

*This meeting is being audio recorded for public record*

**A G E N D A -**

**REVISED: Posted 3/16/2022 @ 10:10 AM**

Borough Council Worksession Meeting

March 15, 2022 @ 7:00 PM

Michael Stefano, President	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 <sup>rd</sup> Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 <sup>th</sup> Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

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**Borough Council Meeting:**

- 1) Call to Order
- 2) Announce the purpose of the March 15, 2022 Executive Session
- 3) Pledge of Allegiance
- 4) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

Ms. Dorsey made a Motion to amend the March 15, 2022 agenda to include: approve the removal and resignation of Lt. Chris Daly from the West Chester Borough Police Department, and to appoint a Solicitor to the Civil Service Commission; Mr. Flynn made a Second to the Motion:

4.a) approve the removal and resignation of Lt. Chris Daly from the West Chester Borough Police Department

4.b) approve the hiring of Civil Service Commission legal counsel, David MacMain, Esquire; MacMain, Connell & Leinhauser

- 5) Annual Report - Civil Service Commission  
*Mr. Tony Polito, Chair of the Civil Service Commission*
- 6) Approve the Transfer of Liquor License agreement between Blaze West Chester, LLC & the Borough of West Chester – 44 West Gay Street, *LaScala's Fire*
- 7) Presentation: Accessory Dwelling Units (Attachment)  
*West Chester Planning Commission*
- 8) West Chester Railroad extension

**Administration, Communication & Technology Committee**

- 9) Approve Borough of West Chester meeting room policy (Attachment)

*Committee Recommendation 3-0*

**Public Works Committee**

- 10) Approve stormwater easements: *Pipe Replacement Project* (Attachment)

- a) Parcel # 1-12-167                      423 College Avenue, Marcocci
- b) Parcel # 1-12-137.1                516 Spring Grove Lane, Markoski
- c) Parcel # 1-5-79                        317 E. Marshall Street, Korbonits

*Committee Recommendation 3-0*

- 11) Approve wastewater bids: (Attachment)

- a) Supply and delivery of soda ash  
*one year contract - Univar Solutions, Inc. - \$81,060.00*
- b) Supply and delivery of aluminum chloride hydroxide sulfate  
*two-year contract - SALCO, Inc. - \$149,050.00*

*Committee Recommendation 3-0*

- 12) Consider request from the CRC Watershed Association and West Chester Green Team, for assistance with the annual Goose Creek Clean-up on March 26, 2022, to provide use of the Public Works Department parking lot, and employees to collect trash bags and debris

*Committee Recommendation 3-0*

**Parking Committee**

- 13) Approve removing the handicap parking space at 338 East Miner Street; and, the handicap parking space at 104 Price Street (Attachment)

*Committee Recommendation 3-0*

- 14) Approve free street-level parking for *First Friday*, on Friday, May 6th at 4 PM; and, Friday, October 7<sup>th</sup> at 4 PM (Attachment)

*Committee Recommendation 3-0*

**Public Safety, Events & Quality of Life**

- 15) Approve the Gay Street closure 2022, from Memorial Day to Labor Day, 24 hours/7 days (Attachments)

*Committee Recommendation 2-1*

- 16) Approve a Resolution to adopt the Emergency Operations Plan (Attachment)

*Committee Recommendation 3-0*

**Finance & Revenue Committee**

- 17) Consider preparing requests for proposals for the Borough of West Chester solicitor, auditor and engineers

*Committee Recommendation 3-0*

- 18) Approve appointing the following delegates to the Chester County Tax Collection Committee (Attachment)

- a. Sean Metrick, Primary Voting Delegate
- b. Barbara Lioni, First Alternate Voting Delegate
- c. Nick Allen, Second Alternate Voting Delegate

*Committee Recommendation 3-0*

**Smart Growth Committee**

- 19) Discuss the Tree Commission's linear park concept plan at 400-430 E. Gay Street (Attachment)

*Committee Recommendation 3-0*

- 20) Approve the preliminary land development application for 250 E. Market Street (Attachment)

*Committee Recommendation 3-0*

- 21) Approve the lot line change application for 601 & 605 Price Street (Attachment)

*Committee Recommendation 3-0*

- 22) Approve the proposal by Limoncello Restaurant, 9 North Walnut Street, to add a second dining platform at 5 N. Walnut Street (Attachment)

*Committee Recommendation 3-0*

- 23) Approve waiving the Borough busking laws for the *Fête de la Musique* event on Tuesday, June 21, 2022 (rain date: June 23, 2022) (Attachment)

*Committee Recommendation 3-0*

- 24) Approve the recommendation from the Smart Growth Committee for no Solicitor attendance at the Zoning Hearing relative to the following application: (Attachment)

1. 118 S. Walnut St; Jonathan Deitch - Applicant seeks relief from Section 112-802.I(4). to allow a deck to be closer than 3ft to the side lot line.

*Committee Recommendation 3-0*

25) Approve the February 2022 HARB Certificates of Appropriateness: (Attachment)

1. 2021-02: 40 E. Gay St-Opa Tavern - Proposed work: Continued discussion of canopy.

**Recommendation: Approved with the following conditions:** The flashing at the edge of the sheet metal standing seam roof will be limited to 1.5” vertically.

2. 2022-03 336 W. Union St.- Proposed work: Renovate carriage house.

**Recommendation: Approved with the following conditions:** *The recommendation for approval is limited to repointing of the brick facades, structural repairs at the interior, and replacement of the roof with a standing seam metal roof. The applicant will return to the HARB with further details on the fenestration improvements planned.*

3. 2022-04 17 W. Gay St. - Proposed work: Sign.

**Recommendation: Approved with the following conditions:** *That the sign to be installed match the dimensions and details of the pin mounted letter sign that was presented at meeting time at the HARB meeting, superseding the initially submitted sign.*

4. 2022-05 133 N. Church St. - Proposed work: Barber pole & directory sign.

**Recommendation: Approved as presented**

5. 2022-06: 39 S. Church St - Proposed work: Siding (change from HARB #2022-01)

**Recommendation: Approved as presented with the following conditions:** *The James Hardis horizontal plank siding be SMOOTH rather than textured with a 5” exposure.*

*Committee Recommendation 3-0*

26) Other Business:

- a) Approve the February 15 & 16, 2022 Borough Council Meeting Minutes
- b) Consider changing the meeting time of the Borough Council Worksession and Voting Session

- c) Discuss mask mandate in the Borough Administration Building
- d) Consider contract for temporary employment services

### *Adjournment*

#### March 16, 2022 Borough Council Agenda Items

Public Hearing @ 7:00 P.M.  
Amendment to Chapter 81, "Plastic Bag and Plastic Straw Regulations"

#### **How to Engage in Public Comment During a Borough Council or Committee Meeting**

*Public Comment is heard at three different points during Borough Council meetings:*

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

#### ***How to make a comment:***

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.

