

# AGENDA

## Public Works, Recreation & Environmental Protection Committee

**February 7, 2017 – 7:30 pm**

Committee Members Present: Don Braceland (Chair)  
Jordan Norley  
Diane LeBold

**Department Heads: O'B Laing, Keith Kurowski, Kevin Oakes**

1. Call to Order
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
3. Discuss the West Washington Street detour in order to facilitate Aqua's Water main replacement from Hannum Avenue to Wayne Street.
4. Resolution regarding PECO Green Region Open Space Program grant
5. Discuss January Minutes.
6. Other Business.
7. Adjourn



## MEMORANDUM

**TO:** Michael A. Cotter, Borough Manager  
**FROM:** O'B. Laing, Director Public Works  
**DATE:** February 2, 2017  
**RE:** Discuss West Washington Street detour

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Discuss the West Washington Street detour in order to facilitate Aqua's Water main replacement from Hannum Avenue to Wayne Street.

Respectfully submitted

O'B Laing



RESOLUTION NO. \_\_\_\_\_

**BOROUGH OF WEST CHESTER  
CHESTER COUNTY, PENNSYLVANIA**

**A Resolution Authorizing Application to the  
2016\_ PECO Green Region Open Space Program  
for the John O Green Park Storm/Stream Water Project**

**WHEREAS**, the Borough of West Chester (“Township”/ “Borough”/“City”) desires to undertake the John O Green Park Storm/Stream Water Management project; and

**WHEREAS**, the Borough of West Chester desires to apply to the PECO Green Region Open Space Program for a grant for the purpose of carrying out this project; and

**WHEREAS**, the Borough of West Chester has received and understands the 2016 PECO Green Region Open Space Program Guidelines.

**THEREFORE, BE IT RESOLVED THAT** the Borough of West Chester Borough Council hereby approves this project and authorizes application to the PECO Green Region Open Space Program in the amount of \$10,000.00, and

**BE IT FURTHER RESOLVED, THAT**, if the application is granted, the Borough of West Chester commits to the expenditure of matching funds in the amount of \$10,000.00 necessary for the project’s success.

**SO RESOLVED** this 15th day of February 2017.

*Attest*

*Signatures*

x \_\_\_\_\_

x \_\_\_\_\_

x \_\_\_\_\_

x \_\_\_\_\_

x \_\_\_\_\_

x \_\_\_\_\_

## Public Works, Recreation & Environmental Protection Committee

January 10, 2017 – 7:30 pm

Meeting was called to order 7:45 PM

Committee Members Present: Don Braceland (Chair)  
Diane LeBold  
Denise Polk

Department Heads Present: O'B Laing, Keith Kurowski

1. Call to Order – meeting was called to order at 7:30 PM
2. Comments, suggestions, petitions by residents in attendance regarding it on the agenda:
  - a. **Resident Herb Schwabe of 133 West Barnard Street indicated concern that the current lawn mowing contractor whom also was the contractor for the Borough's Tree Planting Program is a Borough employee and is therefore disqualified from such contracts. In addition, this should also be a public disclosure. The Borough Manager explained that the contract was awarded consistent with all of the required guidelines and there is nothing that legally negated this contractor from a contract award.**
  - b. **Councilman Jim Jones, also made inquiry with regards to the newly implemented Stream Protection Fee application charge for submissions of appeals. The Borough Manager again responded with clarification that the cost of the fee has not been decided. Council is scheduled to make that decision at next Wednesdays Council Meeting.**
3. Discuss collecting West Chester Police Department over time fees for special events.

### **Refer to Recreation Department Minutes**

4. Discuss Pine Alley Storm Sewer Main Rehabilitation Contract Award

**The Public Works Director offered additional clarity to Council on his recommendation. This item was subsequently sent on for approval by a vote of 3-0.**

5. Discuss addition to Ordinance 104-32 Parking Regulation.

**The Public Works Director provided additional background information on this recommendation. This was also sent on for approval by a vote of 3-0.**

## **Public Works, Recreation & Environmental Protection Committee**

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6. Discuss putting vehicles on MunicuBID for Sale.

**After the Fleet Manager explained the rationale behind the requested sale of the vehicles they were sent on for approval by a vote of 3-0.**

7. Authorization to Advertise Engineering Services RFP

**The Borough Manager informed the committee that all corrections were made to this RFP that was requested by Councilman Jim Jones and is now ready to be advertised. Mr. Jones and Committee Members indicated that the final draft was not attached to the current items. The Borough Manager apologized and promised to provide this information for approval prior to the Council Meeting on Wednesday.**

8. Review the Tree Ordinance

**Highlights of this newly proposed ordinance were discussed by members of the Tree Commission: Diane Herring, Jeff Bietel and Urban Forrester, Denise Dunn-Kesterson. Resident Mr. Dennis Harney made some queries based on observations of highlights discussed. There was no action on this item as it is still open for review and comments.**

9. Discuss November Minutes

**Minutes were approved without any corrections.**

10. Other Business

**There was no other business.**

11. Adjourn

**Meeting was adjourned at approximately 8:45 PM.**

Respectfully Submitted,

O'B Laing

## AGENDA

### Public Works, Recreation & Environmental Protection Committee

\*Parks and Recreation Items ONLY

**January 10, 2017 – 7:30 pm**

Committee Members Present: Don Braceland (Chair)  
Jordan Norley (not here)  
Denise Polk  
Diane LeBold

**Department Heads: O'B Laing, Keith Kurowski, Kevin Oakes**

1. Call to Order by Chari, Don Braceland  
7:33pm
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.  
7:33pm  
Resident, Herb Schwabe brought up a concern with the hiring of County Wide Landscaping and the owner's (Andrew McFarlane) relationship with the Borough. While Mr McFarlane is a Borough employee, his company was the low bidder on two projects and thus awarded the contracts. Both of which were open/public bids. Councilman Jim Jones wanted clarification regarding the appeal process for the stormwater management fees/assessments. The Borough is producing a complete fee schedule that will be available to everyone by the end of January
3. Discuss collecting West Chester Police Department over time fees for specials events  
7:55  
Parks and Recreation Director Keith Kurowski presented the issue of collecting all West Chester Police OT fees when Special Event Applications are submitted as compared to the former system which required payment 5 days prior to that event occurring. No motion or vote was taken but the committee, as a whole, supported this idea of collecting the fees when applications are submitted.
4. Discuss Pine Alley Storm Sewer Main Rehabilitation Contract Award
5. Discuss addition to Ordinance 104-32 Parking Regulations

6. Discuss putting vehicles on Municibid for Sale
7. Authorization to Advertise Engineering Services RFP
8. Review the Tree Ordinance
9. Discuss December Minutes  
8:45  
2-0 yay vote to approve December 2016 minutes
10. Other Business  
8:46  
None
11. Adjourn  
8:46pm meeting called for adjournment by Chair, Don Braceland