

AGENDA

Public Works

April 11, 2017 – 7:30 pm

Committee Members Present: Don Braceland (Chair)

Jordan Norley

Denise Polk

Department Heads: O'B Laing

1. Call to Order
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
3. Discuss placement of a storage shed next to the Children's Summer House in Everhart Park
4. Discuss Hoopes Park Tennis Court Maintenance
5. Discuss March Minutes.
6. Other Business.
7. Adjourn



TO: Michael A. Cotter, Borough Manager
FROM: Keith A. Kurowski, Parks and Recreation Director
DATE: 4-3-17
RE: Discuss general, minor, maintenance to Hoopes Parks Tennis Courts

Recommendation

General maintenance to the Hoopes Park Tennis Courts. This is a short-term fix to the issue.

Motion

Background

All four tennis courts were fully resurfaced in 2011 at a cost of \$17,800. That resurfacing lasted approx. five years until issues started to arise again in late 2016. We are looking to do minimal patch work on the courts to make sure they are safe and playable while we assess the larger next step. The next step has several options. Those options are:

- Resurface again
- Complete rebuild
- Demo courts and add green space

The Recreation Commission has discussed all three options and will give their recommendation later this year. The patch work will allow time to further review the issue.

(So far we have one quote from the company that did the resurfacing in 2011, HA McMaster, for \$4,800)

Proposal

15238

H.A. McMaster
RECREATIONAL SURFACES
P.O. Box 5006
Limerick, PA 19468
(610) 948-6426
FAX 948-5303

Date March 2, 2017

SUBMITTED TO Borough of West Chester
Parks and Recreation Department
STREET 401 East Gay Street
CITY, STATE ZIP West Chester, PA 19380
ATTN: Keith A Kurowski
PHONE FAX 610-436-9010 f610-436-0009

We hereby submit specifications and estimates for:

Hoopes Park Tennis Court Repair

- Clean courts as needed
- Fill cracks, 3 feet or longer, until flush with surface.
- Paint patches as per existing colors.
- Repaint white game lines as needed.

We propose to furnish material and labor -- to complete in accordance with the specifications, for the sum of **Forty Eight Hundred and 00/100 Dollars** **\$4,800.00**

Payment to be made as follows: Due upon completion
HIC PA099539

All material is guaranteed to be as specified. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate.

Signature _____

Acceptance of proposal

The above prices, specifications and conditions are satisfactory and Are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn
If not accepted within 30 days.

Date of Acceptance _____

Signature _____

Public Works Committee

March 7, 2017 – 7:30 pm

Meeting was called to order 7:49 PM

Committee Members Present: Don Braceland (Chair)
Jordan Norley
Denise Polk

Department Heads Present: O'B Laing

1. Call to Order – meeting was called to order at 7:49 PM
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda:
 - Council Vice President Jordan Norley inquired of work being done on Franklin Street and commented that he thought the street would be completely paved instead of the narrow patches. The Public Works Director informed him that the patches were temporary and complete resurfacing would be done by the Borough at the end of the project, at Aqua's expense.
3. Review of Draft for Tree Ordinance:
 - A detailed review of the draft Tree Ordinance was presented by Tree Commission Members Diane Herrin and Jeff Beitel. This was followed by comments, questions and answers, among which was the additional cost for staffing, etc. envisioned for the implementation of this new ordinance. The Public Works Director was subsequently asked by the Borough Manager to present an overview of the probable cost by next month's council meeting. No action was taken on this item.
4. Discuss continuation of Work to Water Fountain at Marshall Square Park:
 - An overview of the next phase of the Marshall Square Park Fountain restoration was presented by Jeff Beitel and Anne Richards. This was just an effort to update Council. No action was required on this item.

Public Works Committee

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5. Discuss Street Sweeping query for 500 block of North Church Street proposed by Mr. Whetstone:
 - Mr. Whetstone expressed the need to include the segment of the 500 block of North Church on the regular street sweeping schedule. The Borough Manager responded by informing Council that he would recommend that any action, such as street sweeping, that will impact Parking should be delayed until the Borough's Comprehensive Parking Study is completed. The Director of Public Works made some clarification on this issue by informing council that although the area in question was not on the Borough's street sweeping maintenance as per ordinance 2-5AM and 8-11 PM parking restrictions, the Public Works Department always extend sweeping to the area as resources and accessibility allow. No action was taken on this item.
6. Review of Rosedale Avenue Memorandum of Understanding:
 - The Borough Manager gave an update of the Borough's Memorandum of Understanding with WCU and West Goshen Township. Council than expressed appreciation for the cooperative effort on this issue. This was sent to Council by a vote of 3-0.
7. Recommendations of BID Awards for 2017 Bituminous Materials, Crushed Stones, Street and Traffic Signs:
 - Public Works Director gave a brief overview of his recommendation for these awards after which Council recommended for approval by a vote of 3-0.
8. CRC Annual Financial Support Request:
 - The Public Works Director and Borough Manager elaborated on the relevance and the need to consider financial support to the CRC Earth Day Stream Clean-up Program. After a brief discussion Council recommended a contribution of \$1,000.00 by a vote of 3-0.
9. Discuss February Minutes
 - There were no amendments and minutes were approved.
10. Other Business

None
11. Adjourn

Meeting was adjourned at approximately 9:00 PM.

Respectfully Submitted,

O'B Laing