

This meeting is being audio recorded for the public record.

AGENDA

Revised: 6/12/18

Administration, Technology & Communication

Date: **June 12, 2018 @ 7:30 PM**

Committee Members: Michael Stefano (Chair)
Michael Galey
Denise Polk

Department Head: Michael A. Perrone & William Mann

Borough Manager: Michael A. Perrone

<u>Attachment Information:</u>
Visit www.west-chester.com to access the attachments.

1. Call to Order
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
3. Authorize entering into a contract with Horn Plumbing & Heating for installation of a Carrier Infinity Mini-Split Heat Pump, Option #1, at the Eclat Chocolate location at a cost of \$4,950. Note that this eliminates Eclat's \$1250 contribution to the project, which was required in the Borough's proposed lease amendment of 2018.
4. Consider proposal from Hammel Associates to prepare a needs assessment, program and cost analysis for the proposed Public Works Department building at a cost not to exceed \$5,000. (attachment)
5. Authorize entering into a contract with O'Donnell & Naccarato for Project Management oversight of the repairs to the New Street Parking Garage at a cost of \$27,200. (attachment)
6. Consider new decal to be placed on message panels on the BigBelly receptacles at a cost of \$631.00. (attachment)
7. Project Report – Website
8. Authorize entering into a contract with CDW-G for the purchase and installation of AV & Recording equipment for the Borough Hall renovation at a cost of \$264,402 through state contact NJPA 100614. (attachment)
9. Approve April 2018 meeting minutes
10. Approve May 2018 meeting minutes
11. Other Business
12. Adjourn