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A G E N D A

Borough Council Worksession Meeting

April 19, 2022 @ 7:00 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Please Note: Effective May, 2022 Borough Council Worksession and Borough Council Meetings will begin at 6:30 PM. Please note, due to the 2022 Primary Election, the May Borough Council Worksession will be held on May 16, 2022.

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Announce purpose of April 19 executive session of Borough Council
- 4) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 5) Presentation by the PA Chiefs of Police Association regarding Accreditation.
- 6) Interviews - Civil Service Commission Vacancy
 - 1) Ms. Beth Ann Rosica
 - 2) Mr. Tom Chambers
 - 3) Mr. Troy Chapman
 - 4) Mr. Jonathan Eadie

Administration, Communication & Technology Committee

- 7) Execute a “Nonexclusive Video Sharing License Agreement” with PennDOT
Committee Recommendation 3-0 (Attachment)
- 8) Consider Renewing West Chester Food Cooperative Lease
Committee Recommendation 3-0 (Attachment)
- 9) Consider Renewing West Chester Growers Association Lease
Committee Recommendation 3-0 (Attachment)

Public Works Committee

- 10) Award of Bid for 2022 paving proposal
Committee Recommendation 3-0 (Attachment)
- 11) Award of bid for Downingtown Pike Pedestrian Crossing Improvements
Committee Recommendation 3-0 (Attachment)
- 12) Approve ECOvanta Electronic Waste Recycling Contract Renewal
Committee Recommendation 3-0 (Attachment)
- 13) Approve sale of seven vehicles
Committee Recommendation 3-0

Parking Committee

- 14) Consider adding one handicap space in front of 402 West Union St. Southside
Committee Recommendation 3-0 (Attachment)

Public Safety, Events & Quality of Life

- 15) Discuss Gay Street Closure for 2022
- 16) Discuss West Chester Chamber of Commerce – Christmas Parade
- 17) Special event application – Porchfest - 5/21/2022
Committee Recommendation 2-0 (Attachment)
- 18) Special event application – Soley Rich Sneaker Convention – 5/7/2022
Committee Recommendation 2-0 (Attachment)

Finance & Revenue Committee

- 19) Responsible contractors' ordinance
Committee Recommendation (Approved 2-1)
- 20) *ARPA funding*
 - i. *Parks and Recreation state of good repair (attachment) Approved 3-0*

Smart Growth Committee

- 21) Approve PAC Endorsement for Friends Association for Care and Protection of Children proposed mural at 113 W. Chestnut St. (*Attachment*)
Committee Recommendation 3-0
- 22) Discuss Zoning Hearing Applications (*Attachments for each*)
 - 21a. W. Miner St.; MacElree Harvey-Applicant seeks relief from Section 112-304 Note 1 to allow the existing mixed-use building to be converted to a single-family dwelling and permit residential use on ground floor.
Committee Recommendation 3-0
 - 21b. 17 W. Biddle St.; Hazley Builders-Applicant seeks relief from Section 112- 307.B to exceed the maximum 50% impervious coverage allowance and to exceed the maximum 35% building coverage allowance.
Committee Recommendation 3-0
- 23) Approve Resolution for Non-Disclosure of Building Permit Materials & Drawings
Committee Recommendation 3-0
- 24) Approve Union Station Phase 1 Settlement Agreement
Committee Recommendation 3-0
- 25) Approve Amended Professional Consultant Reimbursement Agreement for Subdivision and Land Development
Committee Recommendation 3-0
- 26) Approve Waiver for Evan's Court Subdivision corner of N. Franklin & E. Chestnut Sts. /Deed of Correction
Committee Recommendation 3-0

27) Approve March 2022 HARB submissions recommendations (*Attachments for each*)
All approved Committee Recommendation 3-0

27a. 2021-06: 138 E. Market St.-Market Street Realty - Proposed work: sign.

Recommendation: Approved with the following changes: The Board recommends a Certification of Appropriateness for Application 2022-06 with the following alterations: the bracket be located above the pent roof and above mailbox. This meeting is being audio recorded for the public record.

27b. 2022-07: 122 S. High St.-High Street Suites- Proposed work: awning & sign.

Recommendation: Approved with the following changes: The Board recommends a Certificate of Appropriateness for Application 2022-07 with the following alterations: that the fabric to be used to replace the awning be umbrella fabric-and that where the sign is removed from the panels on the upper window, the wall be repaired appropriately.

27c. 2022-08: 24 W. Market St.-Law Office of Amparito Arriaga - Proposed work: sign.

Recommendation: Approved with the following changes: The Board recommends a Certificate of Appropriateness for Application 2022-08 with the following alterations: that the new sign be hung from the existing bracket, that the background of the sign be an off-white and that the phone number digits be organized in a more traditional way.

27d. 2022-09: 336 W. Union St-Dr. Karl Zimmerman - Proposed work: Renovations to Carriage

House. *Recommendation:* Approved with the following changes: The Board recommends a certificate of appropriateness for application 2022-09 as submitted with the following recommendations; that the fluted garage door details be simplified, that the proposed hood over the garage door be extended across the façade of the building to replicate the original hood, that the proposed bracketed porch roof over the adjacent man door be used on the side façade on the man door closer to the alley, that the shutters be eliminated from the building except for the two on the main façade second floor and that those shutter be board-and-baton, and that the windows in those two cased openings have a new lite arrangement - from 6- lite shown on the drawings to an 8-lite configuration.

27e. 2022-10: 123 N. High St.-Mayday Coffee & Shop - Proposed work: Façade, sign, awning.

Recommendation: Approved with the following changes: The Board recommends a Certificate of Appropriateness for Application 2022-10 with the following exceptions: the building mounted sign on the front façade and the removal of the window replacements – but to include the sign removals, repainting of sign letterings and removal of the existing awnings.

Other Business

Approve the March 15th and 16th 2022 Borough Council Meeting Minutes

Adjournment

Important on upcoming events:

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**How to Engage in Public Comment During a
Borough Council or Committee Meeting**

Public Comment is heard at three different points during Borough Council meetings:

- ***BEFORE CONSIDERATION OF ITEMS ON THE AGENDA*** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- ***BEFORE ACTION*** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- ***AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED***. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.