

## AGENDA

### Public Safety & Quality of Life Committee

April 13<sup>th</sup> , 2016 – 5:30 pm

Committee Members: Bill Scott - (Chair)  
Jordan Norley  
Jim Jones

**Department Head: Chief Scott Bohn; Fire Chief Mike McDonald**

1. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
2. Discuss Drug Unit Vehicle Allocation
3. Review Draft BYOB Ordinance
4. Discuss request for a “Quiet Zone” sign
5. Monthly Fire Department Report
6. Discuss police recommendation to prohibit westbound traffic in Spruce alley from Matlack Street.
7. Discuss Civil Service Commission request to conduct police testing
8. Other Business



# West Chester Police Department

## MEMORANDUM

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TO: Scott Bohn, Chief of Police

FROM: William Morris, Administrative Lieutenant 

DATE: April 11, 2016

SUBJECT: Vehicle Allocation – Drug Unit Vehicle

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The Phoenixville Police Department signed a 2000 Honda Accord vehicle over to the West Chester Police Department at no cost to the Borough of West Chester for the acquisition of vehicle. The vehicle obtained from the Phoenixville Police Department will be replacing the Chevrolet Trail Blazer that was damaged by fire and could not be repaired for usage.

The following vehicle will be assigned to the Detective Unit:

2000 Honda Accord  
VIN #JHMCG6695YC009075  
Mileage 113450

The vehicle was tentatively approved by the Fleet Manager for use by the West Chester Police Department.

**BOROUGH OF WEST CHESTER  
CHESTER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. \_\_-2016**

**AN ORDINANCE AUTHORIZED BY THE BOROUGH OF WEST  
CHESTER HOME RULE CHARTER AMENDING THE CODE OF  
THE BOROUGH OF WEST CHESTER BY ADDING A NEW  
CHAPTER 90B TITLED "RESTAURANT – BYOB"**

AND NOW, this \_\_\_\_ day of \_\_\_\_\_, 2016, it is hereby **ENACTED** and **ORDAINED** by the Council of the Borough of West Chester, Chester County, Commonwealth of Pennsylvania, as follows:

**Section 1.** The Code of the Borough of West Chester is amended by adding a new Chapter 90B titled "Restaurant-BYOB" as attached hereto.

**Section 2.** Severability. If any sentence, clause, section, term or provision of this amendatory ordinance and Chapter 90B is for any reason determined by a court possessed of subject-matter jurisdiction to be invalid or unenforceable, the determination shall not affect or impair any of the remaining sentences, clauses, sections, terms or provisions of Chapter 90B. It is here declared to be the intent of the Council of the Borough of West Chester that this amendatory ordinance and Chapter 90B would have been enacted without the illegal or unenforceable sentence, clause, section, term or provisions.

**Section 3.** Repealer. All Ordinances and parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency.

**Section 4.** Effective Date. This Ordinance shall be effective thirty one (31) days from the date of enactment.

ENACTED and ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2016, by the Council of the Borough of West Chester.

BOROUGH OF WEST CHESTER  
BOROUGH COUNCIL

ATTEST:

By: \_\_\_\_\_  
Ellen B. Koopman, Council President

\_\_\_\_\_  
Michael A. Cotter, Borough Secretary

## **Chapter 90B. Restaurant-BYOB**

### **§ 90B-1. Purpose and findings.**

A. The purpose of this Chapter is to promote and protect the safety, health and well-being of the people of the Borough of West Chester and their property by establishing requirements for the operation of restaurants and other establishments permitting patrons to bring onto the premises and consume alcoholic beverages, defined herein as a “BYOB Facility”

B. The Pennsylvania Liquor Code, Act of April 12, 1951, P.L. 90, as amended, does not regulate the licensing or operation of restaurants and businesses that allow patrons to bring their own alcoholic beverages onto the business premises for consumption. The regulations of this Chapter are not preempted by the Liquor Code and are necessary and proper pursuant to the police power of the Borough of West Chester.

### **§ 90B-2 Definitions**

For the purposes of this Chapter, the following definitions shall apply:

**ALCOHOLIC BEVERAGES** - Any liquor or brewed or malt beverage as defined by the Liquor Code of the Commonwealth of Pennsylvania, Act of April 12, 1951, P.L. 90, Article I, Section 101 et seq., as amended, 47 P.S. §1-101, as amended.

**BYO and/or BYOB** – an acronym meaning “bring your own bottle,” “bring your own beer,” “bring your own beverage,” “bring your own bag,” or “bring your own booze.” The practice of an individual bringing any alcoholic beverage to an establishment or property from another location for the purpose of consumption by either themselves or others.

**BYOB PERMIT** – a permit issued by the Borough of West Chester authorizing a business to operate as a BYOB Facility within the Borough in accordance with the regulations set forth herein.

**BYOB FACILITY or FACILITY or PREMISES** – any for-profit or non-profit business facility, such as a restaurant, eating place, lounge, theater, dance venue, entertainment venue or club, not licensed by the Pennsylvania Liquor Control Board, wherein individuals, members, patrons or customers, 21 years of age and older, may consume alcoholic beverages which have been carried onto the premises by the individuals, members, patrons or customers and/or are provided by the business facility to the individuals, members, customers or patrons without charge. Such facility may or may not require payment of any entry fee, cover charge or membership fee. In order to be authorized to permit BYOB and to obtain a BYOB Permit, such facility must comply with all of the specific regulations, standards and requirements of this Chapter.

**CODES DEPARTMENT** – Borough of West Chester Department of Building, Housing and Codes Enforcement.

**PERSON** - Any individual, joint venture, association, club, company, partnership, corporation, business trust limited liability company or other entity or organization of any kind or description.

### **§ 90B-3 BYOB Facility permit required.**

It shall be unlawful for any person to erect, construct, operate or maintain a BYOB Facility without first applying for and obtaining a BYOB Permit as provided in this Chapter.

**§ 90B-4 Permit application for a BYOB Facility.**

- A. Any person who shall desire to continue to operate a BYOB Facility existing on the effective date of this Chapter or open and operate a new BYOB Facility in the Borough shall make application for a BYOB Permit (the applicant) in writing to the Codes Department. The BYOB Permit shall be effective from the date of issuance until the end of the calendar year in which the permit is issued. Such application shall be accompanied by such application fee as required by a schedule of fees established by and amended from time to time by resolution of Borough Council. Such application shall be made annually on or before December 1 of each year upon forms provided by the Codes Department and shall set forth and include the following:
- (1) The name, telephone number, and electronic and postal address of the applicant.
  - (2) The physical address of the BYOB Facility.
  - (3) A scaled plan specifying the precise location of the area where alcoholic beverages will be permitted to be consumed on the Premises.
  - (4) The written consent of the property owner where the BYOB Facility is located to make application for the permit, if different than the applicant.
  - (5) An agreement of indemnity and a certificate of liability insurance naming the Borough as an additional insured, as required by §90B-5.
  - (6) The indoor seating capacity of the BYOB Facility.
  - (7) Authorization by the applicant to permit access by the Codes Department to make inspections during regular business hours and authorization for access to the books and records of the BYOB Facility to determine compliance with this Chapter.
  - (8) Such other information as may be required from time to time by the Borough.
- B. No action shall be taken on any application for a BYOB Permit under this section until the application has been completed in its entirety and the application fee. There shall be no proration of fees under this subsection for BYOB Permits effective for part of a calendar year.
- C. Prior to the issuance of a BYOB Permit, the Codes Department shall conduct an inspection to verify compliance with all requirements of this Chapter.
- D. The BYOB Permit must be laminated or framed and prominently displayed at or near the main entrance of the Facility.
- E. A BYOB Permit may be revoked by the Codes Department if it is determined that the

Facility is in violation of any regulation or standard of this Chapter.

**§ 90B-5 Indemnification of Borough; insurance.**

The applicant shall execute an agreement in form and substance satisfactory to the Borough whereby the applicant shall save, indemnify, defend and keep harmless the Borough of West Chester, its elected and appointed officials, officers, employees, contractors and agents from and against any and all actions, suits, demands, payments, costs and charges for and by reason of the existence of the BYOB-Facility and all damages to persons or property resulting from or in any manner caused by the presence, location, use and operation of such BYOB-Facility or by the acts or omissions of the employees or agents of the applicant in connection with such BYOB-Facility. The applicant/property owner must obtain and maintain in force at all times the Facility is in operation a broad form general liability insurance policy with minimum coverage of \$2 Million per occurrence which names the Borough as an additional insured.

**§ 90B-6 Specific regulations and standards applicable to BYOB Facilities.**

Every BYOB Facility shall comply with the following regulations and standards:

- a. The BYOB Facility must derive 70% or more of its annual gross revenue from the sale of food and non-alcoholic beverages for consumption on the premises.
- b. The BYOB Facility shall comply with and remain in compliance with all applicable laws, codes and regulations and have in effect all necessary permits, including but not limited to the Borough construction codes, Borough Property Maintenance Code, Borough Zoning Ordinance and regulations of the Chester County Health Department.
- c. The BYOB Facility shall have paid in full and be up to date on all taxes, fees and fines due and owing to the Borough.
- d. A BYOB Facility must be located in the Town Center or Commercial Service Zoning Districts.
- e. No alcohol may be consumed in the BYOB Facility between the hours of 11 PM and 11 AM the following day.
- f. Any entertainment shall be limited to the interior of the Facility and shall not be audible from any public street or sidewalk or adjacent property.
- g. Gambling of any type, lotteries, and gambling devices are prohibited on the Premises.
- h. Alcoholic beverages may not be consumed on the Premises by persons under twenty-one (21) years old.

- i. Alcoholic beverages may not be consumed outdoors, except for a BYOB Facility holding a valid restaurant-café permit issued under Chapter 90A.
- j. No alcoholic beverages may be served to or consumed by any adult seated at a bar, booth or table where a person under 18 years of age is seated, unless the person is accompanied by a parent or legal guardian, and is properly supervised.
- k. The consumption of alcoholic beverages at the BYOB Facility by visibly intoxicated persons is prohibited.
- l. Business owners and employees shall not be visibly intoxicated at the BYOB Facility.
- m. Alcoholic beverages shall not be offered as a prize for any activity conducted at the BYOB Facility.
- n. A BYOB Facility shall not be located within 300 feet of any church, hospital, charitable institution, school or public playground.
- o. Owners, managers and employees of a BYOB Facility who have contact with customers must successfully complete the PLCB Responsible Alcohol Management Program within 6 months from the issuance of the BYOB Permit or within 6 months of initial employment by the Facility.
- p. If required by the Department of Building, Housing and Codes Enforcement during the permitting process, the applicant shall install, operate and continuously maintain video surveillance equipment at the Facility.

**§ 90B-7 Applicability.**

This Chapter applies to any BYOB Facility existing on the effective date of this Chapter and any proposed BYOB Facility in the Borough. The BYOB Permit required by this Chapter shall be obtained by any existing BYOB establishments in the Borough within 60 days of the effective date of this Chapter. Any BYOB establishment existing on the effective date of this Chapter located outside the Town Center or Commercial Service Zoning Districts or within 300 feet of any church, hospital, charitable institution, school or public playground may continue to operate, but shall obtain a BYOB Permit and comply with all other regulations and standards of this Chapter. If said existing BYOB establishment outside the Town Center or Commercial Service Districts or within 300 feet of any church, hospital, charitable institution, school or public playground shall cease operations for a period of 30 consecutive days, it shall no longer be permitted.

**§ 90A-8. Additional rules and regulations.**

The Borough may, from time to time, promulgate additional rules or regulations it deems necessary to effectuate the purposes of this Chapter.

**§ 90A-9. Violations and penalties.**

Any person who violates or permits the violation of any provision of this Chapter shall, upon conviction thereof in a summary proceeding brought before a District Justice, be guilty of a summary offense and shall be subject to the payment of a fine, not less than \$50 for the first offense, not less than \$100 for the second and subsequent offense and not more than \$1,000 plus the costs of prosecution. Upon default of payment thereof, the defendant may be sentenced to imprisonment in the Chester County prison for a period of not more than 30 days. Each section or provision of this chapter that is violated shall constitute a separate offense and each day in which a violation of this Chapter is found to exist shall constitute a separate offense, each of which violations shall be punishable by a separate fine imposed by the District Justice in the amounts stated hereinabove.

**Ms. Judy Benes**

**Executive Assistant to Borough Manager of West Chester**

April 4<sup>th</sup>, 2016

Dear Ms. Benes,

I was just in your office questioning about "the Quiet Zone" sign on Dean Street where we live.

We do love living in the borough in this beautiful historical home. Also the amenity of what downtown offers. However, my immediate next door (329 Dean) is a student apartment. They often come home late; sometimes 2 or 3 am, then occasionally stay outside and chat on the front porch or the street. It has been an issue since their noise shoot to our bedroom window. Now the weather is becoming nice, the chances of violating quiet hour will be more for sure. They seem to be careless when comes to noise.

Then I realize there is no quiet zone sign on our street. If there is one where states there are going to be a fine if they violate the rule, I believe and hope it will add some manner to those students. I think those generations are constantly needed to be reminded what they can and cannot do. I hope adding the sign will improve some of their manner.

I wish you could consider adding more strict rules and sever fine for students and their landlord so that they take the issue we are dealing more seriously. Truly the student apartment is not a good fit on our block.

Please, I do ask you to add the quiet zone sign on our block. I appreciate considering my request. Thank you so much for your attention.

Sincerely,

Ikuko Arnold

327 Dean Street. West Chester PA 19382

Tel: 484-786-9800



# West Chester Fire Department

401 East Gay Street, West Chester, PA 19380  
610-696-2700

First West Chester Fire Co.  
Good Will Fire Co. No. 2  
Fame Fire Co. No. 3

Public Safety Committee Meeting

April 13, 2016

The following report is for the month of March 2016.

➤ **Incident Summary:**

- Department responded to 73 incidents
- 34 incidents in the Boro of West Chester
- 39 Incidents in the surrounding townships
- 30 Building Fire Responses
- 4 Wildland / Brush Fires
- 32 Minor alarms and single company responses
- 7 Vehicle or other type rescues

➤ **Manpower:**

- In service for 102 hours
- Average manpower per call is 14

➤ **Injuries:**

- 0 civilian fire injury
- 0 fire fighter injury

➤ **Fire Losses:**

- West Chester Boro \$112,000.00
- Townships \$15,000.00 (East Bradford)

➤ **Misc Items:**

- New Tanker due in end of May
- (2) New pumpers due in early November
- New rescue due in March of 2017
- New radios were ordered and are currently being programmed
- The dept assisted Goshen Fire Co on 3/16 for a house at 1130 South Chester Road
- The dept responded to WCU Schmucker Hall on 3/22 for a reported HAZ MAT incident
- The dept responded to a building fire @ 5 North Church Street on 3/22.
- Fame Fire Co, as a member of the Chester County Technical Rescue Team, responded to Wagontown to assist with a twelve year old male who became entrapped in the mud.

West Chester VFD, PA

Monthly Batch Reports-WCFD Chiefs

Alarm Date Between {3/1/2016} And {3/31/2016}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0000238-000	03/02/2016	06:15:46	897 S MATLACK ST	730 System malfunction, Other
16-0000239-000	03/02/2016	09:01:55	698 DOWNINGTOWN PK	131 Passenger vehicle fire
16-0000240-000	03/02/2016	16:28:29	601 PERRY DR	412 Gas leak (natural gas or LPG
16-0000241-000	03/03/2016	17:39:00	326 N WALNUT ST	311 Medical assist, assist EMS c
16-0000242-000	03/04/2016	20:01:45	326 N WALNUT ST	353 Removal of victim(s) from st
16-0000243-000	03/05/2016	16:48:14	807 E LOCUST LA	715 Local alarm system, maliciou
16-0000244-000	03/05/2016	18:54:44	430 HANNUM AV	743 Smoke detector activation, n
16-0000245-000	03/05/2016	23:46:25	909 OLD FERN HILL RD	151 Outside rubbish, trash or wa
16-0000246-000	03/06/2016	03:35:49	PHOENIXVILLE PK & RT 322	611 Dispatched & cancelled en ro
16-0000247-000	03/06/2016	04:24:08	707 S MATLACK ST	113 Cooking fire, confined to co
16-0000248-000	03/06/2016	21:18:17	870 BAINBRIDGE DR	746 Carbon monoxide detector act
16-0000249-000	03/08/2016	15:13:49	201 S WALNUT ST	745 Alarm system activation, no
16-0000250-000	03/08/2016	16:21:18	701 WILLOWBROOK LA	131 Passenger vehicle fire
16-0000251-000	03/08/2016	17:06:26	200 S FRANKLIN ST	151 Outside rubbish, trash or wa
16-0000252-000	03/09/2016	18:20:00	503 COVENTRY LA	113 Cooking fire, confined to co
16-0000253-000	03/10/2016	12:56:13	LENAPE RD & FOREST RD	352 Extrication of victim(s) fro
16-0000254-000	03/11/2016	09:18:47	897 S MATLACK ST	735 Alarm system sounded due to
16-0000255-000	03/11/2016	13:42:38	500 WILLOWBROOK LA	735 Alarm system sounded due to
16-0000256-000	03/11/2016	15:52:00	1001 E BALTIMORE PK /KENN	571 Cover assignment, standby, m
16-0000257-000	03/11/2016	19:23:00	1316 WEST CHESTER PK	111 Building fire
16-0000258-000	03/12/2016	10:48:20	1825 SKILES BL	522 Water or steam leak
16-0000259-000	03/12/2016	12:32:08	234 GREENTREE DR	151 Outside rubbish, trash or wa
16-0000260-000	03/12/2016	14:31:34	101 WALNUT AV /WEST GROVE	571 Cover assignment, standby, m
16-0000261-000	03/12/2016	20:02:49	791 TREE LA	743 Smoke detector activation, n
16-0000262-000	03/13/2016	23:12:18	401 E GAY ST	445 Arcing, shorted electrical e
16-0000263-000	03/14/2016	06:20:36	27 N HIGH ST	734 Heat detector activation due
16-0000264-000	03/14/2016	09:15:17	HEMLOCK AL & S WAYNE ST	445 Arcing, shorted electrical e
16-0000265-000	03/14/2016	10:28:00	1406 W KINGS HW	611 Dispatched & cancelled en ro
16-0000266-000	03/15/2016	01:55:55	437 S HIGH ST	735 Alarm system sounded due to
16-0000267-000	03/15/2016	10:30:04	20 S NEW ST	743 Smoke detector activation, n
16-0000268-000	03/16/2016	06:57:59	1130 S CHESTER RD	111 Building fire
16-0000269-000	03/16/2016	07:25:38	77 MARY FRAN DR	650 Steam, Other gas mistaken fo
16-0000270-000	03/16/2016	11:29:25	118 LINDEN ST	743 Smoke detector activation, n
16-0000271-000	03/18/2016	09:24:45	102 W MARKET ST	743 Smoke detector activation, n
16-0000272-000	03/18/2016	19:12:53	33 W MARKET ST	600 Good intent call, Other
16-0000273-000	03/18/2016	23:44:04	633 S HIGH ST	730 System malfunction, Other
16-0000274-000	03/19/2016	08:15:20	141 WALLACE AV /DOWNINGTO	571 Cover assignment, standby, m
16-0000275-000	03/19/2016	10:18:29	4 S BRANDYWINE ST /APT H	734 Heat detector activation due
16-0000276-000	03/20/2016	11:28:09	526 LEGION DR	743 Smoke detector activation, n
16-0000277-000	03/20/2016	16:56:23	E ROSEDALE AV & S WALNUT	600 Good intent call, Other
16-0000278-000	03/20/2016	19:11:42	101 E VIRGINIA AV	743 Smoke detector activation, n
16-0000279-000	03/21/2016	09:38:19	225 N HIGH ST	611 Dispatched & cancelled en ro
16-0000280-000	03/21/2016	12:59:22	201 E GAY ST	745 Alarm system activation, no
16-0000281-000	03/22/2016	00:57:43	750 S CHURCH ST /WCU SCHM	671 HazMat release investigation

West Chester VFD, PA

Monthly Batch Reports-WCFD Chiefs

Alarm Date Between {3/1/2016} And {3/31/2016}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0000282-000	03/22/2016	02:48:12	5 N CHURCH ST	111 Building fire
16-0000283-000	03/22/2016	04:10:18	916 SHENTON RD	733 Smoke detector activation du
16-0000284-000	03/22/2016	14:57:59	1060 WILMINGTON PIKE	715 Local alarm system, maliciou
16-0000285-000	03/22/2016	18:00:00	PHOENIXVILLE PK & RT 322	322 Motor vehicle accident with
16-0000286-000	03/23/2016	15:04:00	E STREET RD & PENNS GRANT	322 Motor vehicle accident with
16-0000287-000	03/23/2016	15:28:13	230 PRICE ST	743 Smoke detector activation, n
16-0000288-000	03/23/2016	16:56:36	101 S WALNUT ST	412 Gas leak (natural gas or LPG
16-0000289-000	03/23/2016	10:26:09	200 STONE FENCE RD	745 Alarm system activation, no
16-0000290-000	03/24/2016	23:42:35	15 S VILLAGE AV /EXTON, P	571 Cover assignment, standby, m
16-0000291-000	03/25/2016	09:40:57	1290 BALTIMORE PK	611 Dispatched & cancelled en ro
16-0000292-000	03/25/2016	14:50:06	300 SPRING MEADOW DR	743 Smoke detector activation, n
16-0000293-000	03/25/2016	14:52:41	500 W ROSEDALE AV /PETER	743 Smoke detector activation, n
16-0000294-000	03/25/2016	17:15:00	202 WOODWARD DR	611 Dispatched & cancelled en ro
16-0000295-000	03/26/2016	16:47:07	920 S BOLMAR ST	730 System malfunction, Other
16-0000296-000	03/26/2016	16:53:24	116 E BARNARD ST	730 System malfunction, Other
16-0000297-000	03/26/2016	21:38:14	1104 N NEW ST	151 Outside rubbish, trash or wa
16-0000298-000	03/27/2016	04:47:32	200 E MARKET ST	150 Outside rubbish fire, Other
16-0000299-000	03/27/2016	16:12:17	W BIDDLE ST & N CHURCH ST	411 Gasoline or other flammable
16-0000300-000	03/27/2016	17:11:54	S CONCORD RD & E STREET R	551 Assist police or other gover
16-0000301-000	03/27/2016	18:06:14	E STREET RD & S CONCORD R	600 Good intent call, Other
16-0000302-000	03/27/2016	20:16:50	530 S MATLACK ST	331 Lock-in (if lock out , use 5
16-0000303-000	03/28/2016	09:32:22	800 W MINER ST	743 Smoke detector activation, n
16-0000304-000	03/28/2016	16:16:51	233 S WALNUT ST	740 Unintentional transmission o
16-0000305-000	03/29/2016	04:45:44	701 E MARSHALL ST	745 Alarm system activation, no
16-0000306-000	03/30/2016	10:26:36	201 CALEB DR	730 System malfunction, Other
16-0000307-000	03/30/2016	15:24:32	17 E GAY ST	150 Outside rubbish fire, Other
16-0000308-000	03/30/2016	19:05:14	70 S BRADFORD AV	350 Extrication, rescue, Other
16-0000309-000	03/30/2016	21:42:18	400 HANNUM AV	743 Smoke detector activation, n
16-0000310-000	03/30/2016	22:54:08	1055 COUNTRY CLUB RD	733 Smoke detector activation du

Total Incident Count 73

West Chester VED, PA

Monthly Batch Reports-WCFD Chiefs

Alarm Date Between {3/1/2016} And {3/31/2016}

Township	Count	Pct of Incidents	Est Losses	Pct of Losses
01 WEST CHESTER BOROUGH	34	46.58 %	\$112,000	88.19 %
05 WEST GROVE BOROUGH	1	1.37 %	\$0	0.00 %
11 DOWNINGTOWN BOROUGH	1	1.37 %	\$0	0.00 %
28 WEST CALN TOWNSHIP	1	1.37 %	\$0	0.00 %
33 UWCHLAN TOWNSHIP	2	2.74 %	\$0	0.00 %
51 EAST BRADFORD TOWNSHIP	6	8.22 %	\$15,000	11.81 %
52 WEST GOSHEN TOWNSHIP	11	15.07 %	\$0	0.00 %
53 EAST GOSHEN TOWNSHIP	2	2.74 %	\$0	0.00 %
62 KENNETT TOWNSHIP	1	1.37 %	\$0	0.00 %
65 BIRMINGHAM TOWNSHIP	1	1.37 %	\$0	0.00 %
66 THORNBURY TOWNSHIP	7	9.59 %	\$0	0.00 %
67 WESTTOWN TOWNSHIP	5	6.85 %	\$0	0.00 %
86 DELAWARE COUNTY	1	1.37 %	\$0	0.00 %
<b>Total Incident Count:</b>	<b>73</b>		<b>Total Est Losses:</b>	<b>\$127,000</b>

West Chester VFD, PA

Incident Type Report - WCFD

Alarm Date Between {3/1/2016} And {3/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	3	4.11 %	\$100,000	78.74 %
113 Cooking fire, confined to container	2	2.74 %	\$10,000	7.87 %
131 Passenger vehicle fire	2	2.74 %	\$17,000	13.38 %
150 Outside rubbish fire, Other	2	2.74 %	\$0	0.00 %
151 Outside rubbish, trash or waste fire	4	5.48 %	\$0	0.00 %
	<b>13</b>	<b>17.81 %</b>	<b>\$127,000</b>	<b>100.00 %</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.37 %	\$0	0.00 %
322 Motor vehicle accident with injuries	2	2.74 %	\$0	0.00 %
331 Lock-in (if lock out , use 511 )	1	1.37 %	\$0	0.00 %
350 Extrication, rescue, Other	1	1.37 %	\$0	0.00 %
352 Extrication of victim(s) from vehicle	1	1.37 %	\$0	0.00 %
353 Removal of victim(s) from stalled elevator	1	1.37 %	\$0	0.00 %
	<b>7</b>	<b>9.59 %</b>	<b>\$0</b>	<b>0.00 %</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	1.37 %	\$0	0.00 %
412 Gas leak (natural gas or LPG)	2	2.74 %	\$0	0.00 %
445 Arcing, shorted electrical equipment	2	2.74 %	\$0	0.00 %
	<b>5</b>	<b>6.85 %</b>	<b>\$0</b>	<b>0.00 %</b>
<b>5 Service Call</b>				
522 Water or steam leak	1	1.37 %	\$0	0.00 %
551 Assist police or other governmental agency	1	1.37 %	\$0	0.00 %
571 Cover assignment, standby, moveup	4	5.48 %	\$0	0.00 %
	<b>6</b>	<b>8.22 %</b>	<b>\$0</b>	<b>0.00 %</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	3	4.11 %	\$0	0.00 %
611 Dispatched & cancelled en route	5	6.85 %	\$0	0.00 %
650 Steam, Other gas mistaken for smoke, Other	1	1.37 %	\$0	0.00 %
671 HazMat release investigation w/no HazMat	1	1.37 %	\$0	0.00 %
	<b>10</b>	<b>13.70 %</b>	<b>\$0</b>	<b>0.00 %</b>
<b>7 False Alarm &amp; False Call</b>				
715 Local alarm system, malicious false alarm	2	2.74 %	\$0	0.00 %
730 System malfunction, Other	5	6.85 %	\$0	0.00 %
733 Smoke detector activation due to malfunction	2	2.74 %	\$0	0.00 %
734 Heat detector activation due to malfunction	2	2.74 %	\$0	0.00 %
735 Alarm system sounded due to malfunction	3	4.11 %	\$0	0.00 %
740 Unintentional transmission of alarm, Other	1	1.37 %	\$0	0.00 %
743 Smoke detector activation, no fire - unintentional	12	16.44 %	\$0	0.00 %

West Chester VFD, PA

Incident Type Report - WCFD

Alarm Date Between {3/1/2016} And {3/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>7 False Alarm &amp; False Call</b>				
745 Alarm system activation, no fire - unintentional	4	5.48 %	\$0	0.00 %
746 Carbon monoxide detector activation, no CO	1	1.37 %	\$0	0.00 %
	<u>32</u>	<u>43.84 %</u>	<u>\$0</u>	<u>0.00 %</u>

Total Incident Count: 73

Total Est Loss:

\$127,000



# West Chester Police Department

## MEMORANDUM

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TO: Public Safety – Quality of Life Committee

FROM: Scott L. Bohn, Chief of Police

CC: Michael A. Cotter, Borough Manager

DATE: March 9, 2016

SUBJECT: Mechanics / Spruce Alley

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At your request we have reviewed the intersection of Mechanics and Spruce Alleys. We inspected the intersection and found the sight line for westbound traffic in Spruce Alley north into Mechanics Alley to be less than the minimum 147 ft. (recommended in PennDOT Pub 212 Official Traffic Control Devices). This is due to an unmovable obstruction (building). The same obstruction creates a potential hazard for southbound traffic in Mechanics Alley at Spruce.

We have reviewed the crash data in Alert and have found none in the last ten years.

Though the intersection has not been especially dangerous, the limited sight line is problematic. As a potential solution we would suggest prohibiting westbound traffic in Spruce Alley from Matlack St. According to PennDOT Pub 212 (§212.113 One-way streets), a one-way street may be established if the following conditions are satisfied:

- (1) The traffic flow can be accommodated in both directions. Whenever possible, an adjacent parallel Street should be used to form a one-way couplet.
- (2) The street has a reasonable number of intersections for entrance to or exit from the one-way street or one-way system.
- (3) The roadways at the terminal points of the one-way street provide satisfactory transitions to and from the two-way operation.
- (4) There will be a reduction of intersection delays.
- (5) Existing bus routes can be satisfactorily accommodated.

(6) Emergency vehicles can reasonably and expeditiously reach their destinations.

All six of these conditions are satisfied. Matlack St. is already designated southbound traffic only thereby limiting the impact on the general motoring public.

**CIVIL SERVICE COMMISSION**

Anthony J. Polito, Chair  
F. Robert Bielski, Vice-Chair  
Reese P. Davis, Secretary



MUNICIPAL BUILDING  
401 EAST GAY STREET  
WEST CHESTER, PA19380

*Borough Of West Chester  
Pennsylvania*

**TO:** Mayor Carolyn Comitta

**CC:** Michael Cotter, Borough Manager  
William Scott, Chair Public Safety & Quality of Life Committee  
Jordan Norley, Public Safety & Quality of Life Committee  
James Jones, Public Safety & Quality of Life Committee

**FROM:** Anthony J. Polito, Chair Civil Service Commission *AP*

**DATE:** April 7, 2016

**RE:** Civil Service Commission request to begin the hiring process for WCPD...

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The Civil Service Commission met on March 28, 2016 and feel that since there is a strong possibility there could be several retirements from the West Chester Police Department in the near future that it would be in the department's best interest to begin the hiring process at this time. The last testing, October 17, 2015, did not produce enough applicants to have an active list of eligible candidates. This is mostly due to the fact that the Act 120 Police Academy was required to test and we have recently changed that Act 120 is not required to test.

We would like to have approval to begin with this process since it takes several months to complete.