** Michael A. Perrone, C.B.O.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Report on Executive Session
- 4) Render Decision - Barclay Conditional Use Application
- 5) Presentation by Tom Barbine, Stream Protection Program Review/Update
- 6) Presentation by Ted Vedock, Borough Hall Renovation Project Update– Hammel Associates
- 7) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

**Public Works Committee**

- 8) Authorize the Solicitor to prepare an ordinance to prohibit parking from North Brandywine to North New Street (400 block) as follows: (issue briefing)

<u>Highway</u>	<u>Side</u>	<u>Days/Hours/Location</u>
West Lafayette	North Side	Monday's/8:00 AM – 11:00 AM North Brandywine to North New Street (400 block)

*Committee Recommendation 3-0*

- 9) Approve reducing the recycling fee of \$15 for miscellaneous electronics (i.e., monitors, computers, printers, computer peripherals) & televisions up to 32” and \$25 for televisions over 32” to an administrative flat fee of \$5 per item (issue briefing)

*Committee Recommendation 3-0*

- 10) Authorize entering into a contract with JMC Contractors, Inc. to make repairs to Courthouse Alley behind the Justice Center for \$135,089.00. The total cost of the repairs will be split 50/50 with Chester County (issue briefing/attachments)

*This item was not discussed at the committee meeting*

### **Parking Committee**

- 11) Authorize the Solicitor to prepare an ordinance to remove the handicap space at 131 East Barnard Street and install a handicap space at 122 East Barnard Street (issue briefing/attachments)

*Committee Recommendation 3-0*

- 12) Approve the installation of twenty-six (26) single space meters along the 50 block of Sharpless Street at a cost of \$5,600 (issue briefing/attachments)

*Committee Recommendation 3-0*

- 13) Authorize the Solicitor to prepare an ordinance to remove the loading zone on the 300 block of South Matlack Street (issue briefing/attachments)

*Committee Recommendation 3-0*

- 14) Consider the recommendations of the Comprehensive Parking Guide to increase the monthly parking rate at lots 5, 6, 7 and 10 by \$10, the Chestnut Street garage's monthly rate by \$10 and the Bicentennial garage's rate by \$20. In addition, consider the recommendations to change the Town Center meter rates to \$1 first hour, \$2 second hour and \$3 each additional hour as well as offer one-hour free parking at both garages Monday to Friday between the hours of 9 am and 5pm (issue briefing/attachments)

*Committee Recommendation 3-0*

### **ACT Committee**

- 15) Approve the five year SPCA Service Agreement in the amount of \$1,639.00/year (attachment)

*Committee Recommendation 2-0*

- 16) Approve the Borough of West Chester no-smoking policy to become effective November 1, 2018 (attachment)

*Committee Recommendation 2-0*

- 17) Approve the Resolution to commit to build and finance the Borough Municipal Hall Renovation project and confirm that the bridge/interim financing will be covered by a general obligation bond (attachment)

*Committee Recommendation 2-0*

### **Public Safety Committee**

- 18) Authorize the Borough Manager and Police Chief to begin the process of removing the Borough of West Chester as the permittee for the Midblock Crossing at 201 West Market Street (Justice Center) and discuss interim public safety procedures with the County of Chester (attachment)

*Committee Recommendation 3-0*

## **Finance Committee**

- 19) Approve the Resolution to amend the terms associated with the Police Pension Plan for participant contribution level to limit the annual contributions to 3% versus the Act 600 mandate of 5% (attachment)

*Committee Recommendation 3-0*

- 20) Discuss 25% discount of established Borough costs for the four major events in the downtown

*Committee Recommendation 3-0*

## **Smart Growth Committee**

- 21) Approve the June 2018 HARB Applications (a & c) in accordance with the provided HARB recommendations. *The Committee made no recommendation on item d.*

- a. 2018-23: 142 E. Market – Appalachian Brewing Co. (attachment)  
Signs – Hanging & Window Graphic
- c. 2018-17: 40 – 44 E. Gay – OPA Tavern (attachment)  
Signs & Alterations to Building
- d. 2018-20 17 N Church St – Mosteller Land Development (attachment)  
Various – Building Design, Signs, etc

*Committee Recommended approval 3-0 for: a. and c. only.*

## **Other Business**

- 22) Consider abandoning South Church Street from Sharpless Street to Rosedale Avenue; and, University Avenue from Church Street to High Street (attachment)
- 23) Authorize the solicitor's office to file an appeal from the denial letter regarding the Borough's request to intervene in the Liquor Control Board license application for a brewery license at 7-9 North Church Street
- 24) Authorize the solicitor's office to file objections and appeal brewery and storage licenses at 142 East Market Street and 119 West Market Street
- 25) Authorize increase in hourly rate to Buckley Brion McGuire and Morris, LLP to \$185/hour

## ***Adjournment***

## UPCOMING MEETINGS

### *July*

Tuesday	7/17/18	Borough Council Work Session	7:00 pm	Spellman Chambers
Wednesday	7/18/18	Public Hearing: Chapters 77, 95 & 104	7:00 pm	Spellman Chambers
Wednesday	7/18/18	Borough Council Voting Session	7:00 pm	Spellman Chambers
Thursday	7/19/18	Historic Commission	7:00 pm	Spellman Chambers
Monday	7/23/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	7/24/18	Planning Commission Work Session	6:30 pm	Spellman Room #2B
Thursday	7/26/18	HARB	7:00 pm	Spellman Room #2B
Tuesday	7/31/18	Planning Commission	6:30 pm	Spellman Chambers

### *August*

Wednesday	8/1/18	Parks & Recreation Commission	6:30 pm	Spellman Chambers
Wednesday	8/1/18	Shade Tree Commission	6:00 pm	Spellman Room #2B
Tuesday	8/7/18	<b>Council Committee Meetings</b> Public Works Committee Parking Committee ACT Committee	5:30 pm 6:30 pm 7:30 pm	Spellman Chambers
Wednesday	8/8/18	<b>Council Committee Meetings</b> Public Safety Committee Finance Committee Smart Growth Committee	5:30 pm 6:30 pm 7:30 pm	Spellman Chambers
Wednesday	8/8/18	Railroad Restoration Commission	7:00 pm	Spellman Room #2B
Thursday	8/9/18	Sustainability Advisory Committee	6:30 pm	Spellman Room #2B
Monday	8/13/18	Zoning Hearing Board	5:30 pm	Spellman Chambers
Tuesday	8/14/18	Borough Council Work Session	7:00 pm	Spellman Chambers
Wednesday	8/15/18	Borough Council Voting Session	7:00 pm	Spellman Chambers
Thursday	8/16/18	Historic Commission	7:00 pm	Spellman Chambers
Monday	8/20/18	Library Board	7:00 pm	415 North Church St
Tuesday	8/21/18	Planning Commission Work Session	6:30 pm	Spellman Room #2B
Monday	8/27/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	8/28/18	Planning Commission	6:30 pm	Spellman Chambers
Thursday	8/30/18	HARB	7:00 pm	Spellman Room #2B

## **How to Engage in Public Comment during a Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ALL AGENDA ITEMS HAVE BEEN ACTED ON.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

*How to make a comment:*

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.