

A G E N D A

Borough Council Worksession Meeting - Virtual
February 16, 2021 @ 7:00 PM

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/21

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

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- 1) Call to Order - WebEx Meeting Information
 - 2) Pledge of Allegiance
 - 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
 - 4) Boards/Commissions/Committees Interviews:

Railroad Restoration Committee		<i>2 Vacancies Must Be Borough Residents</i>
<i>Christopher Corridoni</i>		Borough Resident
<i>Lauren Grow</i>		Borough Resident
<i>Gene Williams</i>		Borough Resident
Financial Advisory Ad-Hoc Committee		<i>5 Members Minimum – 7 Current Members</i>
<i>Nicole Scimone</i>		Borough Resident
Tree Commission		<i>1 Vacancy</i>
<i>Scott Lavoritano</i>		Borough Resident (currently serving as an alternate)

➤ *Administration, Communication & Technology Committee*

- 5) Authorize the Solicitor to prepare an Ordinance to enter into a new Cable Franchise Agreement with Verizon Pennsylvania LLC (*attachments*)

Committee Recommendation 3-0

- 6) Enter into a Health Reimbursement Account contract with Benecon for claim administration at a cost of \$4/person/per month.

Committee Recommendation 3-0

➤ Public Works Committee

- 7) Enter into a 1-year contract with ServiceMaster Services to provide custodial services at a cost of \$53,604.00 (*attachment*)

Committee Recommendation 2-0

- 8) Enter into a 3-year contract with Aramark Uniform Services to provide employee uniform services (*Public Works and Wastewater Departments*) at a cost of \$21,924.72 (*attachment*)

Committee Recommendation 3-0

- 9) Enter into a 1-year contract with M&M Landscaping, LLC for rain garden maintenance services at a cost of \$20,000.00 (*attachment*)

Committee Recommendation 3-0

- 10) Enter into a 3-year contract with DiRocco Bros., Inc. for snow removal services in the Business Improvement District at the hourly rates provided in the bid tabulation (*attachment*)

Committee Recommendation 3-0

- 11) Enter into a 2-year contract with Signal Services, Inc., to provide traffic signal maintenance services at a cost of \$3,625.00/year (*attachment*)

Committee Recommendation 3-0

➤ Parking Committee

- 12) Enter into a professional services agreement with O'Donnell Naccarato to provide structural consulting engineering services for repairs to the Chestnut Street Garage at a cost not to exceed \$26,000.00; and, architectural services for the Chestnut Street Garage 8th floor lobby renovation at a cost not to exceed \$6,800.00 (*attachments*)

Committee Recommendation 3-0

➤ Finance & Revenue Committee

- 13) Approve the 2021 Budget Modification #1 to include: \$48,250.00 in interest on \$2.5M Santander Short Term Loan; Reallocate Police Longevity and Non-Union Pay increases to Salary Line items; and, Reallocate \$3,000.00 from Summer Park Salaries to Park Repairs for the John O Green Park Project (*attachment*)

Committee Recommendation 3-0

➤ Smart Growth Committee

- 14) Consider sending the Solicitor to the Zoning Hearing to represent the Borough relative to Zoning Application #977 (*attachment*)

- a. ZHB #977 – 800 North New Street – Stephen Green
Applicant is applying for a variance for code 112-88(J) to build a new garage structure in the South East corner of the property.

No Committee Recommendation

15) Approve the January 2021 HARB Certificates of Appropriateness (*attachments*)

- a. 2021-03: 142 West Gay St. – Stephanie Fleck/Insomnia Cookie

Proposed work: On front façade - Replace existing hanging sign with similar; replace existing awning with similar; proposed vinyl signs for window application; proposed faux neon signs for window application.

- b. 2021-04: 136 E. Market St. – Megan Quick/Pizza West Chester

Proposed work: Double-sided aluminum hanging sign to be mounted on front façade.

Committee Recommendation 3-0 to approve Certificates of Appropriateness a) and b)

16) Direct the Solicitor to file an appeal to the Court of Common Pleas regarding Zoning Hearing Application #976, approved at the February 8, 2021 Zoning Hearing, allowing a parking area in the front yard at 502 North Franklin Street (*attachments*)

Committee Recommendation 2-0

17) Other Business:

Approve the January 19, 2021 and January 20, 2021 Borough Council Meeting Minutes

Adjournment

February 17, 2021

Conditional Use Hearing @ 6:00 PM: Chapter 112, “Zoning Code” – Sections 112-30.C. (3) and 112-30.C.(10) for the property located at 216 East Market Street

Interim Mayor Interviews

February 18, 2021 @ 7:00 P.M.
Special Borough Council Meeting to appoint Interim Mayor

February 25th @ 5:30 P.M.
Special Smart Growth Meeting to present and discuss the revisions to Chapter 112, Zoning Code

**How to Engage in Public Comment During a
Borough Council or Committee Meeting**

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.