

West Chester Parks Special Events Commission

MEETING AGENDA

May 31st, 2023

Open Meeting at _____ pm

Attendants: Keith Kurowski Parks and Rec. Director, Joyce Neilan Chair, John Fisher, Jennifer O'Brien, Mike Reese, Ray Moran Chantale Fieldhouse Vice Chair, Ashley Trotter Secretary, *(Please cross off who was not present)*

Guest: Friends of Everhart Park
Friends of Marshall Square Park
Friends of Hoopes park

Approval of Minutes –

April 2023 minutes (John Fisher)

- I. Chairperson's report:
- II. Director's Report/Monthly report
- III. 501 C3 Report: Ray Moran

IV. Park assignments

Bayard Rustin – Mike Reese/Chantale Fieldhouse
Everhart Park – Jennifer O'Brien
Fugett Park – Chantale Fieldhouse
Greenfield – Ray Moran
Hoopes Park – Ray Moran
Horace Phippen- Jennifer O'Brien
John O Green (phase I and II) – John Fisher
McBratnie Park – Jennifer O'Brien

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Marshall Square Park – Chantale Fieldhouse

Mosteller Park – Ashley Trotter

Veterans Memorial – Ashley Trotter

Barclay Park – Mike Reese

V. New Business

- a. None

VI. Old Business

- a. Recreation and Parks Master Plan update RFP
 1. The Borough has chosen JMT/Toole Recreation Planning as our consultants at a cost of \$80k.
 - a. Professional Services Agreement has been sent and we expect to start the process in the upcoming weeks.
- b. 2023 Fall Zone projects at Everhart Park and Mosteller Park
 1. Equipment has been ordered.
 2. Projects will begin when supplies arrive.
- c. Veteran's Park Memorial Plaque
 1. Parks and Recreation is in conversation with the VFW and Veteran's Council.
 - a. We are working on the design and will present when draft is ready.
- d. 40th Annual Turks Head Music Festival
 1. Help when and if you can

A. Adjournment _____pm motioned by _____; seconded by _____. All were in favor.