

This meeting is being audio recorded for the public record.

Borough Council Meeting Agenda

August 17th, 2016 Borough Council Executive Session – 6:00 pm

August 17th, 2016 – 7:00 pm
Borough Council Chambers, Municipal Building

1. Meeting call to order/Pledge of Allegiance.
2. Comments by Mayor and Council.
3. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda
4. Presentations:
 - a. Presentation by Mayor – Peace Proclamation acknowledging the 2016 International Day of Peace
 - b. Presentation by Jacquelyn Taylor, Executive Director, The COAD Group, Chester County's Mental Health First Aid Program
5. Consider appointing voting delegate and an alternate to the 2016 Resolutions Committee Meeting, October 4-6th in Lancaster PA.
6. Consent Agenda:
 - a. Approve moving the November 8th Committee Meetings to alternate date. (Kaizen Committee recommended approval - 3-0 to move meeting to November 10, 2016)
 - b. Approve moving December Committee Meetings, Council Worksession and Council meeting up one week to avoid holiday week. (Kaizen Committee recommended approval – 3-0 to move meetings to the 1st and 2nd week of December)
 - c. Approve Penn Beer Banner Permit for Clydesdales Event – (W. Gay St. 8-19-16 thru 9-6-2016)
 - d. Approve Resolution authorizing issuance of individual procurement cards
 - e. Approve Chamber of Commerce Special Event consideration proposal (Finance Committee recommended approval – 2-1)

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- f. Approve 7 parking spaces requested by BenchMark Construction for a period of 10 – 12 months (400 N. Walnut St.)
(Parking Committee recommended approval 3-0)
- g. Approve adding handicapped sign at 208 W. Barnard Street
(Parking Committee recommended approval 3-0)
- h. Approve appointing Amelia Rayburn to the West Chester Library Board
(Public Works/Recreation/WW Committee recommended approval 3-0)
- i. Approve Special Event Permits:
 - 1. North Adams St. Block Party – 8-27-16
 - 2. Penn Beer Clydesdale Parade – 9-2-16
 - 3. ChesCo Hospital Foundation Heart and Soul – 5k – 9-17-16
(Public Works/Recreation/WW Committee recommended approval 3-0 pending WCPD final approval)
- j. Approve appointing Jordan Ludwick to the WC Recreation Commission – (term would be until January 2019)
(Public Works/Recreation/WW Committee recommended approval 3-0)
- k. Approve 2016 street reconstruction and resurfacing bids
Public Works/Recreation/WW Committee recommended award to low bidder
Innovative Construction Services
(Public Works/Recreation/WW Committee recommended approval 3-0)
- l. Approve Certificates of Appropriateness:
 - 1. 233 N. Church Street – Michael Wallacavage
Replace dormer windows on front façade
Approved as presented
 - 2. 142 W. Market Street – Brad Markowitz
Install building mounted sign on front façade
Approve with conditions: Sign will be approx. 1-1/2 brick courses below existing sign and fastened into the mortar joints
 - 3. 7 W. Gay St. – Calios King
Install new awning cover on existing awning frame
Approve with conditions: Text on apron of awning will say “The Calzone King”
 - 4. 122 E. Gay Street – Opa Restaurant
Remove section of kitchen exhaust ductwork at rear of façade and install two new sections
Approve with conditions: Ductwork be installed in either location presented, but shall be painted to match building façade

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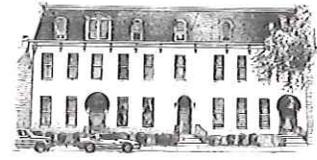
5. 31 S. High Street – Rosana Chiple Law Office
Install 2 hanging signs on existing sign bracket
Approved with conditions: Fields of the signs will be off-white or ivory

(Smart Growth Committee recommended 3-0 to approve, except “C – 200 N. Church Street)
 - m. 200 N. Church Street – WC Housing LLC
Install vinyl replacement windows on both Church Street façade and Chestnut Street (this application is retroactive – the vinyl windows have already been installed.
Denied – Tabled
Acceptance of offer to extend review time until September 21, 2016
 - n. Approve advertising hearing date for a proposed amendment to Chapter 112, Section 40;C(4) – “Use Regulations” – to exclude residential occupancies from the Industrial District.
 - o. Approve July minutes as amended
7. Zoning Appeals: - none
 8. Public Comment

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UPCOMING MEETINGS:

Wednesday	8-17-2016	Council Executive Session	6:00 pm	Council Chambers
Wednesday	8-17-2016	Council Meeting	7:00 pm	Council Chambers
Tuesday	8-23-2016	Planning Commission Worksession	6:30 pm	Room #240
Thursday	8-25-2016	Sustainability Committee	6:00 pm	Council Chambers
Thursday	8-25-2016	HARB		
Tuesday	8-30-2016	Planning Commission	6:30 pm	Council Chambers
Thursday	8-31-2016	Comp Plan Committee	6:00 pm	Room #240
Wednesday	9-7-2016	West Chester Railroad Commission	7:00 pm	Council Chambers
Wednesday	9-7-2016	Recreation Commission Committee	6:30 pm	Room #234
Tuesday	9-13-2016	BID Board	8:00 am	119 N. High St.
Tuesday	9-13-2016	Public Works/Recreation/ WW Committee	5:30 pm	Council Chambers
Tuesday	9-13-2016	Kaizen Committee	6:30 pm	Council Chambers
Tuesday	9-13-2016	Parking Committee	7:30 pm	Council Chambers
Wednesday	9-14-2016	Public Safety Committee	5:30 pm	Council Chambers
Wednesday	9-14-2016	Finance Committee	6:30 pm	Council Chambers
Wednesday	9-14-2016	Smart Growth Committee	7:30 pm	Council Chambers
Monday	9-15-2016	Shade Tree Commission	6:30 pm	Room #240
Tuesday	9-20-2016	Council Worksession	7:00 pm	Council Chambers
Wednesday	9-21-2016	Public Hearing "Busking Ordinance"	6:30 pm	Council Chambers
Wednesday	9-21-2016	Council Meeting	7:00 pm	Council Chambers



The Pennsylvania Municipal League

J. Richard Gray, Mayor, City of Lancaster, *President*
Richard J. Schuettler, *Executive Director*

A Century of Commitment

TO: PML Chief Elected and Chief Appointed Officials
FROM: J. Richard Gray, Mayor, Lancaster, PML President
SUBJ: Appointment of Your Municipality's Voting Delegate and Resolutions Committee Member
DATE: August 3, 2016

As a member of PML, your municipality is entitled to appoint a delegate and alternate to the 2016 Resolutions Committee Meeting and Annual Business Meeting. Both meetings will be held during our 2016 Summit, October 4-6, at the Lancaster County Convention Center and Penn Square Marriott Hotel in Lancaster, PA.

These important meetings serve as an opportunity for the PML membership to vote on policy, future officers and any proposed changes to PML's bylaws. This year is especially important, as we are updating our Policy Statement; new, as well as revised policy, will be before the membership for consideration.

Per Article VIII, Section 4 of the PML bylaws:

Each member shall be entitled to one vote by its delegate appointed by its legislative body, except in a mayor/council form of government where the delegate shall be appointed by the Mayor.

PML member municipalities are required to be in good standing to receive voting credentials. This means 2016 dues must not be delinquent.

The attached appointment form requires a certification signature by your municipality's chief executive official. The voting delegate and Resolutions Committee member should be the same official. The same holds true for the alternate voting delegate and Resolutions Committee appointment.

Please return this form to the PML office no later than Tuesday, September 6 in order for your delegate's name to appear in the Summit's Program Book and to receive a resolutions packet prior to the meeting.

Each voting delegate and Resolutions Committee member should be sure to pick up his or her badge ribbons when checking in at the PML Registration Desk at the Summit.

The Resolutions Committee will meet **Wednesday, October 5, 11:00 a.m. – 12:00 p.m.**
The Annual Business Meeting will convene **Thursday, October 6, 12:30 p.m. – 2:30 p.m.**

Any questions regarding the proper credentials of a member will be decided by the Credentials Committee.

RG:lk
Enclosure

Serving participating cities, townships, town, boroughs and home rule municipalities
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Official Publication – *Municipal Reporter*

PENNSYLVANIA MUNICIPAL LEAGUE
117TH ANNUAL SUMMIT
LANCASTER COUNTY CONVENTION CENTER AND
MARRIOTT HOTEL
OCTOBER 4 - 6, 2016
VOTING DELEGATE / RESOLUTION COMMITTEE APPOINTMENT
Certification signature of the Chief Executive Official is required

This certifies that the officials listed below has been selected to represent:

(Name of Municipality)

at the PML Annual Business Meeting and Resolutions Committee Meeting of the 117th Annual Summit.

Voting Delegate/Resolutions Committee Appointment:

Name: _____
(Please print)

Title: _____

Signature: _____

Alternate Voting Delegate/Resolution Committee Appointment:

(Please print)

Title: _____

Signature: _____

Certification signature of the Chief Executive Official

Delegates Appointed By: _____
(Please print)

Title: _____

Signature: _____

Return to the attention of Lisa Longenecker at the League office by Tuesday, September 6, 2016:

Pennsylvania Municipal League
414 North Second Street • Harrisburg, PA 17101
Phone: (717) 236-9469 ext. 229 • Fax: (717) 236-6716
Or via Email:
llongenecker@pamunicipalleague.org