

This meeting is being audio recorded for the public record.

Borough Council Meeting Agenda

September 21st, 2016 – Proposed Ordinance – Busking 6:00 pm

September 21st, 2016 – 7:00 pm
Borough Council Chambers, Municipal Building

1. Meeting call to order/Pledge of Allegiance.
2. Comments by Mayor and Council.
3. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
4. Consider request by NAACP for donation of \$1,000 to their annual Freedom Fund
5. Consider Banner Request - Chester County OIC – E. Market St. – 10-17-2016 – 10-29-2016
6. Consider Marshall Square Park Playground Project
(Public Works, Rec. & Enviro. Committee recommended send to full Council– 2-0)
7. Consider 5K Race – Zeta Tau Alpha Support The Cause – 10-1-2016
8. Consider Permit filming for PA Lottery Commercial in first block of W. Gay Street
9. Consider approval of June minutes.
10. Consent Agenda:
 - a. Approve Resolution #15-2016 – Proposed revision to the PennDOT Winter Services Contract
 - b. Approve implementation of Stream Protection Program
 - a. Credit and Rebate Program
 - b. Appeals Policy
 - c. Resolution #11-2016
 - d. Amendment to CH2M. Scope of work for billing support
(Kaizen Committee recommend approval - 2-0)
 - c. Approve Stream Protection Fee Billing Services Proposal
(Finance Committee recommended approval – 2-0)

This meeting is being audio recorded for the public record.

- d. Approve amendment to the Master Parking Plan Scope
 - 1. Additional occupancy counts
 - 2. Demand based pricing strategy
(Parking Committee recommended approval – 3-0)

- e. Approve 1-year renewal contract for Lot 6 (Spaz Lot) with the County for 2016-2017
(Parking Committee recommended approval – 3-0)

- f. Approve adding Handicapped Sign: 408 Sharpless Street
(Parking Committee recommended approval – 3-0)

- g. Approve removing Handicapped Signs:
 - 1. 310 N. Church Street - (Parking Committee recommended to leave sign in place – 3-0)
 - 2. 210 W. Lafayette Ave - (Parking Committee recommended removal – 3-0)

- h. Approve moving Parking Committee Meeting to 5:30 pm and Public Works to 7:30 pm

- i. Approve proposed Ordinance to redefine and expand scope of the Shade Tree Commission
(Public Works, Rec. & Enviro. Committee recommend to send to full Council – 2-0)

- j. Approve Banner Requests:
 - 1. Domestic Violence Center of CC - ribbons
(Public Works, Rec. & Enviro. Committee recommend to send to full Council – 2-0)

- k. Approve Items for Municibid Sale
(Items attached)
(Public Works, Rec. & Enviro. Committee recommended approval – 2-0)

- l. Approve CH2M Green Infrastructure Design Services Proposal
(Public Works, Rec. & Enviro. Committee recommended approval – 2-0)

- m. Approve Special Event Permit
 - 1. West Chester Homecoming – 10-22-16
(Public Works/Rec/Enviro. Committee recommend approval 2-0 pending WCPD approval)

 - 2. Chester County “Color Run” – 5k – 11-5-2016
(Public Works/Rec/Enviro. Committee recommend approval - 2-0
Stipulations to the current SEA are listed below
No streets are to be closed during the event
The 5k would be run with streets open, but attended/overseen by race marshals
The Friends of Everhart Park would like to see what the “color bombs” are like and how they will affect the park

This meeting is being audio recorded for the public record.

3. Chili Cook-off – 10-8-2016
(Public Works/Rec/Enviro. Committee recommend approval - 2-0,
pending WCPD approval)

- n. Approve recommendation to create a member Historic Commission Steering Committee convened by Tom Walsh in consultation with the Borough Manager.
(Smart Growth Committee recommend approval 3-0)

- o. Approve Conditional Use Application – 29 S. Church St. – Historic Carriage House
(Smart Growth Committee recommended Public Hearing date of October 19th, 2016 at 6:30 pm – 3-0)

- p. Approve accepting extension of time for Vision Partnership Grant
(Smart Growth Committee recommended approval of extension until 12-31-2016, 3-0)

- q. Approve 200 N. Church Street HARB – Window Replacement
Smart Growth Committee recommended 3-0 the following:
Applicant to replace 13 windows in accordance with HARB guidelines, with all work completed within 3 years. Five windows shall be replaced the first year, 4 windows each the following two years. In addition, the owner shall enter into an enforceable agreement with the Borough requiring all windows to be replaced before the real estate is sold, if sold in less than 3 years.

- r. Approve Certificates of Appropriateness: (with modifications to “f”)
 1. 122 E. Gay Street – Opa Opa Restaurant
Install hanging sign
Approve with conditions: Sign shall be installed above the entrance door on either the existing square tube bracket or a new black bracket similar to the existing bracket with no sign at the center of the building.

 2. 158 W. Gay Street – STP Investments
Install hanging sign on front façade and construct an elevated steel platform to hold a new generator above an existing trash dumpster enclosure
Approve as presented

 3. 120 N. Church Street – WC Shambhala Meditation Center
Install hanging sign
Approve with conditions: Shall be installed on a black bracket similar to existing brackets and field of the sign should be off-white.

 4. 16 E. Market Street – The Brooks Group
Replace entry steps and handrails
Approve with conditions: Steps shall be constructed of brick sides and risers and bluestone treads. Bluestone treads and uppermost landing are to be monolithic treads (1 piece, not 2 or many). Railings to replicate designs of existing deteriorated railings.

This meeting is being audio recorded for the public record.

5. 141-43 W. Gay Street – WC United Methodist Church
Install historic marker at 141 E. Gay Street
Approve as presented

6. 40 E. Market Street – Rams Head Bar & Grill
Remove existing awning only.

Tabled to October: install sign board covering all the transom windows along Market Street, paint all red trim and pent roof on the building black and repaint existing cream trim cream.

Approve with conditions: Signage component of application was tabled and applicant will return with other signage options. Metal pent roof will not be painted black, but if repainted, will be red.

7. 117 E. Gay Street – The Social
Install building mounted sign, remove exterior and interior muntin grids from existing picture windows.
Approve with conditions: Sign will read “The Social”.

8. 11 N. Walnut Street – Parisian Cleaners
Install HVAC unit below existing 2nd floor rear window
Approve as presented

(Smart Growth Committee recommended 3-0 to approve all COA’s, and to have Mike Perrone review “F” – 40 E. Market Street – Rams Head Bar & Grill

- s. Approve Smart Growth Committee recommendation that Borough Council instruct the HARB to review and consider updating the HARB guidelines as they relate to the latest building components that are available today. HARB shall report to Council the results of its review and recommendations.
- t. Approve approval of August minutes
11. Zoning Appeals: - none
12. Public Comment

This meeting is being audio recorded for the public record.

UPCOMING MEETINGS:

September 21, 2016 - Proposed Busking Ordinance – Public Hearing - 6pm

September 21, 2016 – Council Meeting – 7pm

Tuesday	9-20-2016	Council Worksession	7:00 pm	Council Chambers
Tuesday	9-20-2016	Planning Commission Worksession	6:30 pm	Room #240
Wednesday	9-21-2016	Proposed Ordinance - Busking	6:00 pm	Council Chambers
Wednesday	9-21-2016	Council Meeting	7:00 pm	Council Chambers
Tuesday	9-27-2016	Planning Commission	6:30 pm	Council Chambers
Wednesday	9-28-2016	Public Hearing – ID Zoning District	6:30 pm	Council Chambers
Wednesday	9-28-2016	Special Finance Committee Meeting	6:30 pm	Council Chambers
Thursday	9-29-2016	Sustainability Committee	6:00 pm	Council Chambers
Thursday	9-29-2016	HARB	7:00 pm	Room #240
Wednesday	10-5-2016	Special Finance Committee Meeting	6:00 pm	Council Chambers
Wednesday	10-5-2016	Recreation Commission Committee	6:30 pm	Room #234
Wednesday	10-5-2016	Shade Tree Commission	6:30 pm	Room #240
Tuesday	10-11-2016	BID Board	8:00 am	119 N. High St.
Tuesday	10-11-2016	Public Works/Recreation/ WW Committee	5:30 pm	Council Chambers
Tuesday	10-11-2016	Kaizen Committee	6:30 pm	Council Chambers
Tuesday	10-11-2016	Parking Committee	7:30 pm	Council Chambers
Wednesday	10-12-2016	Public Safety Committee	5:30 pm	Council Chambers
Wednesday	10-12-2016	Finance Committee	6:30 pm	Council Chambers
Wednesday	10-12-2016	Smart Growth Committee	7:30 pm	Council Chambers
Tuesday	10-18-2016	Council Worksession	7:00 pm	Council Chambers
Wednesday	10-19-2016	Council Meeting	7:00 pm	Council Chambers
Wednesday	10-26-2016	Special Finance Committee Meeting	6:00 pm	Council Chambers



West Chester Branch NAACP
PO Box 196
West Chester, PA 19381-0196

Aug 26, 2016

West Chester Borough Council
100-D401 E Gay St
West Chester, PA 19380

Dear Council Members;

The West Chester Area Branch of The NAACP will hold its annual "Freedom Fund" luncheon on Nov 12, 2016. The theme of this years' program is "Uplifting the Community Through Service". In keeping with that theme, we will honor six organizations. These organizations are: Charles A Melton Community Center, Chester County OIC, Safe Harbor of Greater West Chester, West Chester(WC) Daycare Center, WC Food Cupboard, and WC Senior Center.

We commend these outstanding organizations for the work they have done, and continue to do, in the West Chester area. And so, to help them continue their work, we will award 10% of our net proceeds to each organization. 20% will go to

610 241 8417
wcnaacppa@yahoo.com



West Chester Branch NAACP
PO Box 196
West Chester, PA 19381-0196

Our scholarship and youth programs and 20% will go to our general operating fund

We know that you value the contributions these organizations make in our communities and trust that you will want to sponsor them also. We are looking for sponsors at the following levels: Magnanimous(\$5000), Philanthropic(\$2500), Altruistic(\$1000), Humanitarian(\$500), and Kindhearted(\$100). Additionally, ads are available in our program booklet. Those ads are: Full page(\$200), half page(\$110), and quarter page(\$60).

We thank you in advance for your consideration and trust that you will join us in honoring these worthy organizations. You can contact me at (610)500-0065 or Bob Bruckman (610)524-0350.

Sincerely,

James A Jennings
President

West Chester Area NAACP

610 241 8417

wcnaacppa@yahoo.com



Borough of West Chester
401 East Gay Street
West Chester, PA 19380
610-692-7574
www.west-chester.com

2015 BANNER APPLICATION

General: Banners shall be permitted to promote community events only (e.g., non-profit, charitable, educational, fraternal, civic, or service organizations). Banners promoting business and commercial enterprises are not permitted.

Installation dates will not be reserved until the application is completed in its entirety and submitted at least **45** days in advance of desired date. **A banner application requires approval by Borough Council at a public meeting.**

Applicant Information:

Name: Joyce Chester
Organization: Chester County OIC
Address: 790 E. Market St, Suite 100, West Chester PA
Phone: 610 692 2345 Email: jchester@cc-oic.org

An application executed on behalf of a corporation, partnership, association or a not-for-profit must be executed by the Chief Executive.

Requested Dates:

Requested Installation Date: October 17, 2016
Requested Removal Date: October 29, 2016

Installation Information:

Organization responsible for Installation and Removal of Banner: Chester County OIC
Contact Person: Dual Fire Co #2
Phone Number: 610 431 4366
E-Mail: _____

Content & Text Description: (Include Picture of proposed banner. Exact wording required)

Join us for our 37th Annual Awards Gala at the Desmond
Chester County Opportunities Industrialization Center
for tickets call 610 692 2344

Requested Location Information:

3 West Gay Street (28' 3")

22 West Market Street (42' 10")

2 North High Street (45' 3")

36 East Market Street (36' 1')

Distances are measured from "pole to pole". All banner lengths should be 6 feet less than the length listed to allow for tying off at each end.

BANNER CONSTRUCTION DESIGN REQUIREMENT

1. Minimum/Maximum height: 24 inches to 36 inches
2. All banners will be created of at least 18 ounce vinyl.
3. Metal grommets installed at all four corners and across the top edge of the banner to secure the banner to the guide line.
4. Grommets should be spaced no more than 30 inches apart across the top edge of the banner.
5. All banners should have reinforced corners to protect against wind damage.

REGULATIONS AND CONDITIONS DISPLAY OF BANNERS

By signing below, the Applicant agrees that he or she has read and agrees to fully comply with the following Regulations and Conditions and agrees that any banner displayed by the Applicant is subject to the following regulations and conditions:

1. Hanging and displaying of banner must be in complete conformance with the application as submitted and approved by Borough Council and in accordance with the Regulations and Conditions stated herein.
2. Installation of the banner will be in compliance with all applicable state and local policies and regulations is the **sole responsibility of the applicant and organization(s)**.
3. No banner may be hung lower than **fifteen (15) feet** over the street or public way. Banners are not permitted to be attached to traffic signal standards.
4. After approval, the banner may not be hung more than fourteen (14) days prior to the date of the event being advertised and must be removed no later than seven (7) days following the concluding date of the event being advertised.
5. A banner not removed within seven (7) days after the advertised event has concluded may be removed by the Borough with the sponsoring person(s) and organization held liable for the actual cost of the removal.
6. Banners hung without proper approval must be removed within two (2) working days after the Applicant or sponsoring organization(s) responsible have been notified by any means of communication. Failure to remove the banner after notification shall result in the Borough removing same at a charge to the Applicant and/or organization(s) of the actual cost of removal. Further, unauthorized hanging of a banner may subject the Applicant or sponsoring organization(s) to fines levied per local Ordinance.

7. Applicants and the sponsoring organization(s) and applications assume sole and exclusive liability in connection with any and all aspects of the banner, including but not limited to its content, installation, removal, and maintenance.
8. The Applicant and the sponsoring organization(s) hereby agree to indemnify, defend and save and hold harmless the Borough of West Chester, its officers, employees, agents, Council members and their successors and assigns (collectively, the Indemnified Party) from and against, and to reimburse the Indemnified Party with respect to, any and all claims, demands, causes of actions, losses, damages, liabilities, costs and expenses (including reasonable attorney's fees and expenses and court costs) asserted against or incurred by the Indemnified Party by reason or arising out of the Applicant's and the sponsoring organization(s) display of a banner across a street or way in the Borough of West Chester.
9. The Borough of West Chester is not responsible or liable for ripped, torn, or otherwise damaged banners. It is the responsibility of the applicant to secure a company to hang and take down their banner on the approved dated.

* If a banner becomes dislodged, falls down, rips, tears, or otherwise is not hanging in its intended position it is the responsibility of the banner permit recipient to have the banner taken down immediately at the recipient's cost.

The Applicant has reviewed each of the above eight regulations and conditions for display of banners, and agrees to adhere to and be bound by such regulations and conditions.

Jane Chester

Applicant Signature

7/15/2016

Date

For Borough Use Only:

Approved

Denied

Borough Manager Signature: _____

Date: _____



Join Us for our Annual Awards Gala at the Desmond on October 28th
For Information Call: 610-692-2344





TO: Michael A. Cotter, Borough Manager
FROM: Keith A. Kurowski, Parks and Recreation Director
DATE: 9-20-16
RE: Discuss Marshall Square Park Playground Renovation

Recommendation

To approve the Marshall Square Park playground renovation project.

Motion

2016 Budget was approved unanimously by Borough Council in Dec. 2015. Cost for this project was budgeted at \$85,000.

Background

The playground renovation project started in the winter of 2016. A subcommittee from the Friends of Marshall Square Park was formed and met several times to discuss options/ideas for the new playground. After a few meetings Keith Kurowski joined to help finalize the project and keep Borough interests in mind. Once all of the data was gathered we contacted Boyce Associates (member of NJPA – National Joint Powers Alliance) for a design/layout.

Once the final design was chosen the key element was fitting the new playground and fall zone into the future plans at Marshall Square Park (with regards to their future pathways) all while making sure the project was ADA compliant, which it is. With the assistance of the Public Works Department we were able to do this. All parties have signed off on the project and the demolition (being done by WCPW) is currently taking place.

The grading/leveling off of the existing area will be performed by the same company, Buzz Burger, Inc., that is completing the installation. (This is a separate cost and is not associated with our agreement with NJPA.) The cost for the grading/leveling has yet to be determined but is estimated to be \$4,000-\$6,000 and will be a separate payment to Buzz Burger, Inc.

We are currently asking for the approval of the purchase of the equipment (attached quotation dated 8/10/16) for \$54,819.39. The remaining amount for the installation is \$19,684.52 and will be paid to Boyce Associates after the work is completed and then they distribute to the installers. Only one lump sum from the Borough will be required and that is after all work has been completed and approved.

Estimated Timeline (pending any weather issues)

Demolition by WCPW 9/12 thru 9/30

Grading and leveling by Buzz Burger, Inc. 10/10 thru 10/14

Installation by Buzz Burger, Inc. 10/17 thru 10/28

Estimated budget for project

Grading/Leveling	\$6,000.00
Playground equipment	\$54,819.39
Installation of equipment	\$19,684.52
Fall zone material (wood chips)	\$2,100.00 (may not be required)
Total:	\$82,603.91



PlayPower LT Farmington, Inc.
 878 E. US HWY 60
 Monett, MO 65708 USA
 1-800-325-8828

QUOTATION

Quote Prepared For:

Keith Kurowski
 West Chester Recreation Commission
 401 East Gay Street
 West Chester, PA 19380
 (610)436-9010
 kkurowski@west-chester.com

Project Name & Location:

Marshall Square
 401 East Gay Street
 West Chester, PA

Prepared by:

Boyce Associates
 Paul Grim
 P.O. Box 885
 Trexlertown, PA 18087
 (610) 289-4800(phone)
 (610)289-4803(fax)
 paul@boyce4playgrounds.com

Quote Number: LP516_42592441146_1
 Quote Date: 2016-08-10
 Valid For: 30 Days From Quote Date

PlayArea 1

Product line: KidBuilders
 Age group: 5-12
 Post type: Galv. 13ga. / Plastic

Global defaults

KB Accent Color	Green
Kid Builder Post Color	Brown
KB Pnl/Crwl Tunnel Clr	Forest Green
KB Roof Color	Forest Green
KB Sld/Float Stone Clr	Tan
KB Vinyl color	Brown
KB Overhead Color	Brown
KB Dura Panel Clr	Forest Green
KB Dura Slide Clr	Tan
KB Steel Roof Clr	Green
Hang Out Plastic Color	Forest Green
Mount Option	Buried

Components

Part number	Description	Qty	Weight	Volume	Unit price	Total
100010125	INSERT "SIGN LANGUAGE" W/HDWR	1	12.00	0.25	468.00	468.00
200007704	HDWR BAG F/CLAMP ELIMINATION (MM)	1	1.00	0.00	14.28	14.28
100001127	KB LONG DK/DK PLATE 205MM/8"	2	50.00	0.76	129.00	258.00
200013810	KB 148" GALV POST WITH PLASTIC CAP	1	64.00	3.00	295.00	295.00
200013813	KB 4165/164" GALV POST WITH PLASTIC CAP	2	142.00	8.00	328.00	656.00
200127142	KB 200" GALV POST F/ARCH (2002)	4	348.00	16.00	361.00	1444.00
200069056	KB 186"/4725MM GALV POST W/PLASTIC CAP	4	324.00	16.00	369.00	1476.00
200069057	KB 200"/5080MM GALV POST W/PLASTIC CAP	4	348.00	16.00	401.00	1604.00
200127140	KB 176" GALV POST F/ARCH (2002)	4	308.00	16.00	318.00	1272.00
200013808	KB 8' GALV POST WITH PLASTIC CAP	1	42.00	2.00	216.00	216.00
200013798	KB 136" GALV POST WITH PLASTIC CAP	4	236.00	12.00	277.00	1108.00

200114669	OVERHEAD 360 DEGREE W/CIRC-SQ F/KB	1	421.00	113.00	3315.00	3315.00
200200280	SLIDE DURAGLIDE 11 SEG. F/KB(SMALL HOLE	1	485.00	26.00	5460.00	5460.00
200202472	RECYCLED TREEHOUSE POD CLIMBER 96" F/KB	1	185.00	37.00	2333.00	2333.00
200006992	POLE SLIDE 1220 MM / 48" KB	1	62.00	15.00	630.00	630.00
200202400	RECYCLED TREEHOUSE CURLY CLIMB 48" F/KB	1	160.00	38.00	1477.00	1477.00
200200403	STEPS DECK/DECK 1016 MM W/SFTY RAILS KB	1	320.00	53.00	1549.00	1549.00
200202246	BRIDGE CLATTER 8' KB W/SFTY.RL(SM HOLE)	1	417.00	31.00	3629.00	3629.00
200127153	ROOF ARCH MESH KB F/SWAGE POST	2	368.00	70.00	1584.00	3168.00
200071738	KBP STEEL SQ. ROOF (2001)	2	290.00	14.00	1626.00	3252.00
200201098	KB DBL WIDE SLIDE 58" TO 64" W/EXTENSION	1	283.00	96.00	1948.00	1948.00
200202453	RECYCLED TREEHOUSE SNAKE POLE 48" F/KB	1	130.00	18.00	1388.00	1388.00
200202563	KB TRANS STAT 1220 SFTY RL (SM HL)11GA	1	378.00	31.00	2608.00	2608.00
200200504	PANEL REACH TAP-A-TUNE F/KB	1	90.00	2.00	1256.00	1256.00
200200507	PANEL REACH TELESCOPE F/KB	1	70.00	2.00	1083.00	1083.00
200202820	NU-EDGE ROCK CHALLENGE WALL 96"	1	170.00	12.00	2846.00	2846.00
200202398	RECYCLED TREEHOUSE WINDOW PANEL F/KB	1	105.00	9.00	1093.00	1093.00
200202397	RECYCLED TREEHOUSE SAFETY PANEL F/KB	1	90.00	6.00	975.00	975.00
200202729	NU-EDGE TREE 72" W/KB TREEHOUSE PANEL	1	250.00	120.00	4668.00	4668.00
200200074	KB PANEL ARCH "SIGN LANGUAGE" PTMT	1	42.00	2.00	737.00	737.00
200201307	KB STEPS DK/DK 16" W/SAFETY RAILS (SM.HOLE)	2	190.00	24.00	1398.00	2796.00
200202501	KB DECK 1/2 SQUARE SMALL HOLE 11GA	4	264.00	32.00	511.00	2044.00
200202304	KB HANG OUT	1	30.00	3.00	725.00	725.00
200200503	PANEL REACH VEHICLE F/KB	1	60.00	2.00	808.00	808.00
100010131	ACC.RAMP FOAMED F/KID TIMBER BLK	1	180.00	40.00	937.00	937.00
200200393	BRIDGE ARCH 4' SFTY.RL.KB(SMALL HOLES)	1	268.00	9.00	1554.00	1554.00
200202503	KB DECK SQUARE SMALL HOLE 11GA	4	464.00	40.00	834.00	3336.00
100001231	TIMBER KID TM 1830MM/ 6' BLACK	26	754.00	78.00	62.00	1612.00

Additional Items

200104307	LABEL AGE APP. (5 TO 12 YRS.)	3	0.00	0.00	3.06	9.18
200111492	LABEL, IDENTIFICATION STAMPED W/RIVETS	1	0.00	0.00	0.00	0.00
200305597	CRATE,LARGE.14' L X 54.5" H	3	1155.00	0.00	0.00	0.00
200305596	CRATE,MED.14' L X 34.5" H	2	554.00	0.00	0.00	0.00
200008193	TOOL BOX KID BUILDERS (MM)	3	9.00	1.08	0.00	0.00
200200530	KIT MAINTENANCE KB W/PAINT	1	10.00	1.00	0.00	0.00
200164519	MSDS BOOK	1	0.00	0.00	0.00	0.00
M00116022	WARNING LABEL 3 MESSAGES	3	0.00	0.00	1.02	3.06

Totals

Total Weight	10,129.00 lbs.
Total Volume	1,015.09 ft ³
Equipment List:	\$66,047.46
NJPA Discount Amount:	\$11,228.07
Products Subtotal:	\$54,819.39
Installation:	\$19,684.52
Freight:	\$Free NJPA
NJPA Delivered and Installed Order total:	\$74,503.91

Make Purchase Orders Out To:

Make Checks Payable To:

Remit Purchase Orders To:

PlayPower LT Farmington, Inc.
Attention: Sales Administration
878 E US Hwy 60
Monett, Missouri, USA 65708
1-800-325-8828

Remit Checks To:

PlayPower LT Farmington, Inc.
P.O. Box 204713
Dallas, TX 75320-4713

NOTE:

- * Applicable sales taxes will be confirmed once order and any tax certificates are received
- † Denotes drop ship item.
- Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation.
- Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.
- If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.
- The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

COMMENTS:

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email outdoordes@LTCPS.com. Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

Submitted By

Printed Name and Title

Date

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: _____ Date: _____

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

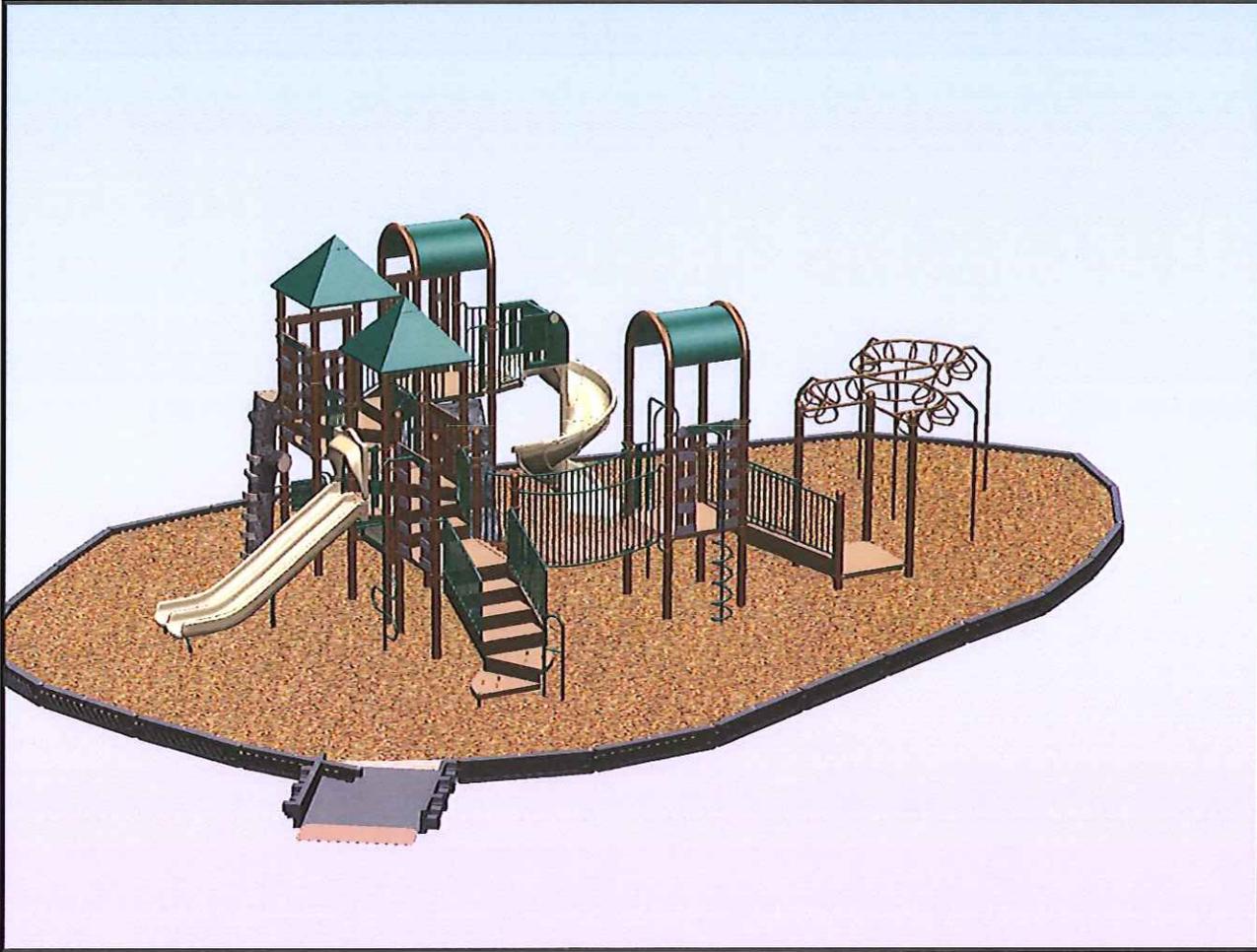
6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.



Little likes COMMERCIAL
 Playgrounds Fun & Easy!

Project:
Marshall Square

Project No.
 LP616_4259241146_1
 Drawn: 2016-08-10

Presented By:



Paul Grim
 Boyce Associates
 (610) 289-4800



This play equipment complies with the safety performance specifications of ASTM for children 5-12 years old. Not all equipment may be appropriate for all children. Supervision is required.



PlayPower LT Farmington, Inc.
 800-325-8828 www.ltcps.com



Playgrounds Fun & Easy!

Representative:
Paul Grim
Boyce Associates
(610) 289-4800

Project:
Marshall Square

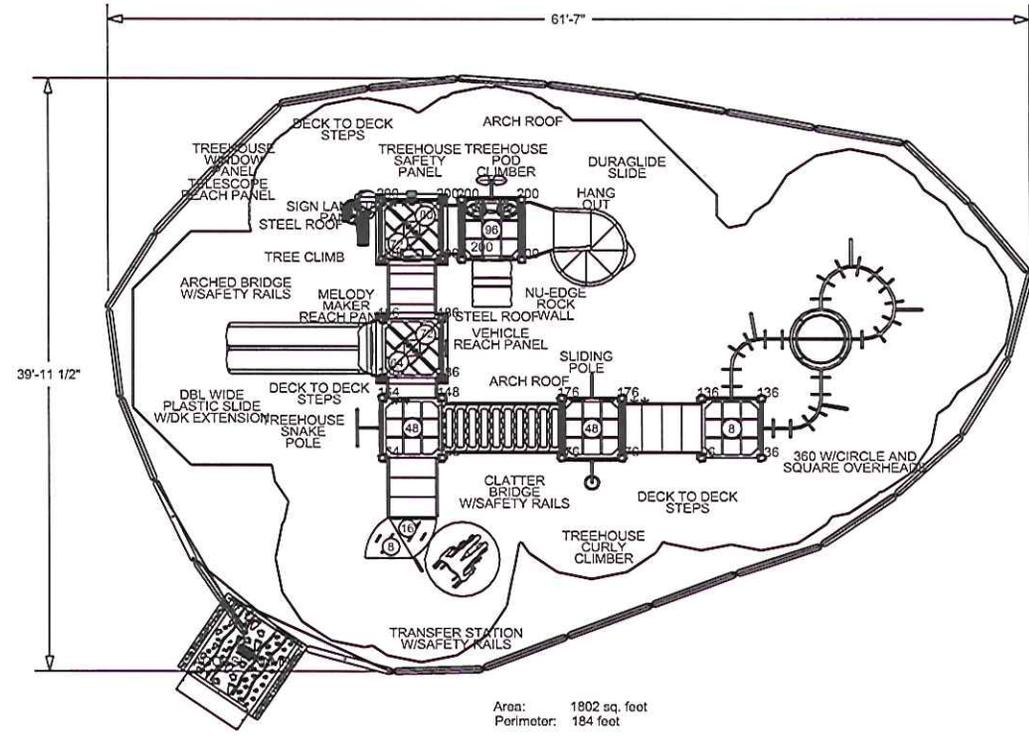
Project No.
LP516_42592441146_1
Drawn: 2016-08-10
Drawn By: Paul Grim

PlayArea:1
Product line:KidBuilders
Age group:5-12
Post type:Galv. 13ga. / Plastic
KB Accent Color:Green
Kid Builder Post Color:Brown
KB Pnl/Crwl Tunnel Clr:Forest Green
KB Roof Color:Forest Green
KB Sid/Floor Stone Clr:Tan
KB Vinyl color:Brown
KB Overhead Color:Brown
KB Dura Panel Clr:Forest Green
KB Dura Slide Clr:Tan
KB Steel Roof Clr:Green
Hang Out Plastic Color:Forest Green
Mount Option:Buried

Playground Layout
Compliance:

- ✓ Final Access Board Regulations
 - ✓ CPSC Handbook for Public Safety
 - ✓ ASTM F1487
- This play equipment complies with the safety performance specifications of ASTM for children 5-12 years old. Not all equipment may be appropriate for all children. Supervision is required.

PlayPower LT Farmington, Inc.
P.O. Box 897
Farmington, Missouri 63640
Phone: 1-800-325-8828
Fax: 573-756-0319
www.tcps.com



Area: 1802 sq. foot
Perimeter: 184 feet

NOTES

- Scale: 1/8"=1'
- 1.The 2010 American with Disabilities Act (ADA) along with Architectural Barriers Act (ABA) Accessibility Guidelines requires you by law to make your park/play area accessible when viewed in its entirety. Please consult the Accessible Guidelines.
 - 2.For play equipment to be considered accessible an accessible route must be available within the play area to all identified accessible components per ADA and ABA.
 - 3.When adding to an existing play area, it is important to consider the total elevated components to ground level requirements including accessible routes.
 - 4.All deck heights are measured from the top of the finished protective surfacing material.
 - 5.Fall absorbing protective surfacing material is required under and around all play equipment within the play area.
 - 6.The minimum recommended use/fall zone around each play structure and/or independent play equipment is outlined on the layout drawing.
 - 7.Age appropriate label locations are marked with a double asterisk. (**)
 - 8.All post lengths are identified by text showing the post lengths, i.e. 36 represents a 36 inch post. Scale for reference only. Use dimensions as shown.
 - 9.Elevated Play Activities Total: 10
 - Accessible By Transfer: 10 (5 req)
 - Accessible By Ramp: 0 (0 req)
 - Ground Level Activity Type: 6 (3 req)
 - Ground Level Activity Quantity: 7 (3 req)
- * Scale for reference only. Use dimensions as shown.



Official

CERTIFICATE OF MEMBERSHIP

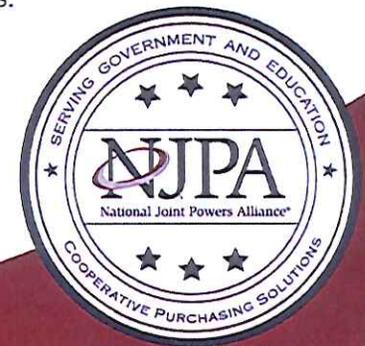
Borough of West Chester

Member #119398

This certificate entitles the entity named above the opportunity to purchase off of nationally, competitively solicited contracts. The entity will save time by using NJPA contracts, save money by leveraged volume pricing and obtain quality products from nationally acclaimed vendors.

A handwritten signature in black ink, appearing to read "Chad Coauette", is written over a horizontal line.

Dr. Chad Coauette, PhD, Executive Director / CEO



Zeta Tau Alpha Support the Cause 5K

Special Event, Race, Public Assemblage Permit Checklist 2016

10/1/16
9:30 am
11:50 am

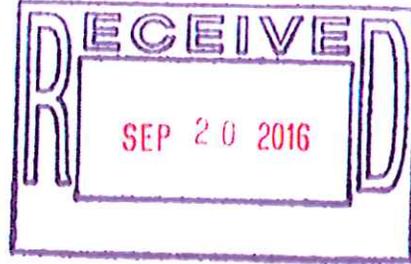


BOROUGH OF WEST CHESTER CHESTER COUNTY PENNSYLVANIA

Special Event, Race, Public Assemblage Checklist

December 2015 version

Completed and signed application



Description of event

Map of event and address

List of Food Vendors, with Chester County Health Dept. licenses (if applicable)

List of Subcontractors with Insurance Certificates

- All subcontractors need to have a COI naming the Borough of West Chester "as additionally insured"

Borough Services requested *WCPTD*

- Provide description

Applicant Certificate of Insurance

- All subcontractors need to have a COI naming the Borough of West Chester "as additionally insured"

Application fee (cash, check, or money order) *Cash 9/20/16*

- Application fee is NON REFUNDABLE *Receipt # 2476*

Public Transportation approval verification (SEPTA, TMAcc, and/or Krapf's Buses)

PLCB Permit (if applicable)

*All Items on this list must be included with your application. If any of these items are not included, your application will be considered incomplete and will be returned to you



BOROUGH OF WEST CHESTER CHESTER COUNTY PENNSYLVANIA

Special Event, Race, Public Assemblage Permit 2016

December 2015 ver.

**SUBMITTING AN APPLICATION DOES NOT GRANT THE APPLICANT A PERMIT OR PERMISSION TO HOLD AN EVENT.*

**All applications and application fees MUST be submitted 45 days prior to your event date. NO EXCEPTIONS*

**An application fee of \$250.00 is required with all event applications*

**An application fee of \$50.00 is required with all "block party" applications*

Application fees are NON REFUNDABLE

Applicant Information

Name of applicant/group/org. Zeta Tau Alpha

Date applications was submitted to the Borough Sept. 1st, 2016

Main Contact Name Meghan Dorner Cell phone 609-204-0516

Home phone _____ email MD827505@wcupa.edu

Main Contact address 143 East Nields Street West Chester, PA
19382

Day of Event Contact and Cell Phone (if different from above)
Meghan Dorner 609-204-0516

Non-Profit Organization YES NO (if yes, please attach current verification of 501 (c) (3) status)

Event Information

Name of event ZTA's Support the Cause 5K

Date/s of event and times Saturday, October 1st, 2016 8:30 registration
9:30 start

Set up and breakdown times for event _____

Description of event (use separate sheet of paper if needed)
5K walk/run beginning at Eninger gym on WCU's campus.
Allows family, friends and the community to gather to
Support the cause. This would mark our 12th annual.

Event info cont'd

Type of Event: Walk/Run Parade Block Party Festival
Film March/Rally Other (if other, explain below)

Event Location -- Use the attached map to provide event location/address

Address - 700 S. Church Street, West Chester, PA
Eninger Gym

List all street closures, on a separate sheet of paper, in addition to the attached map.

Will your event cause delays or alternate routes for Public Transportation? YES NO

If yes, you are required to submit proof of notification from SEPTA and/or TMACC

SEPTA -- 215-580-7800 <http://www.septa.org/cs/ask/>

TMACC (Transportation Management Authority of Chester County) 610-993-0911

<http://www.tmacc.org/public-transportation/>

Total number of expected participants and/or attendance? 250

Total number of workers/volunteers/marshals for event? 100 100 sisters of

Will your event have food vendors, food trucks, or caterers? YES NO sorority

If yes, you will need to provide a list of all food vendors with a copy of that vendor's Chester County Health Dept. yearly license or Temporary Event License specific to your event. 610-344-6000 <http://www.chesco.org/2652/Temporary-Events>

- All food vendors are required to provide a certificate of insurance naming the Borough of West Chester as "additionally insured"

Will you event have crafters, non-crafters, or information booths? YES NO

If yes, how many vendors do you plan on attending? _____

- All vendors (non-food) need to submit the waiver and release form to participate in your event

List (on a separate sheet of paper) any/all subcontractors or 3rd party companies hired to help run the event (Examples - port-o-potties, trash removal, fencing, sound, inflatables, etc.)

- All subcontractors need to provide proof of insurance with a certificate of Insurance naming "the Borough of West Chester as additionally insured" and must be properly endorsed.

Event info cont'd

Signature of applicant: x  Date: 9/20/16

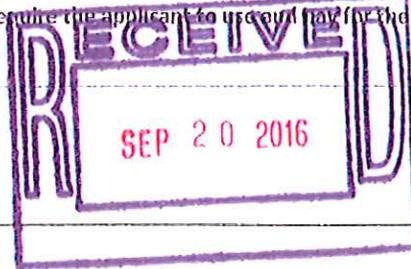
Applicant, for itself and its successors and assigns, hereby agrees to reimburse the Borough for reasonable attorney fees/costs of suit that it incurs, indemnify, and hold harmless, the Borough, and its officers, supervisors, employees, attorneys, successors and assigns from and against losses, liabilities, claims, demands, causes of action, damages, costs, including reasonable attorneys' fees, and expenses of every kind and nature, whether or not covered by insurance, arising out of, resulting from or caused by, in whole or part, any negligent act, error, omission or willful misconduct on part of Applicant, its agents, employees or subcontractors in connection Applicant pursuant to this Agreement, including but not limited to, those in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, any liability for fines, fees or penalties for violations of any statutes, ordinances, codes, rules, regulations or standards applicable to the services performed by Applicant, its agents, employees or subcontractors (hereinafter "Acts and/or Omissions"). These obligations contained within this Section shall survive the termination of this Agreement. Notwithstanding anything to the contrary as may be contained above, the Applicant shall reimburse the Borough for reasonable attorney's fees/costs of suit that it incurs in defending any suits or claims attributable (as determined by a Court of competent jurisdiction) to any Acts and/or Omissions.

Borough of West Chester Services Requested

Check ALL that apply:

- Police Security Police Traffic Control Police Traffic Diversion
Public Works Road Closures Public Works Waste Removal
Parking Dept. No Parking Notifications Public Works Street Sweeping

*There is a fee associated with ALL Borough of West Chester services. The Borough of West Chester, in its sole discretion, shall determine the type and level of services and equipment needed to support the event. If the applicant does not hire subcontractors for these services, the Borough will deny the application or require the applicant to use and pay for the Borough's services.



BELOW FOR OFFICE USE ONLY

Date Received: _____

Initial Checklist complete: YES NO

Reviewed by Parks, Recreation, & Special Events Dept. Date: _____

Notes: _____

Reviewed by Public Work YES NO N/A Approved: _____

Reviewed by Parking Department YES NO N/A Approved: _____

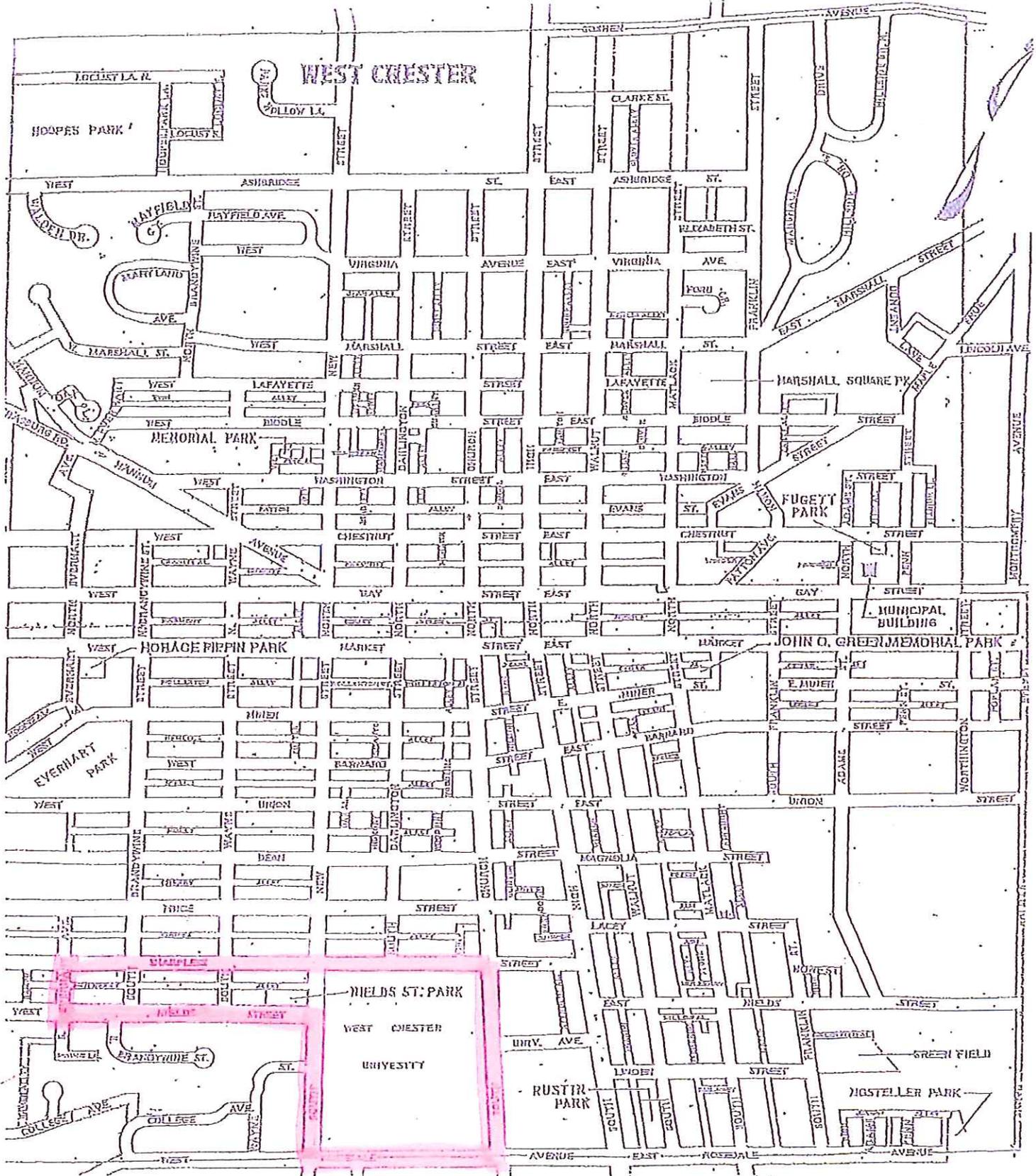
Reviewed by West Chester Police Department: YES NO N/A Date: _____

Notes: _____

Police approval signature: _____ Date: _____

Application Denied/Reason: YES NO

Borough Council Approval: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

ZTAETG

9/15/2016

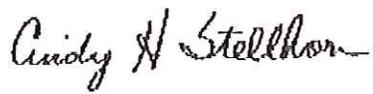
PRODUCER MJ Insurance, Inc. P.O. Box 50435 Indianapolis, IN 46250-0435 Phone: (888) 442-7470 FAX: (317) 805-7580 ruth.akers@mjsorority.com	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. <input checked="" type="checkbox"/> Event Specific
---	--

INSURED ZETA TAU ALPHA FRATERNITY ETA GAMMA 133 Deann St. West Chester, PA 19380	INSURER(S) AFFORDING COVERAGE <hr/> INSURER A Travelers Insurance Company <hr/> INSURER B <hr/> INSURER C
---	--

COVERAGES
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS
A	General Liability <input checked="" type="checkbox"/> Commercial General Liability <input checked="" type="checkbox"/> Occurrence <input checked="" type="checkbox"/> Host Liquor Liability <input checked="" type="checkbox"/> General Agg per Loc	630-1F710054	10/31/2015	10/31/2016	General Aggregate Products/Comp/Op Agg. \$2,000,000 Personal & Adv Injury \$1,000,000 Each Occurrence \$1,000,000 Fire Damage(Any one fire) \$300,000 Med Expense(Any one person) \$10,000
	Automobile Liability <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos <input type="checkbox"/> Garage Liability				Combined Single Limit Bodily Injury Person Bodily Injury Accident Property Damage
	Excess Liability <input type="checkbox"/> Umbrella Form <input type="checkbox"/> Other Than Umbrella Form				Each Occurrence Aggregate
	Worker's Compensation And Employers' Liability				Statutory Limits Each Accident Disease Limit Disease Each Employee
	Other:				Other Limit

Description of Operations / Locations / Vehicles / Special Items:
 Borough of West Chester is an Additional Insured with respect to liability arising out of the premises leased to the Insured.
 For the date of 10/1/16.

Certificate Holder: Borough of West Chester 401 East Gay Street West Chester PA 19380	<p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p> <p style="text-align: center;">Authorized Representative</p> <div style="text-align: right;">  CINDY H. STELLHORN </div>
---	--

Keith Kurowski

From: Dorner, Meghan P. <MD827505@wcupa.edu>
Sent: Tuesday, September 20, 2016 12:06 PM
To: Keith Kurowski
Subject: Fwd: Online Form Submittal: West Chester Borough Special Event Permit Request

Meghan Dorner
West Chester University '18
Zeta Tau Alpha, Eta Gamma Chapter-
Director of Philanthropy

Sent from my iPhone

Begin forwarded message:

From: <noreply@civicplus.com>
Date: September 1, 2016 at 7:20:43 PM EDT
To: <MD827505@wcupa.edu>
Subject: Online Form Submittal: West Chester Borough Special Event Permit Request

West Chester Borough Special Event Permit Request

An application fee of \$250 is required at submission for all racing events and you must produce a Certificate of Insurance for liability coverage in the minimum amount of \$500,000 and naming the Borough of West Chester as an additional insured.

All other events require a \$100 fee at submission.

Applications must be submitted to the Borough Manager's officer at least 45 days in advance of the planned event. Applications submitted less than 45 days in advance may be rejected. Sponsoring agency is responsible for payment of any and all Police and Public Works services in support of the event. All events must be approved by Borough Council.

Date of Application 9/1/2016
Name of Organization Zeta Tau Alpha
Point of Contact Name & Meghan Dorner 6092040516
Phone #

Point of Contact Address1	143 East Nields Street
Address2	<i>Field not completed.</i>
City	West Chester
State	PA
Zip	19382
Email Address	MD827505@wcupa.edu
Type of Event Planned	Other (Please fully explain below)
Other Explanation	walk
Date of Event	10/1/2016
Start Time / End Time	9:45 AM - 11:15 AM
Type of Service(s) Requested	Diversion of Traffic (Specify where), Parking Services: Temporary "No Parking" Signs
Provide a detailed description of the event and any public services requested:	This would be our 12th annual Support the Cause 5K. Allows people to come help us raise money towards a great cause. The Services being requested are the same as the past years. We just need some barricades for the course to ensure the safety of our walkers/runners.
Location of the Event (Provide a narrative of the planned location(s) of the event. Include start and end locations):	Looking off last years map they started at the Ehinger Gym made the right up Church Street, following that making a left on Sharpless Street all the way down to a left on Everhart Ave. and a left on Nields Street. Passing the Nields street park a right on New Street and a left back on Church to finish up at the gym. We have used different routes in the past so open for change, this was most recent.
Indicate approximate number of volunteers or "marshals" your organization will be able to provide:	We will need one public safety or officer
Signature of Requestor	Meghan Dorner
Date	9/1/2016

(cc: [redacted])

All applications will be reviewed by the Police Department who will forward a recommendation for approval or disapproval to Borough Council. Council shall review the application and attached recommendations and approve or deny the application. Recommendations for approval or disapproval will include but not be limited to the following: All applications will be reviewed by the Police Department who will forward a recommendation for approval or disapproval to Borough Council. Council shall review the application and attached recommendations and approve or deny the application. Recommendations for approval or disapproval will include but not be limited to the following:

- Whether event will substantially interrupt the safe and orderly movement of traffic
- Whether the event will require the Police Department to police the event and whether the number of police assigned to properly police the event will prevent the borough from providing adequate police services to the remainder of the borough and East Bradford Township
- Whether the event will otherwise interfere with or be a detriment to the general health, safety, and welfare of the borough
- Whether there are other events planned or scheduled for the requested date of the event

In the event a request is approved, Borough Council and/or the West Chester Police Department may attach conditions regulating time, place, and manner in which the event is conducted and other conditions as well ensure the general health, safety, and welfare of the borough, township, residents, and persons participating and contiguous to the event.

Application Number

Application Number

Approval	Field not completed.
Additional Conditions / Comments	Field not completed.
Borough Council Signature	Field not completed.
Date	Field not completed.

Email not displaying correctly? [View it in your browser.](#)