

PUBLIC HEARING
Borough Council Meeting
February 19, 2020 @ 7:00 PM
401 East Gay Street
West Chester, PA 19380

➤ ***AMENDMENT TO CHAPTER 104:
VEHICLES and TRAFFIC***

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the Code of the Borough of West Chester, specifically Chapter 104 titled “Vehicles and Traffic,” Section 104-32 to prohibit parking on certain portions of West Market Street and Poplar Street during certain days of the week and hours of the day; Section 104-45 to remove the handicapped parking spaces at 118 West Barnard Street and 404 North Darlington Street and to adopt a new Section 104-34.1 to prohibit parking in a parking spot designated by the Borough as an electric charging station if the motor vehicle is not connected to the charging station.

A G E N D A

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February 19, 2020 @ 7:00 PM
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Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 12/31/21

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by Borough Council and Mayor
- 5) **Interview: Historical Commission – Term Expiration Date: 12/31/2022** *2 open positions*
 1. Kordula Segler-Stahl
- 6) Recognition of Chief Scott Bohn for 34 years of dedicated service to the West Chester Borough Police Department and surrounding community
- 7) Brotherhood of the West Chester Borough presentation to Chief Scott Bohn
- 8) Approve Boards & Commissions Appointments:
 - Historical Commission – Term Expiration Date: 12/31/2022** *2 open positions*
 1. Catherine Quillman
 - West Chester Library Board – Term Expiration Date: 12/31/2021** *1 open position*
 1. Laura DiFrancesco
 2. Anja Reichelt-Herman
 3. Shannon McDonald
 4. Brian J. Forgue
 - Sustainability Advisory Committee – Term Expiration Date: 12/31/21** *1 open position*
 1. Ann Runyen
 - Zoning Hearing Board- Term Expiration Date: 12/31/21** *1 open position*
 1. Victoria Zytowicz
 2. Kate Clark

9) **Discussion**

- A) Approve the proposed Enterprise Vehicle Leasing Program (*attachment*)
- B) Approve the job description for the new Assistant Borough Manager (*attachment*)
- C) Approve the PECO Pole Attachment Agreement for the attachment of traffic signal fiber cable to PECO poles (*attachment*)
- D) Approve the revised Borough of West Chester Personnel Policy (*attachment*)
- E) Approve entering into a contract with Glasgow, Inc., to supply bituminous materials at a cost of \$45,958 (*attachment*)

10) **Consent**

- A) Approve the request from resident Steven Karaskiewicz to allow the *West Chester Development Racing Team* to display the Borough flag on their cycling jerseys (*attachment*)
- B) Approve the request of the Chester County Chamber of Commerce to change the date of the 2020 Benchmark Twilight Bike Race to September 12, 2020 (*attachment*)
- C) Approve the Resolution to adopt the 2020 West Chester Borough Fee Schedule (*attachment*)
- D) Approve the Resolution to adopt the “Up on the Roof” West Chester Downtown Foundation event to be held on June 6, 2020 at the Chestnut Street Garage (*attachment*)
- E) Approve the appointment of Chester County Commissioner Josh Maxwell to the BID Board of Directors
- F) Approve the Resolution to submit a grant application to the County of Chester for the purpose of upgrading the playground equipment at Everhart Park (*attachment*)
- G) Approve forming a study group consisting of Councilpersons Braceland and Flynn, and Borough staff from the Sustainability, Finance, Public Works, and Wastewater Departments to review the sewer rate study prepared by Keystone Alliance, and make a final recommendation to Borough Council regarding the increase of sewer rates by the April 2020 Committee meetings (*attachment*)
- H) Approve the request from the Wastewater Department to reject the Wastewater Soda Ash bids and to authorize rebidding the Wastewater Soda Ash Bid (*attachment*)
- I) Approve the Hough Associates Proposal for the Recycling Performance Grant (*attachment*)
- J) Approve a one-year extension on the E-Waste Contract with ECovanta (*attachment*)
- K) Approve entering into a contract with All Season’s Landscaping at a contract sum of \$38,800 to plant 200 trees throughout Spring and Fall, 2020 (*attachment*)
- L) Approve entering into a contract with Allan Myers to supply crushed stone aggregate at a cost of \$27,795 (*attachment*)
- M) Approve the request from the Friends of Everhart Park to install a labyrinth playground and dog drinking fountain (*attachment*)
- N) Approve a \$1,000 donation to the CRC Watershed for the 23rd Annual CRC Goose Creek Stream Cleanup scheduled for April 4, 2020 (*attachment*)
- O) Authorize the Solicitor to prepare an ordinance to add one handicap space at 522 E. Miner Street (*attachment*)

- P) Authorize the Solicitor to prepare an Ordinance to remove the handicap parking space at 123 N. Bradford Avenue. *The physical location is on W. Chestnut and known by ordinance as “1 space immediately east of Bradford Avenue” (attachment)*
- Q) Authorize the Solicitor to prepare an Ordinance to remove the handicap parking space known by ordinance as 426 West Chestnut Street *(attachment)*
- R) Authorize the Solicitor to prepare an Ordinance to add 102 S. High Street to the residential Area B permit *(attachment)*
- S) Approve executing and submitting an Application for Traffic Signal Approval (PennDOT Form TE-160) to the Pennsylvania Department of Transportation; and, approve the associated Resolution to amend the traffic signal at Strasburg Road and Bradford Avenue *(attachment)*
- T) Discuss directing Traffic Planning & Design, Inc., to forward multi-way stop studies at Miner/Darlington and Miner/New Streets, to the Pennsylvania Department of Transportation Studies Unit for review and approval
- U) Approve the Civil Service Commission request to administer testing for patrol and officer positions
- V) Approve the purchase of PFM Synopsis Software for the Finance Department at a cost of \$12,500.00 *(attachment)*
- W) Approve a Resolution to adopt the Small Wireless Facilities Design Guidelines; and, schedule a Public Hearing on March 18, 2020 to adopt Chapter 92 to allow and regulate Small Wireless Facilities within the public rights-of-way in the Borough *(attachment)*
- X) Approve entering into a two-year Professional Services Agreement with Bureau Veritas of North America, Inc., to conduct Fire Inspections at commercial properties in the Borough *(attachment)*
- Y) Approve the January 2020 HARB Applications a) thru e) *(attachment)*
- a. 2020-01: 17 East Market St – Greg Radford – Replacing doors and windows on the front and two side façades of the building; also alterations to door opening size and proposed new window openings in the building; also a wood screen to hide the dumpsters in the back.
 - b. 2020-02: 7 North Church St – Kermith Brau / Greystone Oyster Bar – Temporary outdoor dining platform. Proposed bricks to match existing bricks.
 - c. 2020-03: 6 East Gay St – Akain Rowland / Scoops and Smiles – Replacing a building mounted sign and a hanging sign on the front façade of the building (existing sign brackets); also replacing the fabric of the front façade awning (existing awning brackets).
 - d. 2020-04: 124 West Market St - Michael Crowley / Your CBD Store – One new sign to be mounted to the front façade of the building.
 - e. 2020-05: 9 North Church St – Steve Bahnatka / Greystone Oyster Bar – Two new sign to be mounted to the front façade of the building. One sign to be metal letters mounted to the frieze board between the first and second floors. One sign to be hung from a new scroll bracket.
- Z) Approve forming a planning group to begin planning preparations for the Borough’s 225th Anniversary Celebration *(attachment)*
- AA) Approve the December 17, 2019 Worksession and December 18, 2019 Council Meeting Minutes
- BB) Approve the January 6, 2020 Council Meeting Minutes
- CC) Approve entering into a contract with Maillie, LLP for 2019 Auditor Services

Adjournment