

West Chester Parks Special Events Commission

MEETING AGENDA

March 29th, 2023

Open Meeting at _____ pm

Attendants: Keith Kurowski Parks and Rec. Director, Joyce Neilan Chair, John Fisher, Jennifer O'Brien, Mike Reese, Ray Moran Chantale Fieldhouse Vice Chair, Ashley Trotter Secretary, (*Please cross off who was not present*)

Guest: Friends of Everhart Park
Friends of Greenfield Park
Friends of Marshall Square Park
Friends of Hoopes park

Approval of Minutes –

January 2023 minutes

February 2023 minutes

- I. Chairperson's report:
- II. Director's Report/Monthly report
- III. 501 C3 Report: Ray Moran
- IV. Park assignments
Bayard Rustin – Mike Reese/Chantale Fieldhouse
Everhart Park – Jennifer O'Brien
Fugett Park – Chantale Fieldhouse

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Greenfield – Ray Moran
Hoopes Park – John Fisher
Horace Phippen- Jennifer O’Brien
John O Green (phase I and II) – Ray Moran
McBratnie Park – Jennifer O’Brien
Marshall Square Park – Chantale Fieldhouse
Mosteller Park – Ashley Trotter
Veterans Memorial – Ashley Trotter
Barclay Park – Mike Reese

V. New Business

- a. Part Time Seasonal Program Coordinator started on March 27, 2023
- b. Eagle Scout Project – Bocce ball courts at Marshall Square Park
- c. Park Bench signage
 - 1. 2 benches have been donated and the signage needs to be approved for the plaques

VI. Old Business

- a. Hoopes Park meadow/s and Owl/Bat boxes
 - 1. Provided by Chris Pugliese, Friends of Hoopes Park
 - a. All approved by Council
- b. Marshall Square Park tree plantings – Spring 2023
 - 1. Approved by Council
- c. Recreation and Parks Master Plan update RFP
 - 1. RFP is complete and is being distributed to consulting firms

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2. Also available on the Borough's website here:
<https://west-chester.com/DocumentCenter/View/21125/RFP-Recreation-Plan-update-3-17-23?bcs-agent-scanner=0c69cfd1-945c-d04d-a9c3-c8ab6502a4b9>

- d. 2023 Capital projects and plans
 1. Adult activities added to parks
 - a. Bocce
 - i. Marshall Square or Pippin?
 - b. Volleyball
 - i. Pippin or Rustin?
 - c. Pickleball
 - i. Hoopes Park – Tennis Courts
 1. See new business
 - d. Disc Golf
 - i. Hoopes Park
 1. Discussion from Public Works
 - e. NOTE on all adult recreational additions to park
 - i. Council wants to wait on all until Recreation & Parks Master Plan is completed and results are in.
 1. Plan won't be complete until early Fall at the earliest.

A. Adjournment _____pm motioned by _____; seconded by _____ . All were in favor.