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AGENDA
Borough Council Meeting
June 20 @ 6:45 PM
Spellman Council Chambers
829 Paoli Pike
West Chester, PA 19380

Borough Council Members:

Diane C. LeBold, President	President, 2 nd Ward	Term Expires: 2020
Michael Galey, Esquire	Vice President, 3 rd Ward	Term Expires: 2022
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 2022
Michael Stefano	Member, 4 th Ward	Term Expires: 2020
Donald Braceland	Member, 5 th Ward	Term Expires: 2022
Bernie Flynn	Member, 6 th Ward	Term Expires: 2020
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 2022

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, CBO

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Swearing in of new police officer, Micaela Winter, by Mayor Dianne Herrin
- 4) Presentation by District Attorney Tom Hogan to the West Chester Police Department:
Commendation for the Baker Investigation
- 5) Presentation by Mayor Dianne Herrin:
Keys to the City: Citizens recognized by Mayor Herrin as “Herrin’s Heroes” during her campaign
- 6) Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
- 7) Comments by Borough Council and Mayor
- 8) Authorize Borough Council to sign settlement agreement between the West Chester Borough and E.R. Stuebner
- 9) Accept the Special Events Costs to the Borough of West Chester and change the application timeframe from 45 to 60 days, both to be implemented on January 1, 2019 (*attachment*)

10) CONSENT AGENDA

- A. Approve entering into a contract with Bartlett Tree Experts for Shade Tree Maintenance/Arborist duties in accordance with attached contract (*attachment*)
- B. Approve Green Infrastructure Project Change Order #2 for Total Site Development, Inc. for total construction cost of \$8,770.50 (*attachment*)
- C. Authorize the Solicitor to prepare an ordinance as stated: approve the addition of two (2) one (1) hour parking spaces for users of Kathy McBratnie Park on the north side of 300 West Niels between the end of the student C permit area and the start of the B permit area. In addition, consider removing one (1) handicap parking space from the north side of the 200 block of East Miner as well as the L permit restriction from that side of the block to allow for three (3) two (2) hour parking spaces for users of John O. Green Memorial Park (*attachment/ issue briefing*)
- D. Authorize the solicitor to draft an ordinance to remove the handicap parking space at 126 East Miner Street (*attachment/ issue briefing*)
- E. Authorize the preparation of an RFP to hire an engineer to draft a scope of work and specification to repair two elevators at the Chestnut Street garage (*attachment/ issue briefing*)
- F. Approve entering into a contract with Horn Plumbing & Heating for installation of a Carrier Infinity Mini-Split Heat Pump, Option #1, at the Eclat Chocolate location at a cost of \$4,950
- G. Approve the proposal from Hammel Associates to prepare a needs assessment, program and cost analysis for the proposed Public Works Department building at a cost not to exceed \$5,000 (*attachment*)
- H. Approve entering into a contract with O'Donnell & Naccarato for Project Management oversight of the repairs to the New Street Parking Garage at a cost of \$27,200 (*attachment*)
- I. Approve the purchase and placement of new decal to be placed on message panels on the BigBelly receptacles at a cost of \$631.00 (*attachment*)
- J. Approve entering into a contract with CDW-G for the purchase and installation of AV & Recording equipment for the Borough Hall renovation at a cost of \$264,402 through state contract NJPA 100614 (*attachment*)
- K. Authorize the solicitor to prepare an ordinance for parking restrictions to satisfy sight distance requirements for three entrance/exits at the Metropolitan Apartments driveways located at East Marshall Street, 300 Block: the entrance/exit furthest west will become a one-way; the center entrance/exit will have two parking spots removed facing west and two removed facing east for sight distance reasons; and, the entrance/exit closest to Convent Lane will have a no turn left sign posted and five parking spots will be removed facing west (*attachment*)

- L. Advertise a public hearing date for July 18th at 7:00 pm regarding the Snow & Ice Removal Ordinance 95-21 (*attachment*)
- M. Authorize entering into a revised contract with Bureau Veritas for Electrical Plan Reviews & Inspection Services with a reduction of the rate from 65% to 40% (*attachment*)
- N. Approve the May 2018 HARB Applications in accordance with the provided HARB recommendations. **** Applications 2018-17 and 2018-20 were tabled**
 - a) 2018-18: 113 W Gay - Precision Eye Care (*attachment*)
Install building mounted sign on front façade
 - b) 2018-19: 119 N High – Meradia (*attachment*)
Relocate existing hanging sign and install building mounted sign on front façade
 - c) 2018-21: 34 S High - Jeffrey Beitel Architects (*attachment*)
Construct rear building addition, renovation of front facade entry door, window trim and replacement of rear and side windows, doors, stairs and stair railing
 - d) 2018-22: 134 N High - Emily Alice Salon (*attachment*)
Install hanging sign on front facade utilizing existing bracket
- 11. Zoning Hearing Application – Saxbys Coffee – 701 S. High St. – Requesting Variance from §112-83.A(9) & §112-83.A(10) for New Business Signage (*attachment*)

No action taken

- 12. Approval of Minutes (*attachments*)
 - a. Consider approval of May 16, 2018 Work Session Minutes
 - b. Consider approval of May 17, 2018 Council Meeting Minutes
- 13. Presentation by Developer of the proposed Zukin Hotel
- 14. Other Business

Adjournment