

*This meeting is being audio recorded for public record*

**A G E N D A**

Borough Council Meeting  
**March 14, 2023 @ 6:30 PM**

Michael Stefano, President	Member, 4 <sup>th</sup> Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 <sup>th</sup> Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 <sup>st</sup> Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 <sup>nd</sup> Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 <sup>rd</sup> Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 <sup>th</sup> Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 12/31/23

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

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**Borough Council Meeting:**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

➤ **Administration, Communication & Technology:**

- 4) Amend the Borough of West Chester Meeting Room policy to allow meetings to end no later than 9:00 PM, Monday through Thursday (*attachment*)

*Committee Recommendation 3-0*

➤ **Public Works Committee:**

- 5) Approve awarding the bid for the roof repair replacement at the Borough Administration Building, 401 East Gay, to ARC Roofing in the amount of \$748,225 (*attachment*)

*Committee Recommendation 3-0*

- 6) Approve awarding the bid for the 2023 Landscaping contract to JHL Landscaping in the amount of \$47,710 (*attachment*)

*Committee Recommendation 3-0*

- 7) Approve awarding the bid for the 2023 Wastewater Soda Ash contract to Univar Solutions in the amount of \$104,396 (*attachment*)

*Committee Recommendation 3-0*

- 8) Approve proposed park improvements at Hoopes Park (*attachments*)

*Committee Recommendation 3-0*

- 9) Approve the Friends of Marshall Square Park plan for tree planting spring, 2023 (*attachment*)

*Committee Recommendation 3-0*

- 10) Approve the extension of Chestnut Street Garage Pollinator Garden (*attachment*)

*Committee Recommendation 3-0*

- 11) Approve the Goose Creek cleanup, March 25, 2023 (*attachments*)

*Committee Recommendation 3-0*

- 12) Authorize the Solicitor to amend Chapter 3-38(N)(2)(a) *Advisory Boards & Commissions – Tree Commission*, to increase the membership of the Commission from five to seven members; and, schedule a public hearing on May 17, 2023

*Committee Recommendation 3-0*

➤ **Smart Growth Committee:**

- 13) Consider Solicitor attendance for Zoning Appeal #1000 of 734 S. Franklin St. Applicant seeks relief from Sec 112-307. B, to reduce the required side yard set-back. (*attachment*)

*Committee Recommendation 3-0 for no Solicitor attendance for Zoning Appeal #1000*

- 14) Approve 535 N. Church St Preliminary/Final Land Development (*attachment*)

*Committee Recommendation 3-0*

- 15) Approve 732/734 S. Matlack St-Preliminary Land Development (*attachment*)

*Committee Recommendation 3-0*

- 16) Approve February 2023 HARB Certificates of Appropriateness (*attachment*)

**a) 2023-06: 44 W. Gay St-LaScala Fire  
Restaurant/William Campbell**

***Proposed work: Sign, canopy & window wall***

***Recommendation: The Board recommends a Certificate of Appropriateness for Application 2023-06 with the following alterations; that the proposed solid opaque channel letters be back lit, not stark white but off white, and that there be no exterior air curtain fastened to the façade.***

**b) 2023-07: 141 W. Gay St-Pomp/Joseph D'Ambro**

***Proposed work: Sign***

***Recommendation:*** *The Board recommends a Certificate of Appropriateness for application 2023-06 with the following alterations; that the sign can have no internal illumination.*

*Committee Recommendation 3-0 to approve HARB Certificates of Appropriateness 2023-06 and 2023-07.*

➤ **Finance & Revenue Committee:**

17) Approve write-off of the General Fund internal “due to” fund balances (*attachment*)

*Committee Recommendation 3-0*

18) Approve Grant Resolution for the West Chester Racquet Center Rehabilitation at Hoopes Park (*attachment*)

*Committee Recommendation 3-0*

19) **Other Business:**

a) Approve the February 14 and 15, 2023 Borough Council Meeting Minutes

***Adjournment***