AGENDA

Parking Committee

January 10, 2017 – 5:30 pm

Committee Members: Jim Jones (Chair)
Bill Scott
Don Braceland

Department Head: Clark Elms

1. Call to Order
2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
3. Discuss adding loading zone at 106 W. Gay St on behalf of Greene Street consignment shop.
4. Update on the Chestnut Street and New Street Garages repair project and litigation.
5. Update to the Master Parking Plan schedule to completion
6. Discuss food truck regulation draft from the Building and Housing Department.
7. Approve December's Parking Committee meeting minutes.
8. Other Business
9. Adjourn

BOROUGH COUNCIL

ISSUE BRIEFING

COUNCIL / COMMITTEE: Parking Committee

DEPARTMENT MANAGER: Clark Elms

DATE: January 10, 2017

I. Action to Be Considered by the Borough Council

Discuss adding loading zone at 106 W Gay St.

II. Reason Why this Issue Needs Borough Council Consideration

Loading zone in Town Center will further reduce street parking.

III. Current Policy of Practice

Currently there are no loading zones approved on Gay St. in the town center.

IV. Other Background Information

Greene Street consignment shop has a strain on their business due to the lack of available parking for their customers to drop off goods for consignment. There are 15 available meters, and there is one dining platform during the outdoor season that further reduces parking spaces. If this were to be approved it would open the door to every business on Gay St. to make the same request. This may be better served after the Master Parking Plan is finalized and adopted.

I. Impact on Borough Finances

In 2016 the meter in front of their storefront produced $2,800.00 in revenue.

BOROUGH COUNCIL

ISSUE BRIEFING

COUNCIL / COMMITTEE: Parking Committee

DEPARTMENT MANAGER: Clark Elms

DATE: January 10, 2017

I. Action to Be Considered by the Borough Council

Master parking plan schedule update.

II. Reason Why this Issue Needs Borough Council Consideration

Review current schedule to completion to make sure we are all in agreement with it. Discuss when the next public meeting should be.

III. Current Policy of Practice

IV. Other Background Information

I. Impact on Borough Finances

BOROUGH COUNCIL

ISSUE BRIEFING

COUNCIL / COMMITTEE: Parking Committee

DEPARTMENT MANAGER: Clark Elms

DATE: January 10, 2017

I. Action to Be Considered by the Borough Council

Discuss food truck regulation draft.

II. Reason Why this Issue Needs Borough Council Consideration

New regulations will represent significant changes to the current program.

III. Current Policy of Practice

Current regulations are insufficient.

IV. Other Background Information

This issue has been in front of Council for an extended time and requires resolution.

I. Impact on Borough Finances

Financial impact should be minimal. Annual fees will be collected up front instead of daily feeding of meters and/or ticket issuance.

Food Trucks

Chapter 104 – Section 104-55.1

Amend to read as:

It shall be unlawful and a violation of this Article for any person, owner or operator of a passenger and/or commercial motor vehicle or trailer to operate a business from any parking space adjacent to any parking meter established under this Article, or public right of way, except the following locations:

Name of Street	**Side**	**Location**
Church Street	Both	From Sharpless Street to Rosedale Avenue
University Avenue	Both	From High Street to Church Street

The food truck or trailer owner shall be required to comply with the following regulations:

- Obtain an annual business license;
- Propane tanks, gas containers, and emergency generators shall not be placed in the street or public right of way; and
- No trash or debris shall accumulate under or around the food truck or trailer at any time.
- Applicant shall pay the cost per parking space per day, established by Borough Council (approximately $6,000/year)

DRAFT

Updated December 1, 2016

AGENDA

Parking Committee

December 6, 2016 – 5:30 pm

Committee Members: Jim Jones (Chair)
Bill Scott
Don Braceland

Department Head: Clark Elms

1. Call to Order
   Meeting started at 5:30pm.

2. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.

3. Discuss granting Impark a two (2) year extension to the current management contract for the Borough's parking garages.
   3-0 Recommendation to approve.

4. Approve October and November's Parking Committee meeting minutes.
   3-0 Recommendation to approve.

5. Update on the Chestnut Street and New Street Garages repair project and litigation.
   Chestnut Street and New Street Garage litigation has reached the stage of discovery and depositions will begin soon. The repair project should be ready to be put out to bid and Borough Council will be asked for approval to do such as early as January.

6. Other Business
   The Parking Committee interviewed Mr. Winston for an open seat on the BID Board.

7. Discuss event parking revenue non-Borough sponsored events (Chili Cook Off, Iron Hill Twilight Race Series and Old-Fashioned Christmas Parade).
   The discussion from November's Parking Committee meeting continued with the expense and revenue numbers now available for the Old-Fashioned Christmas Parade. The topic will be added to the January agenda with more specific questions to address.

8. Adjourn
   Meeting concluded at 6:30pm.