

A G E N D A

Borough Council Meeting
February 14, 2023 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Boards/Commissions/Committee Interviews:

Cassandra Jones	Planning Commission
Christian Dubbs	Human Relations Commission
Rich Heiland	Human Relations Commission

- 5) Approve the appointment of Michael Galey, Esq., to the Business Improvement District Board of Directors
- 6) Proclamation celebrating 2023 as the *Year of Horace Pippin*, presented by Mayor DeBaptiste

➤ **ACT Committee:**

- 7) Approve a letter of grant endorsement for Chester County Department of Facilities for exterior courthouse renovation (attachment)

Committee Recommendation 3-0

➤ **Public Works Committee:**

- 8) Approve participation in the 2023 Household Hazardous Waste Collection program. (attachment)

Committee Recommendation 3-0

- 9) Approve a one-year agreement with Hough Associates to prepare PA DEP 904 Recycling Performance Grant Application for CY 2022 (attachment)

Committee Recommendation 3-0

➤ **Parking Committee:**

- 10) Instruct the Solicitor to prepare an Ordinance and schedule a public hearing on May 17, 2023 to approve the loading zone at 100 N Church Street, west side; remove the handicap parking spaces at 412 Hannum Avenue and 1 South Bradford Avenue; and, install a handicap parking space at 330 Sharpless Street

Committee Recommendation 3-0

- 11) Approve a Resolution to amend the fee schedule to include fees for posting no parking signs for commercial businesses: \$1.00/sign; and, \$6.25 per block and/or 15 minutes of labor time to install the sign(s); \$6.00 fee for residential parking permit guest passes, \$2.00 for replacement passes; Lot #6, Adjacent - Business Permit, \$75/space; Lot #7 - Meter \$1.50/per hour; and, Lot # 11 - Kiosk \$1.50/per hour (attachment)

Committee Recommendation 3-0

➤ **Public Safety, Events & Quality of Life Committee:**

- 12) Approve the request from the West Chester Fire Department to add fire hydrants; and, direct the Borough Manager to send correspondence requesting the following additions (attachment)
 - a) Add a hydrant at the corner of S High Street and E Nields Street
 - b) Add a hydrant at the corner of S High Street and E Rosedale Avenue

Committee Recommendation 3-0

➤ **Smart Growth Committee:**

- 13) Approve January 2023 HARB Certificates of Appropriateness (attachment)

a) 2023-01: 125 E. Market St-Peter Sealaus

Proposed work: Exterior brick and mortar repair

Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2023-01 as submitted with the condition that the applicant follow the guidance on historic mortars as identified in the Design Guidelines and not damage or increase the size of the existing mortar joints.*

b) 2023-02: 133 E. Market St-Peter Sealaus

Proposed work: Repair brick, brick mortar and repair

Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2023-02 as submitted with the condition that the applicant follow the guidance on historic mortars as identified in the Design Guidelines and not damage or increase the size of the existing mortar joints.*

c) 2023-03: 137 E. Market St-Peter Sealaus
Proposed work: Repair brick, brick mortar and repair
Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2023-03 as submitted with the condition that the applicant follow the guidance on historic mortars as identified in the Design Guidelines and not damage or increase the size of the existing mortar joints.*

d) 2023-05: 40 S. High St-Benjamin Rowe
Proposed work: Sign & Exterior Paint
Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2023-05 as submitted with the condition that the sign components be black rather than white and recommended that new paint colors be complimentary to the existing colors and limited to forms that related to the architecture of the facades.*

Committee Recommendation 3-0 to approve HARB Certificates of Appropriateness a), b),c) and d)

➤ **Finance & Revenue Committee:**

- 14) Approve a Resolution to appoint delegates to the Chester County Tax Collection Committee (attachment)

Committee Recommendation 3-0

15) **Other Business:**

- a) Approve the January 17 and 18, 2023 Borough Council Meeting Minutes

Adjournment

Notice:

February 15, 2023 Public Hearings:

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending Chapter 112, titled “Zoning” to exempt from regulation all signs erected, altered, rebuilt, enlarged, extended, relocated or maintained by the borough within the borough or authorized by the Borough to be erected, altered, rebuilt, enlarged, extended, relocated or maintained on buildings used for municipal use within the Borough; all in accordance with the code of the borough of West Chester and the Pennsylvania municipalities planning code.

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, Chapter 104, titled “Vehicles and Traffic,” Section 104-45 to add a handicapped parking space on the north side of East Miner Street at 501 East Miner Street, the west side of South Penn Street at 712 South Penn Street and the south side of West Miner Street at 120 West Miner Street; and to remove handicapped parking spaces at 428 West Chestnut Street, 703 South Adams Street and 349 East Biddle Street.