

AGENDA

Public Safety & Quality of Life Committee

November 9th, 2016 – 5:30 pm

Committee Members: Bill Scott - (Chair)
Jordan Norley
Jim Jones

Department Head: Chief Scott Bohn; Fire Chief Mike McDonald

1. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
2. Discuss 2017 Budget
3. Discuss October minutes
4. Other Business

AGENDA

Public Safety & Quality of Life Committee

October 12th, 2016 – 5:30 pm

Committee Members: Bill Scott - (Chair)
Jordan Norley
Jim Jones

Department Head: Chief Scott Bohn; Fire Chief Mike McDonald

1. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
 - Mr. McCort 137 Sharpless St. – Pedestrian crossing at Darlington and Sharpless Sts. Advised part of University-Community(s) study of all pedestrian areas around WCU campus.
2. Monthly Fire Department Report
 - Chief McDonald – Written Report
3. Presentation by Council Representation, Diane LeBold concerning protecting abused dogs in the Borough.
 - Speakers, LeBold, Resident 200 W. Miner St and 200 Bl. S. Matlack St. Item moved to Council for discussion purposes. Modeling Pottstown Borough Ordinance (Shelter). Request for Police Data a dog complaints. Mr. Scott to contact County – Dog Licensing
4. Discuss traffic issue on unit block on W. Biddle
 - No action taken
5. Discuss creating a 3rd Lieutenant position
 - Not Discussed
6. Discuss purchase of Body Cameras
 - Not Discussed
7. Discuss 2017 Budget
 - No Discussed
8. Discuss September minutes
 - Approved 2-0 (Scott – Jones)
9. Other Business - None

Budget 2017
Goal Group Presentation:
Safety
November 9, 2016

SAFETY PROPOSAL DIRECTORY

Proposal Number	*Page Number*	Proposal Name
	1	Safety Proposal List
106	2	Equipment Repairs & Maintenance
107	3	Fire Contribution
108	4	Foreign Fire Insurance
109	5	Fuel
110	6	Office Stipends
111	7	Reporting Fees
112	8-10	Body Cameras
113	11-12	Business District Cameras
114	13-14	Card Access System
115	15	Communications Personnel
116	16-31	Crimewatch
117	32-39	In-Car Video Technology
118	40-41	Law Enforcement Services
119	42-46	Lexipole
120	47	Lieutenant Position
121	48-49	Metro Alert
122	50-52	Police Facility Repairs

*******Reference*******

Page Numbers...TOP RIGHT CORNER OF EACH PAGE.....YELLOW SHADE

Proposal Numbers...BOTTOM RIGHT CORNER OF EACH PAGE....PINK SHADE

SAFETY PROPOSAL LIST

Proposal Number	Dept	Proposal Name	Outcomes	Allocated Cost	Hours	Rank	Core?
106	Fire	Equipment Repairs & Maintenance	1,3,4	215,000		H	C
107	Fire	Fire Contribution	1,2,4	320,000		H	C
108	Fire	Foreign Fire Insurance	1,4	117,000		H	C
109	Fire	Fuel	1,4	37,000		H	C
110	Fire	Office Stipends	1,4,5	6,000		H	C
111	Fire	Reporting Fees	1,2,3	10,000		H	N
112	Police	Body Cameras	2,3,4,5,6	37,000		H	C
113	Police	Business District Cameras	1,2,3,4,5,6	15,000		H	N
114	Police	Card Access System	2,3,4,6	3,000		H	C
115	Police	Communications Personnel	2,3,4,6	45,000	2,080	H	C
116	Police	Crimewatch	1,2,3,4,5,6	5,000		H	N
117	Police	In-Car Video Technology	1,2,3,4,5,6	97,000		H	C
118	Police	Law Enforcement Services	1,2,3,4,5,6	3,793,700	42,500	H	C
119	Police	Lexipole	1,2,3,4,5,6	15,000		M	N
120	Police	Lieutenant Position	1,2,3,4,5,6	137,200	2,080	H	C
121	Police	Metro Alert	2,3,4,6	12,000		H	N
122	Police	Police Facility Repairs	1,2,3,4,5,6	688,000		H	C

Proposal Name: Fire Dept - Equipment Repair and Maintenance

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 3, 4 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 1. Fire Fund \$215,000 100%
- 2.
- 3.

Description:

Maintenance and repair of fire trucks and associated equipment.

Proposal Objectives and Results:

To provide the Borough with the optimum state of emergency response readiness through necessary and routine maintenance and repairs of both vehicles and equipment.

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Consultant Hours: _____
 Construction Hours: _____
 Materials
 Supplies
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Consultant: \$ _____
 Construction: \$ 25,000_
 Materials: \$ 3,000_
 Maint/Repairs \$ 187,000_
 TOTAL COST: \$ 215,000_

Ongoing time (annual) _____

Post Completion Expense (annual) \$0

Line Item(s): 05-41120/05_ \$ 3,000
 05-41121/05_ \$37,000
 05-41130/05_ \$95,000
 05-41131/05_ \$15,000
 05-41134/05_ \$40,000
 05-45752/05_ \$25,000

Proposal Name: Fire Dept - Fire Contribution

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 2, 4 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 3. Approved Budget
- 4. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 4. Fire Fund \$320,000 100%
- 5.
- 6.

Description:

Payments made to individual fire departments.

Proposal Objectives and Results:

Borough supports operations at individual fire departments

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Consultant Hours: _____
 Construction Hours: _____
 Materials
 Payments
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Consultant: \$ _____
 Construction: \$ _____
 Materials: \$ _____
 Payments: \$320,000__
 TOTAL COST: \$320,000__

Ongoing time (annual) _____

Post Completion Expense (annual) \$ _____

Line Item(s): 05-41150/05 \$320,000 _____

BUDGET PROPOSAL NARRATIVE

Proposal Name: Fire Dept - Foreign Fire Insurance

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 4 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 5. Approved Budget
- 6. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 7. State Aid (Fire Fund) \$117,000 100%
- 8.
- 9.

Description:

Pass through payments from the state to Firemen's Relief Association.

Proposal Objectives and Results:

To distribute/allocate payments to the Firemen's Relief Association from Foreign Fire Insurance Tax.

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Consultant Hours: _____
 Construction Hours: _____
 Materials
 Other
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Consultant: \$ _____
 Construction: \$ _____
 Materials: \$ _____
 Other \$117,000
 TOTAL COST: \$117,000

Ongoing time (annual) _____

Post Completion Expense (annual) \$ _____

Line Item(s): 05-48950/05 \$117,000

Proposal Name: Fire Dept - Fuel

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 4 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 7. Approved Budget
- 8. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 10. Fire Fund \$37,000 100%
- 11.
- 12.

Description:

Fuel for fire trucks, other emergency vehicles, and associated apparatus.

Proposal Objectives and Results:

To provide fire departments with fuel for emergency vehicles and apparatus.

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Consultant Hours: _____
 Construction Hours: _____
 Materials
 Fuel
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Consultant: \$ _____
 Construction: \$ _____
 Materials: \$ _____
 Fuel \$37,000
 TOTAL COST: \$37,000

Ongoing time (annual) _____

Post Completion Expense (annual) \$ _____

Line Item(s): 05-43031/05 \$37,000

Proposal Name: Fire Dept - Officer Stipends

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 4, 5 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 9. Approved Budget
- 10. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 13. Fire Fund \$6,000 100%
- 14.
- 15.

Description:

Stipends for Fire Department Chiefs.

Proposal Objectives and Results:

To provide department leadership (specifically Chiefs) with a stipend to help offset costs incurred while performing leadership duties.

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Officer stipends:
 Construction Hours: _____
 Materials
 Supplies
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Officer stipends: \$ 6,000 ____
 Construction: \$ _____
 Materials: \$ _____
 Supplies \$ _____
 TOTAL COST: \$ 6,000 ____

Ongoing time (annual) _____

Post Completion Expense (annual) \$ _____

Line Item(s): 05-41110/05 \$6,000

Fire Department

PROPOSAL # 110

Proposal Name: Fire Dept - Reporting Fees

Proposal Causal Mapping:

Goals(s): Safety Outcome(s): 1, 2, 3 Project(s):

Proposal Rank:

Team Rank: HC Board Rank:

Key Performance Indicators:

- 11. Approved Budget
- 12. Time Estimate and Schedule

Revenue Sources: _____ % Total Proposal Budget

- 16. Fire Fund \$10,000 100%
- 17.
- 18.

Description:

These are fees for outside reporting service.

Proposal Objectives and Results:

To utilize outside service for reporting requirements (ie: regulatory related) of fire departments.

Scalability: No

Proposal Reviews/Approvals:

Proposal Team:

Schedule: _____ weeks from Notice to Proceed

Time Estimate:

Staff Hours: _____
 Reporting fees
 Construction Hours: _____
 Materials
 Supplies
 TOTAL HOURS: _____

Cost Estimate:

Staff: \$ _____
 Reporting fees: \$ 10,000
 Construction: \$ _____
 Materials: \$ _____
 Other: \$ _____
 TOTAL COST: \$ 10,000

Ongoing time (annual) _____

Post Completion Expense (annual) \$ _____

Line Item(s): 05-41135/05 \$10,000

BUDGET PROPOSAL NARRATIVE

Proposal Name: Body Cameras - Video Technology

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 2,3,4,5,6
Goal: G&I/Outcomes: 6

Proposal Rank:

Team Rank: HC

Board Rank:

PROPOSAL # 112

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule
- 3. KPI-a:
- 4. KPI-b:
- 5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$74,000 100%
- 2.
- 3.

Description: Body worn camera system, wireless video transfer, and Cloud Sharing system. Platform/integration with in-car cameras (ICOP Pro).

Proposal Objectives and Results:

Will increase officer safety, performance, efficiency, accountability & professionalism. Will also increase successful prosecutions. Will reduce citizen complaints and civil liability. Also, best evidence.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours _____

Consultant Hours _____

Construction Hours _____

TOTAL HOURS _____

Ongoing time (annual) _____

Cost Estimate:

Staff: \$ _____

Consultant: \$ _____

Construction: \$ _____

TOTAL: \$ 74,000.00

Post Completion Expense (annual) \$ _____

LINE ITEM(S): Equipment Minor - 41023

This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. 40 body cameras.

NOTE: This is a Capital Improvement.
Breakdown: G&I \$37k / Safety \$37k

PROPOSAL # 112
PAGE 1 of 3



4RE/VISTA Price Quote

CUSTOMER: West Chester Police Department

ISSUED: 8/23/2016 11:51 AM

EXPIRATION: 11/30/2016 6:00 PM

TOTAL PROJECT ESTIMATED AT \$73,425.00

ATTENTION: Chris Daly

SALES CONTACT: Nicholas Guillory

PHONE: 610-696-2700

DIRECT: (469) 342-8934

E-MAIL: cdaly@west-chester.com

E-MAIL: NGuillory@WatchGuardVideo.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-001	VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording. Includes one camera mount, 32 GB of storage, Wi-Fi docking base, cables and 1 year warranty.	12.00	\$1,195.00	\$0.00	\$14,340.00
HDW-ETH-SWT-005	VISTA HD, 4RE, Smart PoE Switch	12.00	\$195.00	\$0.00	\$2,340.00
VIS-CHG-BSE-KIT	VISTA Charging Base Kit, incl. Power and USB Cables	40.00	\$95.00	\$0.00	\$3,800.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, for 8 Cameras, Ethernet	1.00	\$1,495.00	\$0.00	\$1,495.00
VIS-EXT-WIF-001	VISTA HD WiFi Additional Camera. Includes one camera mount. Does not include Wi-Fi docking base.	28.00	\$995.00	\$0.00	\$27,860.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-WIF-NOF	Warranty, VISTA WiFi, 3 Year No-Fault	40.00	\$450.00	\$0.00	\$18,000.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	12.00	\$75.00	\$0.00	\$900.00
KEY-EL4-DEV-002	Evidence Library 4 Web VISTA Device License Key	28.00	\$150.00	\$0.00	\$4,200.00

415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com

PROPOSAL # 112
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4RE/VISTA Price Quote

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-HDD-6TB	Hard Drive, Server, 6TB, 7,200 RPM, 4RE	1.00	\$490.00	\$0.00	\$490.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping and Handling Charges	1.00	\$620.00	\$620.00	\$0.00
					\$73,425.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$620.00
Additional Quote Discount	\$0.00
Total Amount:	\$73,425.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

BUDGET PROPOSAL NARRATIVE

Proposal Name: Business District Cameras - Video Technology

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6
Goal: G&I/Outcomes: 6
PROPOSAL # 113

Proposal Rank:

Team Rank: Board Rank:

Key Performance Indicators:

- 1. Approved Budget
2. Time Estimate and Schedule
3. KPI-a:
4. KPI-b:
5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$30,000 100%
2.
3.

Description: 2 camera system in downtown business district and wireless video transfer.

Proposal Objectives and Results:

Officer safety, increase police performance and professionalism reduce citizen complaints decrease civil liability, Best Evidence, special event policing and supervision reduced crime in CBD.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours
Consultant Hours
Construction Hours
TOTAL HOURS
Ongoing time (annual)

Cost Estimate:

Staff: \$
Consultant: \$
Construction: \$
TOTAL: \$ 30,000.00
Post Completion Expense(annual) \$ 3,000.00

LINE ITEM(S): Equip Minor 41023
IT/Rec/PW/BH

NOTE: This is a Capital Improvement.

Breakdown:
G&I \$15k Safety \$15k

To: West Chester Borough Council
Re: Position Statement on Cameras Downtown

March 8, 2016

The West Chester BID Board of Directors, at its regular meeting conducted on March 8, 2016, voted to encourage the installation of cameras within the public area of downtown. This action is taken in the interest of the safety and welfare of our residents and visitors.

Such a position is consistent with discussions conducted with Chief of Police Scott Bohn and the testimony Sgt. John O'Donnell provided at the recent HARB meeting.

Specifically, the BID supports the property owner at 27 North High Street and his recent installation of three cameras. This is done at no cost to the community. The property owner should be commended for being a good neighbor.

The following points are asked to be taken into consideration:

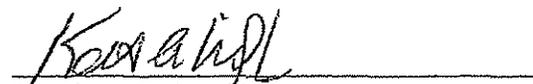
1) Cameras recording the public realm serve the purposes of public safety. Law enforcement officers may access, when necessary, recorded information to assist in the investigation of alleged violations or accidents. As Chief Bohn wrote in his Annual Report 2015: "With the continuing success and popularity of our Business District, there continues to be significant demand for police services." This is particularly important between 10pm and 3am. Officers cannot be in all places at all times and every available resource is appreciated.

2) Camera equipment of the highest quality and widest range should be used. Our law enforcement officers deserve the best available equipment. Inferior equipment should not be selected simply for aesthetic reasons.

3) There appears to be no Borough guidelines that govern cameras within the public realm serving the public interest. Decisions on the appropriateness thus becomes viewed as subjective and arbitrary. A case in point can be found at the Borough's Chestnut Street Garage where four cameras, nearly identical to the one in question, were placed on the outside corners apparently without objection.

4) If this is simply an historic preservation question, then it should be noted that in this particular case and in accordance to the Secretary of Interior's Standards for Rehabilitation, no architectural features are being changed (see section 9) and the cameras have been installed "in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired" (see section 10). Further, the cameras are placed above the normal field of vision making them not distractingly visible.


Sandra Ripper, Vice-Chair


Kathleen Wilczek, Secretary

BUDGET PROPOSAL NARRATIVE

Proposal Name: Card Access System - Evidence Room

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 2,3,4,6
Goal: G&I/Outcomes: 6
PROPOSAL # 114

Proposal Rank:

Team Rank: HC

Board Rank:

Key Performance Indicators:

- 1. Approved Budget
2. Time Estimate and Schedule
3. KPI-a:
4. KPI-b:
5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$6,000 100%
2.
3.

Description: Biometric Fingerprint reader for Evidence Room. Mandated as best practice and a standard for departmental accreditation process.

Proposal Objectives and Results:

Compliance with the PA accreditation standards and requirements. Integrity of and for evidence system.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours
Consultant Hours
Construction Hours
TOTAL HOURS
Ongoing time (annual)

Cost Estimate:

Staff: \$
Consultant: \$
Construction: \$
TOTAL: \$ 6,000.00
Post Completion Expense(annual)\$

LINE ITEM(S): 01-41023

Contingent Building Renovation Project

Expandable - with 1 node to include up to 14 doors to same controller.

NOTE: This is a Capital Improvement.

Breakdown: G&I \$3k / Safety \$3k

PROPOSAL # 114
PAGE 1 OF 2



Price Quotation

Sales Office: 4 Mourar Drive
Spring City, PA 19475
610-469-0841

To: West Chester Police
401 East Gay Street
610-696-2700
West Chester Pa 19380
Attention: Corporal Daly
Page 1 of 1

Date: 8/12/16 Quotation #: EA812 Reference: Evidence Room Biometric Access

AES is submitting for your review a proposal to add access control to the evidence room. A biometric reader along with an electromagnetic lock will secure the room. Hardware keys will no longer be able to access the room. All individuals accessing the room will become part of a reportable history audit trail. The installation of the system requires a basic network connection and 2 static IP addresses. The connection to the police network will allow any user with password privileges to access the system and provides the most flexibility. The system may be expanded to control additional doors. Up to 14 card readers may be attached to the same controller.

Table with 2 columns: Qty, Description. Items include S2 Card Access System Node, Biometric Fingerprint Reader - Morpho w/ S2 Integration, Low Voltage Power Supply, Electromagnetic Lock, Pneumatic Exit Button, Armored Door Position Switch. Total \$5,680.00

Taxes: State and Local taxes not included in price quotation.

Payment Terms: 1/3 deposit required with order, balance net 30 days after receipt of services.
Delivery: _____ after receipt of purchase order.
Terms: Subject to terms and conditions on reverse side.

Sales Representative: Eric Hulshart

Authorization to proceed

Signature: _____

PROPOSAL # 114
PAGE 2 of 2

Proposal Name: Crimewatch

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6
PROPOSAL # 116

Proposal Rank:

Team Rank:

Board Rank:

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule
- 3. KPI-a:
- 4. KPI-b:
- 5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$5,000 100%
- 2.
- 3.

Description: Software technology - application/mobile application that opens communication channels between law enforcement agencies and the public. Expands police media footprint.

Proposal Objectives and Results:

Creates & enhances partnerships within the community based on the sharing of info. Users can view crimes, arrests, most wanted persons, incidents, & news from their local, county, & state law enforcement agencies. Crime reporting & expands transparencies.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours _____

Consultant Hours _____

Construction Hours _____

TOTAL HOURS _____

Cost Estimate:

Staff: \$ _____

Consultant: \$ _____

Construction: \$ _____

TOTAL: \$ 5,000.00

Post Completion Expense (annual) \$ _____

LINE ITEM(S): 01-41031/40
IT

The technology, efficiencies and the benefit of police transparencies are numerous. Portal Setup Fee of \$3,600.00 Waived

PROPOSAL # 116
PAGE 1 of 16

SERVICES AGREEMENT

THIS SERVICES AGREEMENT ("Agreement") is entered into on this 30th day of August, 2016, between CRIMEWATCH Technologies, Inc. ("Company"), with its principal place of business located at 453 Lincoln Street, Suite #4, Carlisle, Pennsylvania, 17013 and West Chester Borough Police Department ("Client"), with its principal place of business located at 401 East Gay Street, West Chester, PA 19380 and shall be effective upon signing (the "Effective Date").

RECITALS

WHEREAS, Company is engaged in the business of the design and implementation of Internet websites ("Design Services"), the hosting of Internet websites ("Hosting Services"), and providing access to certain software and application servers ("Application Services") (hereinafter collectively "Services")

WHEREAS, Client desires to retain Company's Services as set forth herein,

NOW THEREFORE, for valuable consideration, the sufficiency of which is acknowledged, and incorporating the recitals herein, Company and Client agree as follows:

1. Scope of Services

Company agrees to design and implement a website for Client in accordance with the specifications set forth in Exhibit "A" (the "Statement of Work"). Company also agrees to host Client's website as set forth in Exhibit "B" (the "Hosting Terms"). If Client chooses, Company also agrees to grant Client a license to access and use the CRIMEWATCH Portal (the "Software") on Company's application server. If applicable, the terms of said license will be set forth in an Application License attached as Exhibit "C" and made a part hereof.

2. Price and Payment Terms

Client shall pay Company for the Services in accordance with the terms, conditions, and time frames set forth in the applicable Exhibit.

3. Term and Termination

(A) Design Services will commence on the Effective date and continue until completion. Client may terminate Design Services without cause at any point with thirty (30) days written notice. Upon such termination, Client shall pay Company for all Design Services performed through the effective date of termination.

(B) Hosting Services will commence on the Effective Date of this Agreement and will extend for a period of one (1) year and will automatically renew from year to year thereafter, unless earlier terminated as provided herein. Client may terminate this Agreement without cause with thirty (30) days written notice. Company may terminate this Agreement without cause upon at least sixty (60) days written notice.

(C) Application Services will commence on the Effective Date and will continue for a period of one (1) year and will automatically renew for successive one (1) year terms thereafter, unless either party gives the other party not fewer than thirty (30) days written notice of its intent not to renew for subsequent years, or unless terminated earlier under the terms contained within this Agreement.

(D) Either party may terminate all or part of this Agreement upon written notice for material breach, provided, however, that the terminating party has given the other party at least twenty-one (21) days written notice of and the opportunity to cure the breach. Termination, whether by agreement or by breach, of one Service hereunder shall not affect the remaining Services, and the Agreement shall continue in full force and effect as to the other non-terminated Services. Termination for breach shall not alter or affect the terminating party's right to exercise any other remedies for breach.

4. Ownership of Intellectual Property

All right, title, and interest in any patents trademarks, copyrights, trade secrets or other proprietary rights, including the Software and its source code, shall remain in and forever be the sole and exclusive property of Company during the performance of Services, the course of this Agreement and at all times thereafter. However, Client shall be considered the owner and author of all content independently created and posted on the website by Client. In the event Company creates or develops content for Client's website it shall be considered a work made for hire in accordance with the Copyright laws; if it cannot be considered a work made for hire, Company hereby assigns all right, title, and interest in Client's independent content.

5. Confidential Information

(A) All information relating to Client that is known to be confidential or proprietary, or which is clearly marked as such, shall be held in confidence by Company and will not be disclosed or used by Company except to the extent that such disclosure or use is reasonably necessary to the performance of the Services. Company will safeguard the confidentiality of such data using the same standard of care that Company uses for its own confidential materials.

(B) All information relating to Company that is known to be confidential or proprietary, or which is clearly marked as such, shall be held in strict confidence by Client and shall not be disclosed or used by Client except to the extent that such disclosure or use is reasonably necessary to the performance of Client's duties and obligations under this Agreement. Client acknowledges that the Software and other data on Company's application server embodies logic, design and coding methodology that constitute valuable confidential information that is proprietary to Company. Client will safeguard the right to access the Software and other software installed on Company's application server using the same standard of care that Client uses for its own confidential materials.

(C) This obligation does not apply to data that: (i) is or becomes, through no act or failure to act on the part of Company, generally known or available; (ii) is known by Company at the time of receiving such information as evidenced by its written records; (iii) is hereafter furnished to Company by a third party, as a matter of right and without restriction on disclosure; (iv) is

independently developed by Company as evidenced by its written and dated records and without any breach of this Agreement; or (v) is the subject of a written permission to disclose provided by Client. Further notwithstanding the forgoing, disclosure of data will not be precluded if such disclosure: (i) is in response to a valid order of a court or other governmental body of the United States; (ii) is otherwise required by law; or (iii) is otherwise necessary to establish rights or enforce obligations under this Agreement, but only to the extent that any such disclosure is necessary.

(D) These provision will remain in full force and effect during the term(s) of this Agreement and for a period of five (5) years thereafter.

6. Warranty and Disclaimer

Company warrants that the Services will be provided in a workmanlike manner, and in conformity with generally prevailing industry standards. THIS WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY ORAL OR WRITTEN REPRESENTATIONS, PROPOSALS OR STATEMENTS MADE ON OR PRIOR TO THE EFFECTIVE DATE OF THIS AGREEMENT.

7. Limitation of Remedies

Client's sole and exclusive remedy for any claim against Company with respect to the quality of the Services will be the correction by Company of any material defects or deficiencies therein, of which Client notifies Company in writing within ninety (90) days after the completion of that portion of the Services. In the absence of any such notice, the Services will be deemed satisfactory to and accepted by Client.

8. Limitation of Liability

In no event will Company be liable for any loss of profit or revenue by Client, or for any other consequential, incidental, indirect or economic damages incurred or suffered by Client arising as a result of or related to the Services, whether in contract, tort or otherwise, even if Client has advised of the possibility of such loss or damages. Client further agrees that the total liability of the Company for all claims of any kind arising as a result of or related to this Agreement, or to any act or omission of Company, whether in contract, tort or otherwise, will not exceed an amount equal to the amount actually paid by Client to Company for the Services during the twelve (12) month period preceding the date the claim arises. Client will indemnify and hold Company harmless against any claims by third parties, including all costs, expenses and attorneys' fees incurred by Company therein, arising out of or in conjunction with Client's performance under or breach of this Agreement. Client warrants and represents that it is the rightful owner or licensee of all content that it may provide to Company for implementation on the website, or that such content is public knowledge. Client will indemnify and hold Company harmless against any claims for infringement of intellectual property, including but not limited to infringement of any copyright, trademark, patent or trade secret, and claims of violation of rights of privacy, or inaccuracies of content made against Company by any third party.



PROPOSAL # 116
PAGE 4 of 16

9. Relation of Parties

The performance by Company of its duties and obligations under this Agreement will be that of an independent contractor, and nothing herein will create or imply an agency or employment relationship between Company and Client, nor will this Agreement be deemed to constitute a joint venture or partnership between the parties.

10. Non-assignment

Neither party will assign this Agreement, in whole or in part, without the prior written consent of the other party. This Agreement will inure to the benefit of, and be binding upon the parties hereto, together with their respective legal representatives, successors, and assigns, as permitted herein.

11. Arbitration

Any dispute arising under this Agreement will be subject to binding arbitration in accordance with the American Arbitration Association (AAA) and relevant local rules, if any. The parties agree that this Agreement will be governed by and construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania and the county of Cumberland. The arbitration must be held in Cumberland County, Pennsylvania. The arbitration panel will have the authority to grant injunctive relief and specific performance to enforce the terms of this Agreement. Judgment on any award rendered by the arbitration panel may be entered in any Court of competent jurisdiction.

12. Attorneys' Fees

If any litigation or arbitration is necessary to enforce the terms of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs.

13. Severability

If any term of this Agreement is found to be illegal or unenforceable, it will be modified to the least extent necessary to make it enforceable, and the remaining portions of this Agreement shall remain in full force and effect. To the extent it cannot be modified in such a way as to make it enforceable, it shall be severed from the Agreement and all other provisions shall remain in full force and effect.

14. Force Majeure

Neither party will be held responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay is caused by events or circumstances beyond the delayed party's reasonable control.

15. No Waiver



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The waiver by any party of any breach of covenant will not be construed to be a waiver of any succeeding breach or any other covenant. All waivers must be in writing, and signed by the party waiving its rights. This Agreement may be modified only by a written instrument executed by authorized representatives of the parties hereto.

16. Entire Agreement

This Agreement together with any attachments referred to herein constitute the entire agreement between the parties with respect to its subject matter, and supersedes all prior agreements, proposals, negotiations, representations or communications relating to the subject matter. Both parties acknowledge that they have not been induced to enter into this Agreement by any representations or promises not specifically stated herein.

17. Headings

The headings contained herein are for reference only and should not be considered in the interpretation of this Agreement.

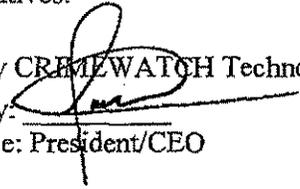
18. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement. Exchange of copies of this Agreement and respective signature pages by facsimile or electronic transmission shall constitute effective execution and delivery of such document.

19. Governmental Rules.

Company agrees that it will comply with federal, state, and local laws, ordinances, executive orders, rules, regulations and court orders, injunctions, decrees or other official interpretations thereof of any federal, state, or local court, administrative agency or governmental body, including but not limited to Right to Know laws, and those laws, ordinances, and rules more fully set forth in Exhibit "D".

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives.

Company CRIMEWATCH Technologies, Inc.	Client _____
By: 	By: _____
Title: President/CEO	Title: _____



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EXHIBIT A
STATEMENT OF WORK

TABLE OF CONTENTS

- Preamble
- 1.0 Project Summary
- 2.0 Key Tasks and Milestones
- 3.0 Project Deliverables
- 4.0 Time and Cost Estimates
- 5.0 Price and Payment
- 6.0 Supporting Documentation
- 7.0 Expenses and Taxes

PREAMBLE

This Statement of Work accompanies the Services Agreement that has been executed by the parties as of August 30th, 2016. All statements of fact contained in this Statement of Work are subject to the terms and conditions set forth in such Agreement. The terms and conditions set forth in the Agreement control in the event of any inconsistency between such terms and conditions and the matters set forth in this Statement of Work.

1.0 Scope

The Company agrees to build and implement a website referred to as a CRIMEWATCH Portal for Client based on the standards and features outlined in Section 6 of this Exhibit A.

2.0 Key Tasks and Milestones

N/A

3.0 Project Deliverables

Subject to timely payment, the deliverables described hereafter (the "Deliverables") will be provided to Client in final form upon completion of the tasks described in 2.0 of this Exhibit A. Preliminary or draft versions of these Deliverables will be made available to Client for review during the course of the Design Services.

4.0 Time and Cost Estimates

Design Services is expected to be completed thirty (30) days after receipt of payment.

5.0 Price and Payment

See Exhibit E

The prices for all Design Services and related Deliverables is a flat-fee. Any material changes to the Design Services or Deliverables must be made with a written change order and approved by Client.



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5.1 Invoices

Services will be invoiced according to the following payment schedule:

5.2 Payment

Payment is due fifteen (15) days after date of invoice. Client may not withhold any amounts due hereunder and Company reserves the right to cease work without prejudice if amounts are not paid when due.

6.0 Expenses and Taxes

6.1 Prices quoted for Design Services do not include and Client may be required to reimburse Company for its reasonable and necessary cost of travel and out-of-pocket costs for photocopying, overnight courier, unusual long distance telephone and the like. All non-local trips must be approved by Client before commencing.

6.2 Client is not subject to federal, state or local sales or use taxes or federal excise tax. Company hereby assigns to Client all of its right, title and interest in any sales or use tax which may be refunded as a result of any materials purchased or services, including any Services, rendered in connection with this Agreement and unless directed otherwise by the Client, Company shall not file a claim for any sales or use tax refund subject to this assignment. Company authorizes the Client, in its own name or the name of Company, to file a claim for a refund of any sales or use tax subject to this assignment.

7.0 Intellectual Property

Company retains all right, title and interest to the intellectual property, and grants Client an exclusive license to use the intellectual property. Title to the intellectual property attached hereto will remain vested in Company, and nothing in this Agreement will give or convey any right, title or interest therein to Client except as a licensee under the terms of this Agreement.

**EXHIBIT B
HOSTING TERMS**

PREAMBLE

These Hosting Terms accompany the Services Agreement that has been executed by the parties on August 30th, 2016. All statements of fact contained in these Hosting Terms are subject to the terms and conditions set forth in such Agreement. The terms and conditions set forth in the Agreement control in the event of any inconsistency between such terms and conditions and the matters set forth in these Hosting Terms.

1. Customer Service

Company will provide to Client reasonable amounts of consultation via telephone and/or electronic mail in the use of the system, but will not assist with any services outside of this Agreement or that are not maintained or controlled by Company.

2. Client Warranties and Obligations

A. Client is responsible for providing all equipment and/or software necessary to access the hardware and systems provided by Company. Client agrees to adhere to Company's Acceptable Use Policy, a copy of which is included in this Exhibit B. The Acceptable Use Policy may be modified from time to time in Company's sole discretion. Client's continued use of the Hosting Services after the effective date of such modified Acceptable Use Policy will constitute Client's acceptance of the modified terms. Failure by Client to adhere to the Acceptable Use Policy, or any modifications thereto, will constitute a material breach of this Agreement.

B. Client hereby warrants to Company, and agrees that during the term of this Agreement it will ensure that (a) Client is the owner or valid licensee of all data and/or content it will upload in conjunction with the Hosting Services (the "Content"), or that such Content is public knowledge, and that Client has secured all necessary licenses, consents, permissions, waivers and releases for the use of the Content and each element thereof, including without limitation, all trademarks, logos, names and likenesses contained therein, without any obligation by Company to pay any fees, residuals, guild payments or other compensation of any kind to any person; (b) Client's use, publication and display of the Content will not infringe any copyright, patent, trademark, trade secret or other proprietary or intellectual property right of any person, or constitute a defamation, invasion of privacy or violation of any right of publicity or privacy, or any other right of any person, including, without limitation, any contractual, statutory or common law right or any "moral right" or similar right however denominated; (c) Client will comply with all applicable laws, rules and regulations regarding the Content and will use the services only for lawful purposes; (d) Client has used its best efforts to ensure that the Content is and will at all times remain free of all computer viruses, worms, Trojan horses and other type of malicious code.

C. Client will cooperate fully with Company in connection with Company's performance of the Hosting Services. Client will immediately notify Company of any change in Client's mailing address, telephone, e-mail or other contact information.

3. Ownership of Intellectual Property

A. Client hereby grants to Company a non-exclusive, royalty-free, worldwide right and license during the term of this Agreement to do the following to the extent necessary in the performance of Hosting Services: (a) digitize, convert, install, upload, select, order, arrange, compile, combine, synchronize, use, reproduce, store, process, retrieve, transmit, distribute, publish, publicly display, publicly perform and hyperlink the Content; and (b) make archival or back-up copies of the Content. Except for the rights expressly granted herein, Company does not acquire any right, title or interest in or to the Content, all of which will remain solely with Client.

B. Any feedback, data, answers, questions, comments, suggestions, ideas or the like that Client sends to Company relating to the Hosting Services will be treated as being non-confidential and non-proprietary. Company may use, disclose or publish any ideas, concepts, know-how or techniques contained in such information for any lawful purpose.

C. Company's trademarks, trade names, service marks, logos, other names and marks, and related product and service names, design marks and slogans are the sole and exclusive property of Company. Client will not use any of the foregoing in any advertising, publicity or in any other commercial manner without the prior written consent of Company. Company will maintain and control ownership of all Internet protocol numbers and addresses that may be assigned by Company to Client. Company may, in its sole discretion, change or remove any and all such Internet protocol numbers and addresses.

D. Company hereby grants to Client a non-exclusive, non-transferable, royalty-free license, for the term of this Agreement, to use the provided technology solely for the purpose of accessing and using the Hosting Services. Client may not use the provided technology for any purpose other than accessing and using the Hosting Services. Except for the rights expressly granted herein, this Agreement does not transfer from Company to Client any right, title or interest in and to the provided technology, and all right, title and interest thereto will remain solely with Company. Client will not, directly or indirectly, reverse engineer, decompile, disassemble or otherwise attempt to derive source code or other trade secrets from any of the provided technology.

4. Project Deliverables

Subject to timely payment, the deliverables described hereafter (the "Deliverables"), if any, will be provided to Client in final form upon completion of the tasks described in this Exhibit B. Preliminary or draft versions of these Deliverables will be made available to Client for review during the course of the Hosting Services.

Provide web site hosting services for the CRIMEWATCH Portal.

5. Price and Payment

CRIMEWATCH
Technologies

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See Exhibit E

Hosting fees are charged monthly. Hosting fees are to be paid in advance of each month. Company may change the prices charged for the services upon forty-five (45) days written notice to Client, but such increases shall not exceed ten percent (10%) of the rate currently being charged at that time.

5.1 Invoices

The first three (3) months of Hosting fees are due in advance. Thereafter payment will be due fifteen (15) days after the date of invoice, which will be provided monthly.

5.2 Payment

Payment is due fifteen (15) days after date of invoice. Client may not withhold any amounts due hereunder and Company reserves the right to cease work without prejudice if amounts are not paid when due. Any late payment will be subject to any costs of collection (including reasonable attorney's fees and costs) and will bear interest at the rate of one (1%) percent per month or fraction thereof until paid.

6. **Expenses and Taxes**

6.1 Prices quoted for Design Services do not include and Client may be required to reimburse Company for its reasonable and necessary cost of travel and out-of-pocket costs for photocopying, overnight courier, unusual long distance telephone and the like. All non-local trips must be approved by Client before commencing.

6.2 Client is not subject to federal, state or local sales or use taxes or federal excise tax. Company hereby assigns to Client all of its right, title and interest in any sales or use tax which may be refunded as a result of any materials purchased or services, including any Services, rendered in connection with this Agreement and unless directed otherwise by the Client, Company shall not file a claim for any sales or use tax refund subject to this assignment. Company authorizes the Client, in its own name or the name of Company, to file a claim for a refund of any sales or use tax subject to this assignment.

7. **Service Level Agreement**

7.1 This Service Level Agreement ("SLA") sets forth the details regarding the level of service and technical support that apply when your account is in good financial standing.

7.2 Downtime

A. For purposes of this SLA, a Unit of Downtime is one period of at least eight (8) hours during which access to your website is unavailable because of problems with hardware or system software. Downtime does not



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include (i) problems caused by factors outside of our reasonable control, (ii) problems resulting from any actions or inactions by you or any third party, (iii) problems resulting from your equipment and/or third party equipment not within our sole control, or (iv) network unavailability during scheduled maintenance of our network and/or web servers.

- B. In any calendar month, we guarantee that Downtime will not exceed four (4) Units of Downtime excluding, however, regularly scheduled maintenance. Any regularly scheduled maintenance will be performed between the hours of 12:00 AM and 4:00 AM. We work to ensure the functioning of all web servers through continuous monitoring by our staff.
- C. If Downtime exceeds four (4) Units of Downtime in any calendar month, we will, upon your written request, credit your account (a "Downtime Credit") in an amount equal to the pro-rata price for one (1) day of service, for each instance of Downtime as that term is defined herein.
- D. To receive Downtime Credit, you must request such credit by sending an email to support@crimewatchus.com within seven (7) days after the occurrence of Downtime. The aggregate maximum number of Downtime Credits to be issued for any and all instances of Downtime occurring in a single calendar month will not exceed seven (7). Downtime Credits will be applied upon issue of the first invoice following the request for Downtime Credit, unless the Downtime occurs in your final month of service. In such case, a refund for the dollar value of the Downtime Credit will be mailed to you within thirty (30) days of the expiration of your service agreement.

7.3 Technical Support

- A. A member of our technical support help desk staff will be available to assist you with problems and questions regarding the hosting services between the hours of 9:00 AM and 5:00 AM weekdays excluding legal holidays. We will supply telephone and/or email support to you regarding the hosting services.
- B. You may contact our technical support help desk via email at support@crimewatchus.com. We may, from time to time, develop additional methods for you to contact the help desk, and will make information regarding such methods available at our website.

8. **Web Hosting Acceptable Use Policy**

- 8.1 This Acceptable Use Policy sets forth guidelines relating to the types of content that you may upload to the web servers under your Agreement with CRIMEWATCH Technologies, Inc. for Hosting Services. CRIMEWATCH Technologies, Inc. may remove any materials that, in its sole discretion, may be illegal, may subject it to liability, or which may violate this Acceptable Use

Policy. CRIMEWATCH Technologies, Inc. will cooperate with legal authorities in the investigation of any suspected or alleged crime or civil wrong arising from any use of the Services. Your violation of this Acceptable Use Policy may result in the suspension or termination of either your access to the Services and/or your account or other actions as detailed in the Web Hosting Agreement.

8.2 Acceptable Use

The following constitute violations of this Acceptable Use Policy:

- A. Using the Hosting Services to transmit or post any material that contains or contains links to nudity, pornography, adult content, sex, or extreme violence.
- B. Using the Hosting Services to transmit or post any material that, intentionally or unintentionally, violates any applicable local, state, national or international law, or any rules or regulations promulgated thereunder.
- C. Using the Hosting Services to harm, or attempt to harm, minors in any way.
- D. Using the Hosting Services to transmit or post any material that harasses, threatens or encourages bodily harm or destruction of property.
- E. Using the Hosting Services to make fraudulent misrepresentations or offers including but not limited to offers relating to "pyramid schemes" and "Ponzi schemes."
- F. Using the Hosting Services to access, or to attempt to access, the accounts of others, or to penetrate, or attempt to penetrate, security measures of CRIMEWATCH Technologies, Inc. or another entity's computer software or hardware, electronic communications system or telecommunications system, whether or not the intrusion results in the corruption or loss of data.
- G. Using the Hosting Services to transmit or post any material that infringes any copyright, trademark, patent, trade secret or other proprietary rights of any third party, including, but not limited to, the unauthorized copying and/or distribution of copyrighted material, the digitization and distribution of photographs from magazines, books, music, video or other copyrighted sources, and the unauthorized transmittal of copyrighted software.
- H. Using the Hosting Services to collect, or attempt to collect, personal information about third parties without their knowledge or consent.
- I. Reselling the Hosting Services without the prior written authorization of CRIMEWATCH Technologies, Inc..
- J. Using the Hosting Services for any activity that adversely affects the ability of other people or systems to use the Services or the Internet. This includes but is not limited to "denial of service" (DoS) attacks against another network host or individual user. Interference with or disruption of other network users, network services or network equipment is prohibited.

8.3 Reporting of Violations of This Acceptable Use Policy

CRIMEWATCH Technologies, Inc. requests that anyone who believes that there has been a violation of this Acceptable Use Policy to immediately send an email detailing such violation to support@crimewatchus.com.

8.4 Revisions to This Acceptable Use Policy

CRIMEWATCH Technologies, Inc. may revise, amend or modify this Acceptable Use Policy at any time and in any manner.

Company is not otherwise obligated to indemnify and defend the Client pursuant to any other provisions, Company agrees to provide such services and to cooperate with the Client in resolving such claim or litigation as Additional Services, which may be compensated separately.

6. **Notice of Claims.** If Company receives notice of a legal claim against it in connection with this Agreement, Company shall submit appropriate written notice of such claim to its insurance carrier within the time frame required for submission of claims by the applicable insurance policy and, within ten (10) business days of receipt of notice of the claim, to the Client.

7. **Federal Laws.** Company shall comply with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d – 2000d.7), Section 504 of the Federal Rehabilitation Act of 1972 (29 U.S.C. § 794), the Age Discrimination Act of 1975, (42 U.S.C. §§ 6101 – 6107), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681), and 45 C.F.R. Part 92, as they may be amended from time to time, which together prohibit discrimination on the basis of race, color, national origin, sex, handicap, age and religion.

8. **Americans With Disabilities Act.** Company understands and agrees that no individual with a disability shall, on the basis of the disability, be excluded from participation in the Agreement or from providing Services under this Agreement. By executing and delivering this Agreement, Company covenants to comply with all provision of the ADA and all regulations promulgated thereunder, as the ADA and regulation may be amended from time to time, which are applicable (a) to Company; (b) to the benefits, Services, activities, facilities and programs provided in connection with this Agreement; (c) to the Client, or the Commonwealth of Pennsylvania; (d) to the benefits, services, activities, facilities and programs of the Client or of the Commonwealth; and (e) if any funds under this Agreement are provided by the federal government, which are applicable to the federal government and its funds, benefits, services, activities, facility and programs applicable to this Agreement. Without limiting the applicability of the preceding sentence, Company shall comply with the “General Prohibitions Against Discrimination,” 28 C.F.R. Part 35.130, and all other regulation promulgated under Title 11 of the ADA, as they may be amended from time to time, which are applicable to the benefits, services, facilities, programs and activities provided by the Client through contracts with outside contractors.

CONFIDENTIAL

EXHIBIT E
Pricing

CRIMEWATCH Portal Set-up: \$3,600 waived

CRIMEWATCH Portal Subscription: 2016: Pilot Program, subscription waived

West Chester Borough PD Special Offer
2017, 2018, 2019
Price Lock@ \$4,800/year

CONFIDENTIAL



MUNICIPAL FINANCE
EQUIPMENT FINANCING DIVISION
P 610.703.9232
Email: mike@public-finance.com
Web: www.municipal-leasing.net

August 8, 2016

MUNICIPAL LEASE QUOTE & TERMS

LESSEE: WEST CHESTER, PA

AMOUNT TO FINANCE: \$96,963.00

TYPE OF EQUIPMENT: CAMERAS

TERM OF LEASE: 2, 3, 4 OR 5 YEARS (1ST PAYMENT DUE UPON LEASE COMMENCEMENT)

PAYMENT FREQUENCY: ANNUALLY

**** NO FEES AND \$1.00 DOLLAR BUY-OUT ****

<u>TERM OF LEASE</u>	<u>RATE FACTOR</u>	<u>PAYMENT</u>
2yrs (3 payments)	.3551049	<u>\$34,432.04</u>
3yrs (4 payments)	.2710823	<u>\$26,284.95</u>
4yrs (5 payments)	.2210918	<u>\$21,437.72</u>
5yrs (6 payments)	.1879728	<u>\$18,226.41</u>

(COST x RATE FACTOR = PAYMENT)

PAYMENTS QUOTED ARE IN ARREARS UNLESS OTHERWISE STATED. THESE RATES ARE VALID IF TRANSACTION IS BANK QUALIFIED. THIS QUOTE IS VALID FOR 60 DAYS. THIS QUOTE IS SUBJECT TO CREDIT REVIEW, APPROVAL AND EXECUTION OF MUTUALLY ACCEPTABLE DOCUMENTATION. THANK YOU FOR GIVING US THE OPPORTUNITY TO PROVIDE YOU THIS LEASE QUOTE.

SINCERELY,

MICHAEL SCHULER
Asst. Director

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PAGE 2 of 8



4RE/VISTA Price Quote

CUSTOMER: West Chester Police Department

ISSUED: 7/29/2016 4:43 PM

EXPIRATION: 10/29/2016 5:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$96,963.00**

ATTENTION: Cpl. Chris Daly

SALES CONTACT: Nicholas Guillory

PHONE: 610-696-2700

DIRECT: (469) 342-8934

E-MAIL: cdaly@west-chester.com

E-MAIL: NGuillory@WatchGuardVideo.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	12.00	\$150.00	\$0.00	\$1,800.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RVZ	4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	12.00	\$4,795.00	\$5.00	\$57,480.00
CAM-4RE-PAN-NHD	Front Camera, 4RE, HD Panoramic	12.00	\$200.00	\$0.00	\$2,400.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	12.00	\$200.00	\$0.00	\$2,400.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, Sector	1.00	\$250.00	\$17.00	\$233.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-5TH	5 Year 4RE Hardware and Software Maintenance Bundle	12.00	\$1,375.00	\$0.00	\$16,500.00

Software Maintenance and CLOUD-Share

415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972)
www.WatchGuardVideo.com

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PAGE 3 OF 8



4RE/VISTA Price Quote

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for 4RE	60.00	\$0.00	\$0.00	\$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-102	Server, 3U Rack Mount 16 SATA Drive Server, Intel Xeon E5-1620 V3 3.5GHz 4 Core 8 Threads, 8GB RAM, 2x128GB SSD 6GB/S MLC drives (boot) 3x480GB SSD MLC drives (sql), Windows Server 2012 R2 64-bit, SQL Server 2012 (5CAL), 3-Year full service (on-site or reimbursed) warranty.	1.00	\$7,750.00	\$810.00	\$6,940.00
HDW-4RE-HDD-6TB	Hard Drive, Server, 6TB, 7,200 RPM, 4RE	4.00	\$490.00	\$0.00	\$1,960.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	12.00	\$375.00	\$0.00	\$4,500.00
SVC-4RE-ONS-300	4RE, On-Site Service, Access Point/Wireless Deployment Installation (General)	1.00	\$1,000.00	\$0.00	\$1,000.00
SVC-4RE-RMT-410	4RE Remote System Setup, Configuration, Testing and Admin Training	1.00	\$750.00	\$0.00	\$750.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping and Handling Charges	1.00	\$525.00	\$525.00	\$0.00
					\$96,963.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$1,412.00
Additional Quote Discount	\$0.00
Total Amount	\$96,963.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

PROPOSAL # 117
 PAGE 4 of 8



4RE/VISTA Price
Quote

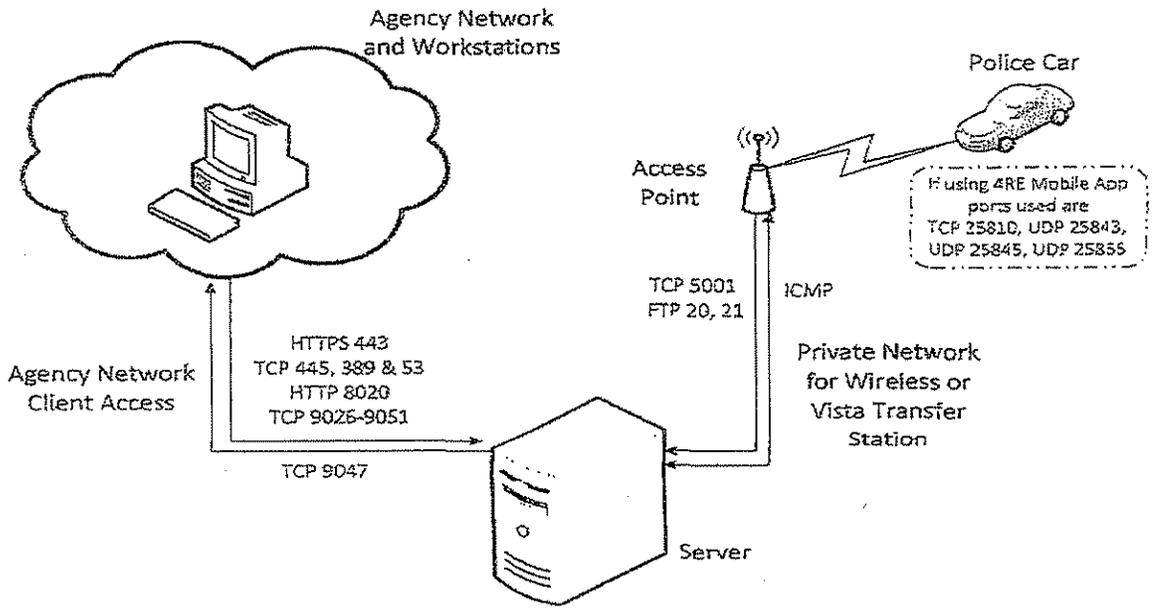
415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) •
www.WatchGuardVideo.com

PROPOSAL # 117
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IT INFORMATION

5. Specify the version of OS and SQL you will provide.	OS	SQL
6. How much space do you have for video storage? <i>Our Back Office Storage Calculator will help you determine the space needed.</i>		
7. Please select <u>one</u> of the integration options below to be used during the server software installation.		
<input type="checkbox"/> Option 1 - Full Active Directory Integration: The WatchGuard server will be joined to your local domain and your Active Directory will be used to authenticate users. (A Domain User will be required as a service account) All client workstations requiring access to Evidence Library must also be on the domain as the server.		
<input type="checkbox"/> Option 2 – Standalone System on Domain: The WatchGuard server will be joined to your local domain but will NOT be integrated with your Active Directory. Users will be authenticated for Evidence Library using user accounts created and managed with Light Directory Services on the WatchGuard server. All client workstations requiring access to Evidence Library must also be on the domain as the server.		
<input type="checkbox"/> Option 3 – Standalone System NOT on Domain: The WatchGuard server will not be joined to a domain and considered a standalone system in a WorkGroup environment. Users for Evidence Library will be authenticated using Light Directory Services installed on the WatchGuard server. All client workstations requiring access to Evidence Library must be in the same WorkGroup as the server.		
8. What version of Active Directory do you have? <i>(Must be 2003 or later for AD integration)</i>		
9. Please provide a name for the WatchGuard server. <i>(ex. WGVIDSVR, WGMcKinneyPD)</i>		
10. Please provide a Static IP address for the WatchGuard server on your Agency's Network.		
11. What is the IP address of the Network Server Gateway?		
12. What is the DNS Server IP address?		

Basic Network Diagram



PROPOSAL # 117
PAGE 6 of 8

IT INFORMATION

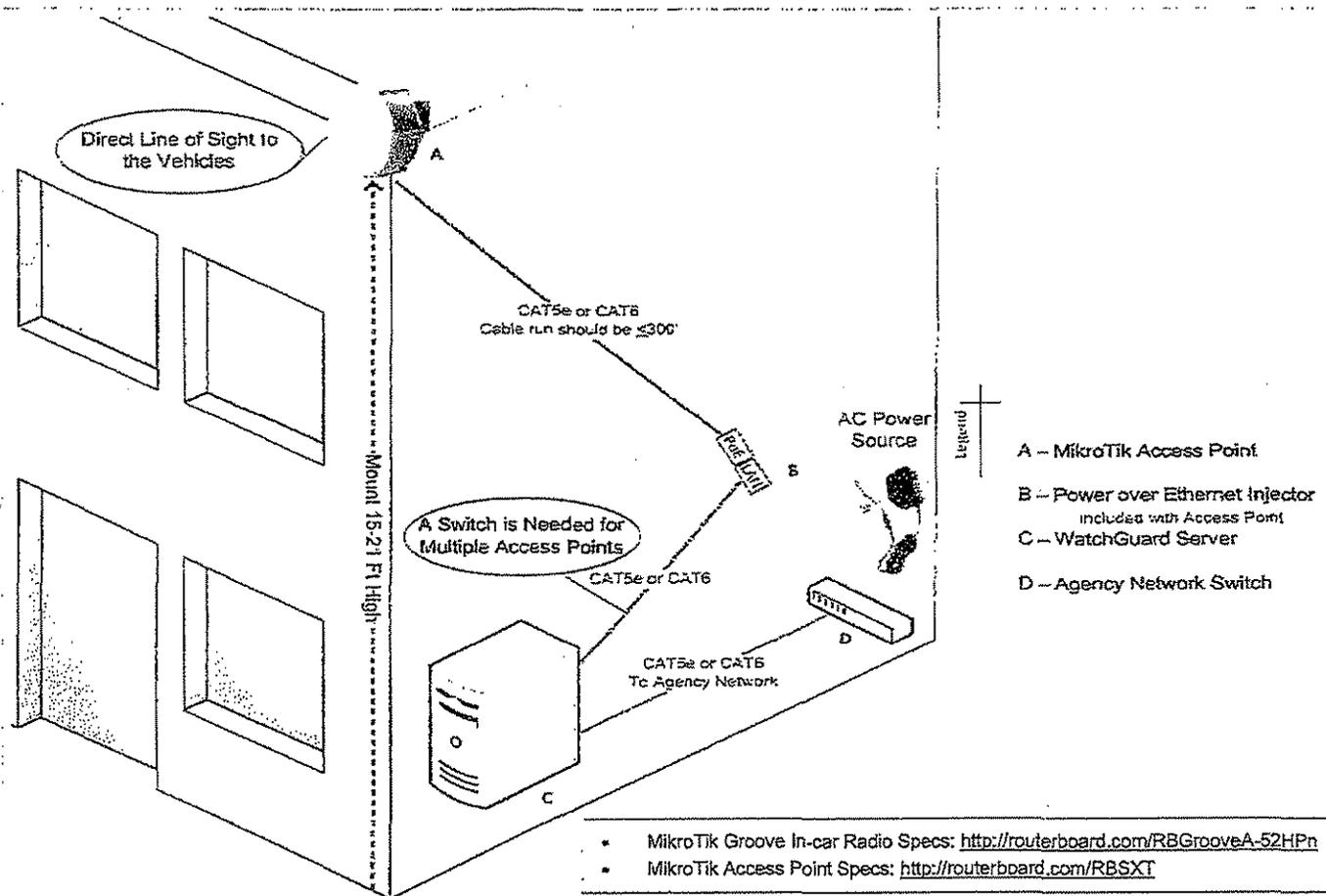
WIRELESS TRANSFER – These questions are only applicable if you purchased 4RE in-car systems with wireless.

1. The preferred system configuration for WatchGuard servers utilizes two Network Interface Cards (NICs) on the server. One is for connectivity to the agency network for users needing access to Evidence Library. The second NIC is for secure wireless connectivity through which evidence is transferred from the vehicles to the video server. This configuration keeps the wireless network isolated and provides an additional level of network security.

Is this acceptable to you?

Agencies that choose to use only 1 NIC will need to provide an IP address for each vehicle bullet and Access Points.

Access Point Wiring Diagram



Wireless components are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the department may be responsible for configuration of in-car wireless radios. If supplying your own Access Point it must be 5GHz 802.11n compatible.

2. Provide a subnet for the Wireless Network.
Please choose one or type your own.

3. Who will be installing the network cabling and Access Points for the wireless network?

Access point & Cabling Installer - Company Name

Contact Name

Phone Number

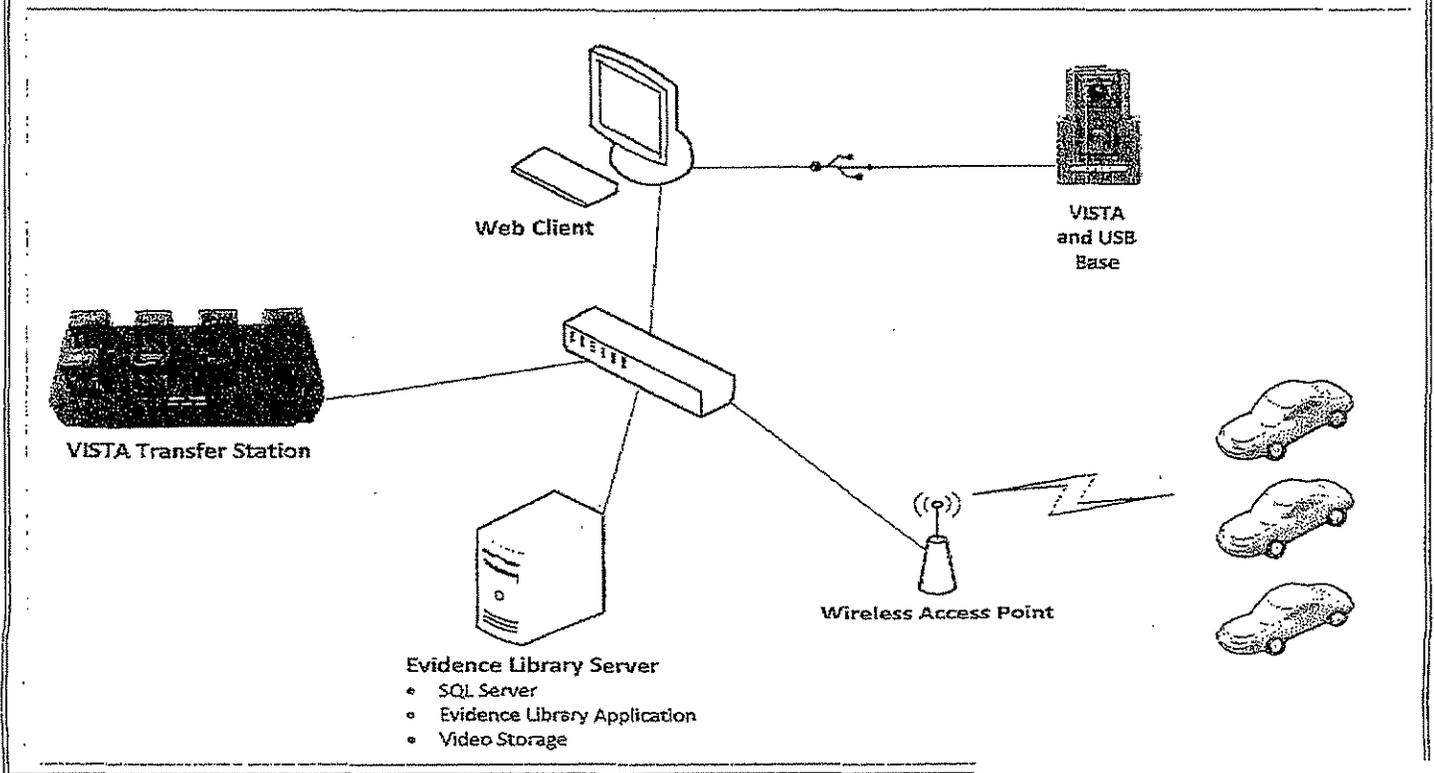
PROPOSAL # 117
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IT INFORMATION

VISTA TRANSFER STATION – These questions are **only applicable if you purchased a VISTA Transfer Station**. The information below is needed to configure the VISTA Transfer Stations prior to shipment.

1. Will the transfer station be installed on the Agency Network, *Wireless Network or **Both?	
<i>*The VISTA Transfer Station does not have wireless capabilities but can be wired into your 4RE Wireless Network. **If you have more than 1 VISTA Transfer Station they can be placed on the Agency and Wireless Network.</i>	
2. Would you like to use DHCP or assign Static IP addresses for the VISTA Transfer Station/s and VISTA cameras?	
3. Please indicate a range of IP Addresses to use for the VISTA Transfer Station/s. <i>Each station will require 9 total IP addresses; 1 for the station and 1 for each of the 8 Vista camera slots.</i>	
4. Please provide Gateway IP address to the WatchGuard server.	
5. Please list a Name for each VISTA Transfer Station. (We recommend using A,B,C, etc)	
6. Please List the VISTA Transfer Station locations. (e.g. Room 523, Building 224) <i>The same name is recommended if multiple VISTA Transfer Stations are in the same location.</i>	

Deployment Diagram with VISTA Transfer Station



Proposal Name: Law Enforcement Services

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6
Goal: G&I/Outcomes: 1,2,3,4,5,6

Proposal Rank:

Team Rank: HC

Board Rank:

PROPOSAL # 118

Key Performance Indicators:

- 1. Approved Budget
2. Time Estimate and Schedule
3. KPI-a:
4. KPI-b:
5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$ 7,587,400 100%
2.
3.

Description: Providing law enforcement services and support services to citizens of West Chester, East Bradford Township, and to all municipal and external agencies. Includes fixed, mandated and contractual costs and obligations.

Proposal Objectives and Results:

Maintenance of public order, prevention and detection of crimes and protection of life, liberty and property of the citizens of West Chester and East Bradford. Reduction in crime and the fear of crime while increasing community quality of life.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours 85,000
Consultant Hours
Construction Hours
TOTAL HOURS 85,000

Cost Estimate:

Staff: \$
Consultant: \$
Construction: \$
TOTAL: \$ 7,587,400.00
Post Completion Expense(annual)\$

LINE ITEM(S):

Police Salaries (Contractual) \$7,095,000, False Arrest Insurance (Contractual) \$59,000, Fleet (appropriated) \$50,500, Physical Fitness (appropriated) \$5,000, Uniforms (Contractual) \$35,000, Police Equipment Supplies \$54,500, Medical Services \$11,000, Training \$44,000, Police Contracted Services \$114,000, Unit Expenses \$50,800, Lock-Up Maintenance \$4,000, Other Expenses \$15,000, Armory \$29,000, Storage \$2,600, Traffic/Bikes \$10,000, Translation \$3,000, and Informant \$5,000.

Breakdown: Safety \$3,793,700 42,500 hrs / G&I \$3,793,700 42,500 hrs

Law Enforcement Services Proposal

Police Salary (Contractual)	7,095,000
False Arrest Insurance (Contractual)	59,000
Fleet (appropriated)	50,500
Physical Fitness (appropriated)	5,000
Uniforms (Contractual)	35,000
Police Equipment Supplies	54,500
Medical Services	11,000
Training	44,000
Police Contracted Services	114,000
Unit Expenses	50,800
Lock-Up Maintenance	4,000
Other Expenses	15,000
Armory	29,000
Storage	2,600
Traffic/Bikes	10,000
Translation	3,000
Informant	5,000
	7,587,400

Proposal Name: Lexipole - Policy and Daily Training Bulletins

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6

PROPOSAL # 119

Proposal Rank:

Team Rank:

Board Rank:

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule
- 3. KPI-a:
- 4. KPI-b:
- 5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$15,000 100%
- 2.
- 3.

Description: The program will give daily policy/law updates, roll-call training, timely updates in response to legislation and case law and daily scenario-based training in policy.

Proposal Objectives and Results:

Will increase officer accountability, integrity, efficiencies, professionalism, and safer environment for police & community. Will reduce admin time, citizen complaints, civil liability, and exterior costs for training.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours _____

Consultant Hours _____

Construction Hours _____

TOTAL HOURS _____

Ongoing time (annual) _____

Cost Estimate:

Staff: \$ _____

Consultant: \$ _____

Construction: \$ _____

TOTAL: \$ 15,000.00

Post Completion Expense (annual) \$ 11,000.00

LINE ITEM(S): 41023 - 41031

45774

PROPOSAL # 119
PAGE 1 OF 5



WWW.LEXIPOL.COM

PENNSYLVANIA LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS

Presented to:

West Chester Borough Police Department

Proposal Date: August 15, 2016

Lexipol
6B Liberty, Suite 200
Aliso Viejo, California 92656
949.484.4444
www.lexipol.com

Terri MacDonald
Senior Account Executive
949-309-3883
tmacdonald@lexipol.com

PROPOSAL #
PAGE 2 OF 5

119



COMPREHENSIVE, DEFENSIBLE POLICY AND DAILY TRAINING | LEXIPOL.COM

August 15, 2016

Chief Scott L.Bohn
401 E. Gay Street
West Chester, PA 19382

Dear Chief Bohn:

Thank you for the opportunity to propose our Law Enforcement Policy Manual and integrated Daily Training Bulletin service to your department and our custody manual for your jail. Since 2003, our proven policy and training solutions have helped public safety agencies across the country reduce risk, avoid litigation and focus more resources on proactive policing.

Lexipol's cost-effective model and easy-to-use web-based tools provide your agency with:

- Policies that reflect up-to-date, applicable industry standards and best practices
- Content specific to the laws and practices of Pennsylvania
- Daily scenario-based training that reinforces your agency's policies
- Timely updates in response to new legislation and case law

Vetted by a team of attorneys specializing in public safety law, our content is used by more than 2,500 public safety agencies nationwide. As a Lexipol client, you will always have access to a current policy manual that reflects your agency's values and policing philosophy, and the peace of mind that comes from knowing your agency is protected.

Thank you again for your interest in Lexipol.

Sincerely,

LEXIPOL, LLC

Terri MacDonald

Terri MacDonald
Senior Account Executive

PROPOSAL # 119
PAGE 3 of 5



PREDICTABLE IS PREVENTABLE

PROPOSAL FOR LAW ENFORCEMENT & CUSTODY POLICY MANUAL

PRESENTED TO: West Chester Borough PD DATE: August 15, 2016

Product	Term	Price
Annual Subscription:		
Law Enforcement Policy Manual & Daily Training Bulletins	Annual	\$10,522
<input checked="" type="checkbox"/> Law Enforcement – No. of Authorized Sworn Officers 44		
Total Recurring Annual Subscription		\$10,522
Implementation Support:		
Quick Start (Silver) Implementation Package for Law Enforcement and Custody	One-time fee	\$3,950
Implementation - Total One-Time Fees		\$3,950
Total Due - Year 1		\$14,472

Pricing is based on:

SCOPE OF SERVICES:

Law Enforcement Policy Manual & Daily Training Bulletins

- Compliant with state and federal laws and regulations
- Customized to reflect your agency's terminology and structure
- Scenario-based daily training ties policy to real-world applications
- Each DTB includes a test question that reinforces policy comprehension
- Officers can complete DTBs via computers or iOS and Android mobile devices
- DTB completion and policy acknowledgement reports available by officer, topic or policy

Policy Updates

- Delivered in response to new legislation, case law and evolving best practices
- Changes are presented in mark-up form and side-by-side comparison against existing policy
- Your agency can accept, reject or customize each update

PROPOSAL # 119
PAGE 4 of 5

Web-Based Delivery Platform & Mobile App (Knowledge Management System)

Included with every subscription, this state-of-the-art web-based platform features:

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies to staff
- Automated tracking and reporting of policy acknowledgement and completion of training by all staff
- Archival and easy retrieval of all versions of policy manual
- Mobile app that provides in-the-field access to policy and training materials

Supplemental Manual(s)

- Electronically links department-specific procedural content to your policy manual
- Automated tools help ensure consistency between policy and procedure material
- Perfect for standard operating guidelines/procedures, general orders or field guides

Accreditation Tools

- Ability to integrate accreditation standards content into the agency's policies
- Tracking and reporting tools that facilitate audits and assessments

Customer Assistance & Support

- Training on the Lexipol web-based delivery platform
- Dedicated Account Management and Customer Service representatives assigned to agency and available via phone and email
- Lexipol Forum, an online user community of Lexipol subscribers, provides additional resources and opportunities to get questions answered and share best practices

Proposal Name: Lieutenant Position

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6

Proposal Rank:

Team Rank:

Board Rank:

PROPOSAL # 120

Key Performance Indicators:

- 1. Approved Budget
2. Time Estimate and Schedule
3. KPI-a:
4. KPI-b:
5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$137,200 100%
2.
3.

Description: The addition of an Administrative Lieutenant position (Non-Union).

Proposal Objectives and Results:

The addition will satisfy the evolving work/staff demands. Chief - Net Hours 1,584 - Needed 2,756 (1,172); 2 Lieutenants Net Hours 3,336 - Needed 4,628 (1,252) Total (2,424)

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours
Consultant Hours
Construction Hours
TOTAL HOURS

Cost Estimate:

Staff: \$
Consultant: \$
Construction: \$
TOTAL: \$ 137,200.00

Ongoing time (annual)

Post Completion Expense (annual) \$

LINE ITEM(S): 01 Police
410110

Functions Administration: Strategic Planning, Operational Planning, Management and Support, Policy, Public Information, Community Relations, Operations: Patrol, Bicycle Enforcement, Collision Investigation, Downtown Policing, Resource Unit - Special Enforcement, Special Details, SWAT, Hostage Negotiation, Special events - Crowd Control; Support Services: Investigations, Narcotics Enforcement, Courts & Custody, Property & Evidence, Communications, Forensics, Community and Volunteer Programing, Juvenile, Parking, Administration, Professional Standards: Internal Affairs, Personnel Services, Records, Policy, Crime Analysis, Right to know, IT - ICOP/Body, Quarter master, Budgeting/Purchasing.

PROPOSAL # 120

Proposal Name: Metro Alert - E-File System

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 2,3,4,6
Goal: G&I/Outcomes: 6

Proposal Rank:

Team Rank: AC

Board Rank:

PROPOSAL # 121

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule
- 3. KPI-a:
- 4. KPI-b:
- 5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$12,000 100%
- 2.
- 3.

Description: Hardware - software systems and components that permit direct filing of summary citations with Departments RMS and district courts.

Proposal Objectives and Results:

Reduced data entry and clerical time. Efficiencies in personnel time. Reduce clerical data input errors. Potentially allow for direct filing with magistrate's court which will save time.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours _____

Consultant Hours _____

Construction Hours _____

TOTAL HOURS _____

Ongoing time (annual) _____

Cost Estimate:

Staff: \$ _____

Consultant: \$ _____

Construction: \$ _____

TOTAL: \$ 12,000.00

Post Completion Expense (annual) \$ _____

LINE ITEM(S): Equipment Minor - 41023

NOTE: This is a Capital Improvement.

Breakdown: Safety \$6k / G&I \$6k

PROPOSAL # 121
PAGE 1 OF 2

MetroAlert

Phone: 800-658-5716
Fax: 610-648-0346
435 Devon Park Dr, Bldg 500 Suite 510
Wayne, PA 19087



Quote

No.: 2719
Date: 8/22/2016

Prepared for:
Scott L. Bohn
West Chester Police Department
401 East Gay Street
West Chester, PA 19380 USA

Prepared by: Thomas Armstrong
Account No.: 1839
Phone: 610-436-1320 (Records)
Fax: (610) 436-1388

Table with 6 columns: Quantity, Item ID, Description, UOM, Sell, Total. Contains 4 rows of item details including L-Tron scanner, PocketJet 7 kit, and software.

Your Price: \$12,096.00
Total: \$12,096.00

Prices are firm until 11/20/2016 Terms:

Prepared by: Thomas Armstrong, tarmstrong@metroalert.com

Date: 8/22/2016

- 1. Additional Visual Alert licenses are available at additional charge plus applicable annual maintenance & licensing.
2. This Quote assumes adherence to Metro's Version 2 Hardware & Network Guide.
3. Visual ALERT Version 2 Software requires the appropriate version of MS SQL.

Accepted by: _____ Date: _____

Proposal Name: Police Facility Improvements & Repairs (contingent)

Proposal Causal Mapping:

Goal(s): Outcome(s): Project(s):

Goal: Safety/Outcomes: 1,2,3,4,5,6

PROPOSAL # 122

Proposal Rank:

Team Rank:

Board Rank:

Key Performance Indicators:

- 1. Approved Budget
- 2. Time Estimate and Schedule
- 3. KPI-a:
- 4. KPI-b:
- 5. KPI-c:

Revenue Sources: % Total Proposal Budget

- 1. General Fund \$688,000 100%
- 2.
- 3.

Description: Immediate repairs required to remediate 15 degrading, inadequate and/or outdated components within the police portion of the municipal services building.

Proposal Objectives and Results:

To reduce civil exposure and issues relative to employee function, safety, and environment.

Scalability: Yes No (circle one)

Proposal Reviews/Approvals:

Proposal Team:

Schedule: xx weeks from Notice to Proceed

Time Estimate:

Staff Hours _____

Consultant Hours _____

Construction Hours _____

TOTAL HOURS _____

Cost Estimate:

Staff: \$ _____

Consultant: \$ _____

Construction: \$ _____

TOTAL: \$ 688,000.00

Post Completion Expense (annual) \$ 198,000.00

LINE ITEM(S): 01 - Police _____

Public Works _____

This proposal is contingent upon council review and approval of an RFP for Facility expansion.
Attached - Detail

PROPOSAL # 122
PAGE 1 of 3

Police Building

Updated

The goal and recommendation for the space and building issues are to do a building expansion which will be addressing again in the next couple of months and voted on during budget time. Once again this will be a hard decision to make when that time approaches and we must understand that doing nothing is not an option any longer. If a no vote occurs to save 3.5 million on the expansion of the building then will must be prepared to make corrections and updates immediately to the current building conditions. We are bringing this up again at this time to get guidance form the committee on how to proceed and have a plan on how to budget for the cost of repairs.

First set of building repairs needed to correct some of the issues that can be corrected if a no vote on police building expansion. Some major issues cannot be corrected without the expansion of the building because of space issues. This first set of repairs mainly deals with health and safety issues there are many more issues that need to be address because the building has not been kept up with for over 23 years. **Copies of invoices/proposal are available and will be provided with detail information for each items when the budget is address in the coming months.**

- 1) Upgrade of the cell blocks and holding area/unable to correct separation of males/females areas and juvenile holding areas without more space. **\$107,378.00 this is only for up-grade of the four cell blocks will not correct separation of males/females and juveniles holding area issues.**
- 2) Upgrade of a new camera system cell area/patrol area. **This price quote is the total for item # 2 and item # 7 Door locks /key cards. \$155,820.00**
- 3) Sally port police bikes need to come off the walls safety hazard to officers and prisoners. Need storage area with metal building rear lot for the storage of the police bikes and traffic signs. **Storage shed \$4,346.00 plus \$1,000 in storage shelves/bins- Still will need to get thru codes for placement of shed. Total \$ 5,446.00**
- 4) Sally port garage door needs to be replaced. **\$4,028.00**
- 5) All police doors need updated locks (key cards) for security reason current locks are outdated. **See price in # 2**
- 6) Window in police hall door needs to be replaced to a one-way glass to prevent people from looking into the patrol area. **Replacement of glass \$530.00**

- 7) Records office needs to be redesigned and bigger file cabinets are needed. Redesigned for max use new Storage System/ Records keeping \$59,360.00
- 8) Records office public window needs to be secured currently anyone could have easy access to the police area with little or no resistance. This price is for item # 8 and # 9 total \$ 3,498.00 thicker glass installed for both.
- 9) Police administration window needs to be secured currently easy access for anyone. See number 10
- 10) All floors on the police side of the building need to be repaired/replaced the floors are the original floors over 23 years and are unable to be cleaned and are peeling up thru-out the area. The peeling of the floors are a tripping hazard for everyone in the area. New floors installed thru-out police side of building \$21,200.00
- 11) The second men's locker room needs to be updated with new storage bins and the door and windows need to be more secure. Added update for max space men's and women's locker room new lockers more space.

1) Women's locker room	\$11,130.00
2) Men's locker room #1	\$36,252.00
3) Men's locker room # 2/storage room	\$14,946.00
Total	\$62328.00
- 12) Need to find a secure area/room out of the public view for an interview room for patrol current room in the public hall is unacceptable. Still looking for a solution/Space is unavailable.
- 13) Repairs of man's locker-room bathroom showers, sinks, toilets floor. \$45,000.00
- 14) Radio room upgrades wiring, floors \$25,000.00
- 15) Full time personnel support Janitorial service for daily cleaning of the police building 7 days a week. This section of the building is used 24/7 and needs daily service. \$197,798.00
- 16) Total of all above \$687,386.00