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A G E N D A

**Public Hearing
May 15, 2023 @ 6:00 PM**

**Borough Council Meeting
May 15, 2023 @ 6:30 PM**

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing @ 6:00 PM: Liquor License Transfer

9 North High Street, WCTHG LL, LLC

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Approve proposal for Recreation and Parks Master Plan
- 5) Discuss short term rentals in the Borough
- 6) Discuss rescheduling the Parking Committee Meeting to begin at 6:00 PM and the Public Works Committee meeting to begin at 6:30 PM
- 7) Discuss waiving parking fees for Fraternal Order of Police event
- 8) Discuss approving the Special Event Application for the LGBTQIA Reminder Tea Dance Celebration (*Attachment*)

➤ **Administration, Communication & Technology:**

- 9) Approve the request from the BID to waive the requirements of the busking ordinance for the World Music Day event, June 21, 2023 (*Attachment*)

Committee Recommendation 3-0

10) Approve the lease agreement with the West Chester Growers Market (*Attachment*)

Committee Recommendation 3-0

11) Approve the lease agreement with the West Chester Food Cooperative (*Attachment*)

Committee Recommendation 3-0

➤ **Public Works Committee:**

12) Approve the NexGen Service Agreement (*Attachment*)

Committee Recommendation 3-0

13) Approve Agreement with Willistown Conservation Trust for two “Lawn to Meadow” Conversions at the Borough Wastewater Treatment Plants, Goose Creek and Taylor Run (*Attachment*)

Committee Recommendation 3-0

14) Schedule a Public Hearing to amend Chapter 89 “Sewer Connections,” June 21, 2023 (*Attachment*)

Committee Recommendation 3-0

15) Approve the electronic waste recycling contract (*Attachment*)

Committee Recommendation 3-0

16) Discuss recommendation to award the bid for the High and Miner Streets Intersection Improvement Project (*Attachment*)

Committee Recommendation 3-0

➤ **Parking Committee:**

17) Schedule a Public Hearing to amend Chapter 77 to exclude multi-unit properties from the residential permit parking program, June 21, 2023 (*Attachment*)

Committee Recommendation 3-0

18) Schedule a Public Hearing to amend Chapter 104-39 regarding oversize vehicles at Borough lots and land, June 21, 2023 (*Attachment*)

Committee Recommendation 3-0

19) Approve the agreement between the Borough of West Chester and Business Improvement District “Signs” at the Chestnut Garage (*Attachment*)

Committee Recommendation 3-0

20) Enter into a service agreement with Johnson Controls Fire Protection (*Attachment*)

Committee Recommendation 3-0

➤ **Public Safety Committee:**

- 21) Schedule a Public Hearing to amend Chapter 3, Section 3-37 to appoint two alternates to the Civil Service Commission, June 21, 2023 (*Attachment*)

Committee Recommendation 2-0

- 22) Direct the Borough Manager to make application to PennDOT to install a four-way stop at the intersection of Price and Brandywine Streets (*Attachment*)

Committee Recommendation 2-0

- 23) Schedule a Public Hearing to adopt an Ordinance to recognize the authority of the West Chester Fire Department and volunteer Fire Companies operating within the Borough of West Chester to seek reimbursement for hazardous abatement incidents, environmental incidents and fire safety and rescue responses from third parties, June 21, 2023 (*Attachment*)

Committee Recommendation 2-0

➤ **Smart Growth Committee:**

- 24) Consider Solicitor attendance for Zoning Appeal #1003 of 334 W. Gay St. Applicant seeks relief from Sec 112-307.B to permit the construction of an addition to an existing single family attached dwelling (*Attachment*)

Committee Recommendation 3-0 for no Solicitor representation at the Zoning Hearing

- 25) Authorize the Solicitor to prepare an Ordinance to vacate a portion of Prescott Alley, from Parcel 1-8-230.1, east to North Darlington Street (*Attachment*)

Committee Recommendation 3-0

- 26) Approve April 2023 HARB Certificates of Appropriateness (*Attachment*)

- a. 2023-12: 23 N. Church St/Brand it Signs & Graphics Proposed work: Sign
Recommendation: The Board unanimously recommends a Certificate of Appropriateness for Application 2023-12 as presented.
- b. 2023-13: 30 S. High St/Signs Ala Carte Proposed work: Signs
Recommendation: The Board unanimously recommends a Certificate of Appropriateness for Application 2023-13 as presented, and with the following additional options; 1) The hanging sign may be installed on a projecting bracket as submitted or hung directly from the pent roof above. 2) The hanging sign may be increased up to 3” in height (depth), pending approval from the building code officer that the minimum sign clearance requirement is from the public sidewalk and not the elevated entrance landing.

Committee Recommendation 3-0

➤ **Finance & Revenue Committee:**

27) Discuss approving the volunteer Firefighter and EMS Earned Income and Real Estate tax credits (*Attachment*)

Committee Recommendation 3-0

28) Approve purchase of new Virtual Host Servers (planned capital project, changed from purchase to 4 year lease with 1\$ buy-out) (*Attachment*)

Committee Recommendation 3-0

29) Approve Grant Resolutions for:

- i. DCED Flood Mitigation Program – Taylor Run Stream Restoration (*Attachment*)
- ii. DCED Recreation Program – Hoopes Park Racquet Center Rehabilitation (*Attachment*)

Committee Recommendation 3-0

30) Approve Letter of Intent for participation in DVRPC-led EV Charging Federal Grant Application (*Attachment*)

Committee Recommendation 3-0

31) Approve \$17,025 purchase for Greenfield Park Rain Garden Landscaping (*Attachment*)

Committee Recommendation 3-0

32) Approve upfitting of 2 police vehicles (*Attachment*)

Committee Recommendation 3-0

33) Approve purchase of “fall zone” materials for Everhart Park (fire truck area) and Mosteller Park (*Attachment*)

Committee Recommendation 3-0

34) **Other Business:**

- a) Approve the April 18 & 19, 2023 Borough Council Meeting Minutes

Adjournment

***Note: Public Hearing: May 17th @ 6:30 PM
Chapters 3 & 104***

AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 104, TITLED “VEHICLES AND TRAFFIC,” SECTION 104-32 TO REVISE NO PARKING AT CERTAIN TIMES ON NEW STREET BETWEEN MINER AND MARKET STREETS; TO DELETE SECTION 104-41 TITLED “PARKING PROHIBITED ON PRIVATE PROPERTY”; SECTION 104-43 TO ADD A LOADING ZONE AT 100 NORTH CHURCH STREET; SECTION 104-45 TO REMOVE HANDICAPPED PARKING SPACES AT 410 HANNUM AVENUE AND 1 SOUTH BRADFORD AVENUE AND TO ADD A HANDICAPPED PARKING SPACE AT 330 SOUTH SHARPLESS STREET; AND SECTION 104-46 TITLED “VIOLATIONS AND PENALTIES” TO REMOVE ANY REFERENCE TO SECTION 104-41.

AMENDING THE ADMINISTRATIVE CODE OF THE BOROUGH OF WEST CHESTER, CODIFIED IN CHAPTER 3 OF THE WEST CHESTER BOROUGH CODE, SECTION 3-38.N(2)(a) TO INCREASE THE MEMBERSHIP OF THE TREE COMMISSION FROM FIVE TO SEVEN MEMBERS.