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Borough Council Worksession Meeting Agenda

February 14, 2017 – 7:00 pm
Borough Council Chambers, Municipal Building

1. Call to order
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
3. Discuss Municipal Building renovation project design options
4. Land Development Projects:
(Smart Growth Committee recommend approval 3-0)
 - a) 701 East Marshall Street – Chester County Hospital
Recommend final Land Development to approve plan to install canopy over the south entrance and adjacent driveway
 - b) West Chester University Commons
Recommend preliminary Land Development to approve new 4-story building with adjacent parking structure
5. Review policy for outside dining areas
(Smart Growth Committee, no recommendation)
6. Authorize Department of Building & Housing to fill the vacant position with an administrative assistant
(Smart Growth Committee recommend approval 3-0)
7. Consider Re-Structuring of Council Committees
(Kaizen recommend approval 3-0)
 - a. Expand mission and rename the Kaizen Committee to “Administration, Communication & Technology”, or ACT for short
 - b. Re-focus the mission of Public Works, Recreation and Environmental Protection to review all Public Works type operations, and to rename it “Public Works.”
 - c. Expand mission and rename Public Safety and Quality of Life Committee to “Safety, Events and Quality of Life”
8. Consideration of 2017 Master Fee Schedule and Resolution
(Kaizen, no recommendation)
9. Discuss the West Washington Street detour to facilitate Aqua’s water main replacement from Hannum Avenue to Wayne Street.

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(Public Works, Recreation and EP Committee recommend approval 2-0)

10. Resolution regarding PECO Green Region Open Space Program grant
(Public Works, Recreation and EP Committee recommend approval 2-0)
11. Consider Special Event Permits:
(Public Safety and Quality of Life Committee recommend approval 3-0)
 - a. 3/4/17 - St. Agnes 5k
 - b. 4/1/17 - ChesCo Hospital Foundation 5k
 - c. 4/22/17 - Crime Victims Center 5k
 - d. 5/12/17 - Run for the Kling 5k
 - e. 5/14/17 - Mother Day 5k
 - f. WC Downtown Foundation/Up on the Roof Fundraiser
 - i. Will be requesting relief from the application fee (presented by WC BID).
Their application is pending
12. Consider Banner Permits:
(Public Safety and Quality of Life Committee recommend approval 3-0)
 - a. Brandywine Valley SPCA – Walk for Paws
 - b. Resident Theatre Company – Spamalot
 - c. The Arc of Chester County – Run and Fund Day
 - d. West Chester Parks and Recreation – May Day
 - e. West Chester Parks and Recreation – Super Sunday
 - f. West Chester Parks and Recreation – Turks Head Music Festival
 - g. West Chester Parks and Recreation – Restaurant Festival
 - h. Greater West Chester Chamber of Commerce – Christmas Parade
 - i. Greater West Chester Chamber of Commerce – Fall Gallery Walk
 - j. Greater West Chester Chamber of Commerce – Twilight Bike Race
 - k. Greater West Chester Chamber of Commerce – Spring Gallery Walk
 - l. Brandywine Ballet – Beauty and the Beast
 - m. West Chester University Alumni Association – Alumni Weekend
 - n. West Chester University Alumni Association – Homecoming
 - o. Barclay Friends – Secret Garden Tours
 - p. Chester County Study Tours – Spring Studio Tours
 - q. Cerebral Palsy Association of Chester County – Northbrook Canoe Challenge
 - r. Chester County Historical Society – Antique Show

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- s. Chester County Hospital Foundation – Dash 4 Diabetes
 - t. Chester County Hospital Foundation – Polo Cup
 - u. Chester County Hospital Foundation – Challenge for Cancer
 - v. Chester County Hospital Foundation – Chester County Days
 - w. Chester County Hospital Foundation – Dilworthtown Inn Wine Festival
 - x. West Chester Downtown Foundation – Up on the Roof
 - y. American Helicopter Museum – Father Fest
 - z. Natural Land Trust – Cheslen Chase
 - aa. Domestic Violence Center of Chester County – No More
 - bb. Chester County Peace Movement – International Day of Peace
 - cc. The Crime Victims Center of Chester County – Chester County Race Against Violence
 - dd. Radley Run Country Club – Radley Art Show
13. Review Certificates of Appropriateness:
(Smart Growth Committee recommend approval 3-0)
- a) 2017-01: 37 South High St - Vivian Lasko
Proposed work: Replace wood picture window on front facade

Approved with the following conditions:
The Board recommends a Certificate of Appropriateness for application 2017-01 as presented with the modification that the Applicant maintain the ten-pane wide design in a division of 3/4/3.
 - b) 2017-02: 221/223 North Church St - Greg Radford / Stan Zukin
Proposed work: Construct three story addition to rear of building Discuss the SK6 exhibit

Approved with the following conditions:
The Board recommends a Certificate of Appropriateness for Application 2017-02 as presented with the clarification that the design on SK6 be utilized for the shed dormer design on the rear elevation at 221/223 and the replacement of existing windows on the south side gable of 221 and the north side gable of 223 be approved with the condition that they be wood casement windows with a faux meeting rail to resemble a one-over-one double hung window.
 - c) 2016-72: 208 East Market St - Charles Swope / Made in WC
Proposed work: Three story building construction and install hanging sign on front facade

Approved with the following conditions:
The Board recommends a Certificate of Appropriateness for Application 2016-72 as presented with the condition that the following components, as presented by the applicant, be included: bracketed wood roof cornice with brick soldier course below; 6/6 wood windows with exterior applied muntins, sized as shown on presented scheme (more narrow than other options); single-light storefront

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window and door with muntins on transoms above; wood panels below storefront windows; “bookend” wood brackets on wood or Azek storefront cornice and additional horizontal profiled trim piece near the bottom of the frieze resulting in 12-14 inch high frieze; and the rear and side windows on drawings are approved as presented.

14. Consider approval of Minutes
 - a. December 2016
 - b. January 2017
15. Public Comment
16. Adjourn

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UPCOMING MEETINGS AND HEARINGS:

Monday	2-13-2017	Zoning Hearing Board	5:30 pm	Room #240
Tuesday	2-14-2017	Council Worksession	7:00 pm	Council Chambers
Wednesday	2-15-2017	Comprehensive Plan Public Hearing	6:30 pm	Council Chambers
Wednesday	2-15-2017	Council Meeting	7:00 pm	Council Chambers
Monday	1-16-2017	Library Board	7:00 pm	415 N. Church St.
Tuesday	2-21-2017	Planning Commission	6:30 pm	Room #240
Thursday	2-23-2017	Sustainability Advisory Committee	6:30pm	Council Chambers
Thursday	2-23-2017	HARB	7:00 pm	Room #240
Tuesday	2-28-2017	Planning Commission	6:30 pm	Council Chambers
Wednesday	3-1-2017	Recreation Commission Committee	6:30 pm	Room #234
Wednesday	3-1-2017	Tree Commission	6:00 pm	Caucus
Wednesday	3-1-2017	Railroad Restoration Committee	7:00 pm	Council Chambers
Tuesday	3-7-2017	Parking Committee	5:30 pm	Council Chambers
Tuesday	3-7-2017	Kaizen Committee	6:30 pm	Council Chambers
Tuesday	3-7-2017	Public Works/Recreation/ WW Committee	7:30 pm	Council Chambers
Tuesday	3-8-2017	BID Board	8:00 am	119 N. High St.
Wednesday	3-8-2017	Public Safety Committee	5:30 pm	Council Chambers
Wednesday	3-8-2017	Finance Committee	6:30 pm	Council Chambers
Wednesday	3-8-2017	Smart Growth Committee	7:30 pm	Council Chambers
Tuesday	3-14-2017	Council Worksession	7:00 pm	Council Chambers
Wednesday	3-15-2017	Council Meeting	7:00 pm	Council Chambers