

Borough Council Ward 4 Vacancy Application

Name: _____
Address: _____
Address: _____
Phone (Day): _____
Email: _____

I, _____, hereby affirm that: 1) I am a registered voter in the Borough of West Chester; and 2) I am resident of the Borough of West Chester's Fourth Ward; and 3) that I have lived in the Borough's Fourth Ward continuously for at least one (1) year preceding the date of appointment.

Signature Date

Please attach the following documents in support of your candidacy:

1. Cover letter explaining your interest, qualifications, and
2. Resume or biography.

Please return the signed application, cover letter, and resume to Michael A. Cotter, Borough Manager

Email: macotter@west-chester.com

Fax: 610-436-0009

Mail/In-Person: Borough of West Chester, 401 East Gay St., West Chester, PA 19380

Vacancy Appointment Process:

Announcement of Vacancy

- Friday, 6 April 2017

Open Application Period

- Friday, 6 April 2017 thru Friday, 13 April 2017

Council Interview of Applicants

- Tuesday, 11 April 2017

Council Action on Appointment

- Borough Council intends to act on the appointment in time to allow the person selected to participate in Council's April 2017 Council work session and regular meetings. Appointment would be effective upon successful applicant taking the oath of office.