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A G E N D A

Borough Council Meeting

April 19, 2023 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by the Borough Council and the Mayor
- 5) Discussion:

A) Appoint Board/Commission/Committee Members:

Sandra Ram	Human Relations Commission
Don Braceland	Planning Commission
Chip Horne	Planning Commission
Jim Cherry	Planning Commission
Austin Aimone	Planning Commission / Sustainability
Karen Myers (Pocopson Township)	West Chester Library Board of Directors
Christopher Dey	Planning Commission, Human Relations Commission, West Chester Library Board of Directors, Sustainability

B) Approve the following purchases:

- 1) Approve purchase of a dump truck, public works department (*attachment*)
- 2) Approve purchase order and enter into a lease agreement with Enterprise for two patrol vehicles, police department (*attachment*)

C) Approve entering into a professional services agreement with Architectural Concepts, Inc. to provide architectural and engineering design services at the 20 South High Street, the Bicentennial Garage (*attachment*)

- 6) Consent:
- A) Approve a Resolution supporting the West Chester Food Cooperative (*attachment*)
 - B) Approve a Resolution to shred parking and administrative documents (*attachment*)
 - C) Approve the Open-Air Market Rules and Regulations with the following conditions: Music and outdoor entertainment shall end at 10:00 PM; and, remove the parking vouchers section (*attachment*)
 - D) Schedule a Public Hearing date for transfer of Liquor License, 9 North High Street, 9Prime; May 15, 2023 (*attachment*)
 - E) Authorize the Solicitor to prepare an amendment to Chapter 104 titled, “Vehicles and Traffic; Section 104-32 to revise no parking at certain times on New Street between Miner and Market Streets and schedule a Public Hearing date on May 17, 2023 (*attachment*)
 - F) Approve the sale of the following items on Municibid: North Star Air Compressor, Subaru generator, drum containment and dispensing system and 2015 Nissan Altima
 - G) Approve the Weaver Mulch Snyder Avenue Lease agreement (*attachment*)
 - H) Approve amendment to Liquid Fuels eligible roads in Borough (*attachment*)
 - I) Approve excluding the 410 South High Street Land Development project, Parcel #1-9-1030, dwelling units from the Residential Permit Parking Program
 - J) Direct the Solicitor to prepare an amendment to add two alternates to the Civil Service Commission, Chapter 3-37, §K; 2 *Administrative Boards and Commissions*
 - K) Approve a Resolution to update the 2023 West Chester Emergency Operations Plan (*attachment*)
 - L) Approve the retail alcohol agreement with Hop Fidelity LLC (*attachment*)
 - M) Approve March 2023 HARB submissions recommendations (*attachment*)

1) 2023-04: 5 N. Walnut St-Limoncello/ Lee Smith

Proposed work: Revised awing and sign

Recommendation: Application 2023-04 with the following alterations; that the backband be at least ¾” x ¾” and that the glass of the transom be housed within a wood sash set in frame at the same plane as the door and that the proposed window bay have a roof cap of copper, and that both proposed wall mounted light fixture as shown in the proposal are appropriate, and that the light fixtures be installed flanking the section of brick on either side of the central bay with no visual conduit, and that the wall mounted sign bracket be installed with no visual electrical conduit.

2) 2023-08: 17 E. Market St-City of London Investment Management Co.

Proposed work: Sign

Recommendation: The Board recommends a Certificate of Appropriateness for Application 2023-08 as submitted.

3) 2023-10: 125 N. High St-Bobble and Lace/Hunter Gordon

Proposed work: Sign

Recommendation: The Board recommends a Certificate of Appropriateness for application 2023-10 as submitted with the clarification that the hanging sign bracket be a typical scroll bracket similar to the bracket approved for Limoncello's application 2023-04.

N) Approve the 2022-2023 Capital Program Reconciliation - not completed and budgeted (*attachment*)

O) Approve Chester County CRP Grant Resolution for the Gay Street Open-Air Marketplace – Phase I project (*attachment*)

P) Approve allocation of funding for 401 East Gay St Municipal Roof project

Q) Approve additional allocation of \$9,810 from American Rescue Plan Act for 2023 General Fund Capital Project – Cartegraph Systems Implementation – Project 2227 (*attachment*)

R) Approve the Spring Tree Planting purchase (*attachment*)

S) Approve the March 14 and 15, 2023 Borough Council Meeting Minutes

7) Other Business:

a) Announce the purpose of the April 19th Executive Session

Adjournment