

This meeting is being audio recorded for public record

Agenda
Borough Council Worksession
March 20, 2018 @ 7:00 PM
Spellman Council Chambers
829 Paoli Pike
West Chester, PA 19380

Borough Council Members:

Diane C. LeBold, President	President, 2 nd Ward	Term Expires: 2020
Michael Galey, Esquire	Vice President, 3 rd Ward	Term Expires: 2022
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 2022
Michael Stefano	Member, 4 th Ward	Term Expires: 2020
Donald Braceland	Member, 5 th Ward	Term Expires: 2022
Bernie Flynn	Member, 6 th Ward	Term Expires: 2020
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 2022

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

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1. Call to Order
 2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
 3. Presentation by Colleen Deer, President, Mockenhaupt Benefits Group regarding Borough employee's pension valuation.
Consider recommendation as presented
 4. Consider accepting Desman's final draft of the Comprehensive Parking Guide.
Recommended Approval 2-0 – (attachment) Presentation by Eric Haggett of Desman

PUBLIC WORKS

5. Consider approving the sale of vehicles and equipment through MuniBid
Recommended Approval 2-0 (issue briefing)
6. Consider approving the Borough's list of streets to be resurfaced in 2018
Recommended Approval 2-0 (attachment)
7. Consider permitting Brownfields that comply with ACT 2 to be added to list of "Reasons for Appeal"
Recommended Approval 2-0 (issue briefing)
8. Consider approving opening Borough park bathrooms to the public
Recommended Approval 2-0

ADMINISTRATION, COMMUNICATION, TECHNOLOGY (ACT)

9. Consider resolution urging lawmakers to strengthen background checks, ban assault-style guns, etc. (*Attachment*)
Recommended Approval 2-0 with amendments
10. Consider approving resolution regarding the West Chester Downtown Foundation Up On the Roof Annual Fundraiser
Recommended Approval 2-0 with modifications (Attachment)

PARKING

11. Consider approving the request of the residents of the 50 block of E. Marshall St. to remove the 8am to 5pm Monday thru Friday parking restriction on the block
Recommendation 1-1 (Attachment/Issue Briefing)
12. Consider Comprehensive Parking Guide's recommendation to eliminate the Student C permit around the perimeter of the University and install kiosks. The Student C area includes S. New St. 600-700 Blocks East side only, W. Niels St. ½ block both sides and Sharpless St. from High St. to New St. south side only. The four spaces on Rosedale that are currently Student C are being eliminated as parking due to the Rosedale project and are not included
Recommended Approval 2-0 (Attachment/Issue Briefing)
13. Consider approving the addition of 15 permit spaces to Lot 10 from 8am to 5pm Monday thru Friday
Recommended Approval 2-0 (Attachment/Issue Briefing)
14. Consider approving the request of residents of the 500 block of W. Market St. to remove the handicap parking space located at 507 W. Market St.
Recommended Approval 2-0 (Attachment/Issue Briefing)
15. Consider changes to the Petition for Residential Permit Parking Guidelines currently used to petition for residential permit parking as requested by the Director of Parking
Recommendation 1-1 (Attachment/Issue Briefing)
16. Consider approving the recommendation to lift the residential parking permit moratorium
Recommendation 1-1 (Attachment/Issue Briefing)
17. Consider approving the request of a resident of the 500 block of W. Union St. to add dusk to dawn permit parking along the boundaries of Everhart Park.
Recommended Approval 2-0 (Attachment/Issue Briefing)

FINANCE

18. Consider approving Resolution for the Chester County Tax Collection Committee Delegate Appointment in accordance with Act 32
Recommended Approval 3-0 (Attachment)

19. Consider amending Personnel Policy, Section 3.4. “Compensatory Time”
Recommended Approval 3-0 (Attachments)
20. Consider incorporating recommendations #2 (pension liability) and #3 (OPEB liability) to determine how Revenue Carryover funds should be expended
Recommended Approval 3-0 (Attachment)
21. Consider authorizing \$10,000 expenditure to create, publish and mail the Borough Newsletter
Recommended Approval 3-0

SMART GROWTH

22. Consider approving the appointment of Kaitlin Kovell to the Historical Commission
Recommended Approval 3-0 (attachment)
23. Consider setting a date for a public hearing to consider the SALDO Amendment regarding:
Parking Areas & Street Trees
Recommended Approval 3-0 (attachment)
24. Consider approving the February 2018 HARB Applications, a thru f:
Recommended Approval 3-0 of HARB Applications a thru f (attachment)
 - a. 2018-03: 310 N. High St. – Denis McLaughlin for Element Risk Mgmt.
Replace existing post sign with new sign using cedar wood posts.
 - b. 2018-04: 100 W. Gay St. – Christopher Lucas – Penn’s Table
Install building mounted sign (pin mounted letters) on north and east building façades.
 - c. 2018-05: 137 N. High St. – Mark Yoder – W. Chester Chamber of Commerce
Install exterior window graphics on the front west façade window.
 - d. 2018-06: 121 E. Market St. – Sharlee VanTine – Interiors by Deco
Install a 24” diameter hanging wood sign on front façade.
 - e. 2018-07: 13 S. Church St. – Rebecca Hoffman – All The Dogs
Install hanging sign with off-white background on existing bracket.
 - f. 2018-08: 6 E. Gay St. – Brad Palmer – W. Chester Coffee & Ice cream Bar
Install a building mounted projecting sign on front façade along with an awning on front façade.
25. Approval of Minutes (attachments)
 - a. Consider approval of February 20, 2018 Work Session Minutes
 - b. Consider approval of February 21, 2018 Council Meeting Minutes
26. **Other Business**
 - a. Consider approving the request from the CRC for Sponsorship contribution for the 21st Annual CRC Stream Cleanup (*attachmenst*)
 - b. Proposed Budget Modifications 2017 and 2018 (*attachments*)
27. Adjournment

UPCOMING MEETINGS AND HEARINGS:

March

Tuesday	03/20/18	Liquor License Hearing	6:00 pm	Spellman Chambers
Tuesday	03/20/18	Council Work Session	7:00 pm	Spellman Chambers
Tuesday	03/20/18	Planning Commission Work Session	6:30 pm	Spellman Room #2B
Thursday	03/22/18	Council Voting Session	7:00 pm	Spellman Chambers
Monday	03/26/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	03/27/18	Planning Commission	6:30 pm	Spellman Room #2B
Thursday	03/29/18	HARB	7:00 pm	Spellman Room #2B

April

Wednesday	04/4/18	Parks & Recreation Commission	6:30 pm	Spellman Chambers
Wednesday	04/4/18	Shade Tree Commission	6:00 pm	Spellman Room #2B
Monday	04/9/18	Zoning Hearing Board – TBD	5:30 pm	Spellman Chambers
Tuesday	04/10/18	Council Committee Meetings Public Works Committee ACT Committee Parking Committee	5:30 pm 6:30 pm 7:30 pm	Spellman Chambers
Wednesday	04/11/18	Council Committee Meetings Public Safety Committee Finance Committee Smart Growth Committee	5:30 pm 6:30 pm 7:30 pm	Spellman Chambers
Wednesday	04/11/18	Railroad Restoration Commission	7:00 pm	Spellman Room #2B
Thursday	04/12/18	Sustainability Advisory Committee	6:30 pm	Spellman Room #2B
Monday	04/16/18	Library Board	7:00 pm	415 North Church St
Tuesday	04/17/18	Council Work Session	7:00 pm	Spellman Chambers
Tuesday	04/17/18	Planning Commission Work Session	6:30 pm	Spellman Room #2B
Wednesday	04/18/18	Council Voting Session	7:00 pm	Spellman Chambers
Thursday	04/19/18	Historic Commission	7:00 pm	Spellman Chambers
Monday	04/23/18	Public Arts Commission	7:00 pm	137 North High St
Tuesday	04/24/18	Planning Commission	6:30 pm	Spellman Chambers
Thursday	04/26/18	HARB	7:00 pm	Spellman Room #2B

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