

A G E N D A

Borough Council Worksession Meeting

June 14, 2022 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing @ 6:30 PM

Proposed new Economic Development Restaurant Liquor License: 16 East Gay Street

Public Hearing @ 7:00 PM

An Ordinance of the Borough of West Chester, providing for the adoption of certain procedures related to the solicitation and award of public contracts within the Borough of West Chester providing for certification requirements for public contractors; providing for certification requirements for subcontractors on public contracts; providing for public contract review procedures; repealing inconsistent ordinances or parts of ordinances; containing a savings clause and providing for an effective date.

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Interview: Mr. Scott Zukin - Community Campus Committee
"A Member of the West Chester Restaurant Association/Business owner in the Borough who owns student rentals units"
- 5) Presentation by the Committee to Reestablish Rail Service to West Chester (*Attachment*)

Public Works Committee

- 6) Schedule a Public Hearing on July 20, 2022 at 6:30 PM to amend Chapter 102, Section 102-10 "Trees" to permit the Borough Arborist to enforce the regulations of Chapter 102 (*Attachment*)

Committee Recommendation 3-0

- 7) Approve bid award to DiRocco Brothers for Greenfield Park stormwater improvements, in the amount of \$151,955.00 (*Attachment*)

Committee Recommendation 3-0

Parking Committee:

- 8) Schedule a Public Hearing on July 20, 2022 at 6:30 PM, and authorize the Solicitor to prepare an amendment to remove the handicap parking space at 137 East Miner Street, northside; remove the handicap parking space at 124 East Miner Street, southside; add one handicap space in front of 144 East Miner Street, southside; and, add one handicap space in the 300 Block of Linden Street, southside (Between Sgt Yarnall Alley and South Penn) (*Attachment*)

Committee Recommendation 3-0

- 9) Schedule a Public Hearing on July 20, 2022 at 6:30 PM, and authorize the Solicitor to prepare an amendment to add one handicapped space in front of 132 East Miner Street, southside (*Attachment*)

Committee Recommendation 3-0

Public Safety, Events & Quality of Life Committee

- 10) Motion to request the Civil Service Commission to prepare a list of eligible candidates for promotion to the position of Sergeant, West Chester Borough Police Department

Committee Recommendation 3-0

- 11) Approve the Special Events application for the July 23, 2022 West Chester Children's Business Fair (*Attachment*)

Committee Recommendation 3-0

Finance & Revenue Committee

- 12) Approve the Sewer Tap Fee study prepared by Keystone Alliance and direct the Borough Solicitor to draft an Ordinance to enact a change of sewer tap fees (*Attachment*)

Committee Recommendation 3-0

- 13) Approve the request from the Civil Service Commission for a \$10,000 increase in the legal fees budget (*Attachment*)

Committee Recommendation 3-0

- 14) Approve the proposal from Traffic, Planning & Design, for planning of the long-term closure of Gay Street, in the amount of \$33,700, funded through the American Rescue Plan Act money (*Attachment*)

Committee Recommendation 3-0

Smart Growth Committee

15) Approve 501 Hannum Ave-Preliminary Land Development Plan (*Attachment*)

Committee Recommendation 3-0

16) Provide recommendation for Solicitor attendance at Zoning Hearing Board (*Attachment*)

1. #996-500 W. Gay Street; James and Ashley Trotter-Applicant seeks relief for Section 112-307.b to allow an addition to extend into the required side yard.

Committee recommended 3-0 for no Solicitor attendance at the Zoning Hearing

2. #997- 26 W. Union Street.; Whomestead LLC-Applicant is appealing the determination of the Zoning Officer to allow short-term rental (Air B&B). In the alternative, the Applicant also seeks a variance from Section 112-903 D (1), (9), (11) to allow the short-term rental (Air B&B). Additionally seeks a variance from Section 112-503.8 A to allow for two overnight parking spots

Committee recommended 3-0 to send the Solicitor to the Zoning Hearing to represent the Borough of West Chester

17) Other Business:

a) Approve the May 16 and May 18, 2022 Borough Council Meeting Minutes

b) Approve the May, 2022 HARB Certificates of Appropriateness: (*Attachment*)

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| 1. 2021-11:
<i>Proposed work:</i> | 2 W. Gay St.
Sign |
| 2. 2022-14:
<i>Proposed work:</i> | 27 & 29 S. Darlington St.
Siding |
| 3. 2022-15:
<i>Proposed work:</i> | 39 S. High St.
Brick Pointing & Shutters |

c) Approve the land development waiver request to enclose the outside eating area at Sedona Tap House, 44 West Gay Street (*Attachment*)

Adjournment

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- *BEFORE CONSIDERATION OF ITEMS ON THE AGENDA* - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- *BEFORE ACTION* on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- *AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED*. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.